

AUGUSTA CHARTER TOWNSHIP

8021 Talladay Road, Whittaker, MI 48190

Agenda for the Meeting of the Board of Trustees

Aug 25, 2026 6:30 pm

1. Call Board of Trustees Meeting to Order
2. Pledge of Allegiance
3. Opening Prayer
4. Roll Call: **Adams, Burek, Gipfert, Green, Gonczy, Prain, Waller**
5. Agenda Approval
6. Public Comment Agenda Items Only (3 Min. Please)
7. Township Business
 - A. Approve Board of Trustees Draft Meeting Minutes from Jul 28, 2026
 - B. Approve Board of Trustees Draft Special Meeting Minutes Aug 10, 2026
 - C. Shumaker Presentation & Bid Website Upgrade
 - D. Closed Session
 - E. Fire Chief
 - F. 26-19 Resolution Adopting Capital Improvement Plan 2027
 - G. 26-20 Resolution Support of FD Applying for MTPP Grant
 - H. 26-21 Resolution Water Rates
 - I. 1st Reading 2026-06 Fire Code 2021 ED
 - J. 1st Reading Zoning Amendment Ordinance 2026-07 ADU
 - K. 2nd Reading Utility Ordinance 2026-05
 - L. Election Selfie Frame & Rack
8. Reports
 - A. Supervisor
 1. Projects 2. Utility Operations 3. Utility Billing
 - B. Clerk
 1. Warrants 29543 – 29609
 - C. Treasurer
 - D. Assessor
 - E. Farmland Preservation
 - F. Planning Commission
 - G. Urban County/Senior Center
 - H. Code Enforcement Report
 - I. Grants
 - J. Roads

9. Public Comment (3 Min. Please)
10. Board Response
11. Motion to Adjourn

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 BOT MTG MINUTES FROM 7-28-2026
Date: Monday, August 17, 2026 11:51:31 AM
Attachments: [2026-7-28 BOT MTG MIN Draft.pdf](#)

MOTION TO APPROVE THE DRAFT MEETING MINUTES FROM THE BOARD
OF TRUSTEES MEETING JULY 28, 2026

Augusta Charter Township
8021 Talladay Road
Whittaker, MI 48190
Board of Trustees Regular Meeting Minutes - DRAFT
July 28, 2026, 6:30 p.m.

1. Augusta Township Board of Trustees Meeting held at Lincoln Golden Ages Senior Center, 8970 Whittaker Road, Ypsilanti MI 48197, was called to order by Supervisor Waller at 6:31 p.m.
2. Pledge of Allegiance.
3. Roll Call: Present; Adams, Burek, Gipfert, Gonczy, Green, and Waller. Absent; Prain.
4. Motion by Gonczy, 2nd by Gipfert, to approve the agenda with the following changes: Add Item H. 1. Ordinance 2026-03 Property Maintenance Code of Augusta Charter Township, correct Item I. Grants motion for JT Excavating from \$13,590 to \$3,200. Motion passed unanimously.
5. Motion by Gonczy, 2nd by Adams, to approve the Draft Board of Trustees Meeting Minutes from June 23, 2026 with the following correction: Item 9. Add Motion passed unanimously. Motion passed unanimously.
6. Motion by Gonczy, 2nd by Adams, to approve the Draft Board of Trustees Special Meeting Minutes from June 25, 2026. Motion passed unanimously.
7. Public comment opened at 6:34 p.m. public comment closed at 6:45 p.m.
8. Motion by Gonczy, 2nd by Gipfert to approve Augusta Township annual financial audit for fiscal year 4/1/2025 ending 3/31/2026. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller.

Nay; none. Absent; Prain. Motion passed unanimously.

9. Motion by Gonczy, 2nd by Adams to approve Colonial Life Dental and Vision coverage for Augusta Township eligible employees not to exceed \$880 per person annually. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
10. Motion by Adams, 2nd by Gonczy to hire fire fighter Jack Patterson upon successfully completion of required agility testing, training, and interviews. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
11. Motion by Adams, 2nd by Gonczy to hire fire fighter Joe Kellerman. Mr. Kellerman holds all required FF1, FF11, EMT education, training, and certification. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
12. Motion by Gonczy, 2nd by Adams to receive and file the 7/1/2026 updated Utility Schedule A. Schedule of rates, fees and charges related to sewer and water services provided by Augusta Charter Township. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
13. Motion by Gonczy, 2nd by Gipfert to receive and file the Augusta Charter Township 2026 Fee Schedule. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
14. Motion by Gonczy, 2nd by Gipfert to approve the first reading, posting, publication and subsequent final adoption of ordinance 2026-05 Amendment to Ordinance 2019-06 Water and Sewer Use Ordinance. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green

and Waller. Nay; none. Absent; Prain. Motion passed.

15. Motion by Gonczy, 2nd by Gipfert to approve the appointment of Cathryn Antkowiak-Howard to Augusta Township Zoning Board of Appeals. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
16. Motion by Gonczy, 2nd by Burek to table the second reading, posting, publication and final adoption of proposed Draft Ordinance 2026-04 Zoning Ordinance text amendment Article 14 – Authority to Impose a Temporary Moratorium of Zoning Ordinance Provisions until August Board of Trustee's meeting. Roll Call: Aye; Burek, Gipfert, Gonczy, and Green. Nay; Adams and Waller. Absent; Prain. Motion passed.
17. Motion by Gonczy, 2nd by Adams to approve the second reading, posting, publication and final adoption of proposed Draft Ordinance 2026-03 Property Maintenance Code of Augusta Charter Township. Roll Call: Aye; Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously."
18. Motion by Gonczy 2nd by Adams, to approve Draft Resolution 2026-17 A Resolution Amending the Operating and Capital Budget Appropriation of Funds Fiscal Year 2026-2027. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
19. Motion by Waller, 2nd by Gonczy to approve the Supervisor and Utility Billing Reports. Motion passed unanimously.
20. Motion by Gonczy, 2nd by Gipfert to approve Augusta Township Financial Reports for quarter ending 6/30/2026. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.

21. Motion by Gonczy, 2nd by Gipfert to approve Warrants 29417 – 29542. Roll Call: Aye; Adams, Burek, Gipfert, Gonczy, Green and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
22. Motion by Waller, 2nd by Gonczy to approve the Assessor, Planning Commission, Grants and Roads Reports. Motion passed unanimously.
23. Motion by Gonczy, 2nd by Waller to approve All In One Fence Estimate of \$13,590 for Augusta Township Dumpster Site Project, a project partially funded by a Waste Reduction Sponsorship from the Washtenaw County Water Resources Materials Management Division. Roll Call: Aye; Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
24. Motion by Gonczy, 2nd by Adams to approve JT Excavating LLC Proposal of \$3,200 for the Augusta Township Dumpster Site Project, a project partially funded by a Waste Reduction Sponsorship from the Washtenaw County Water Resources Materials Management Division. Roll Call: Aye; Adams, Burek, Gipfert, Gonczy, Green, and Waller. Nay; none. Absent; Prain. Motion passed unanimously.
25. Public comment opened at 8:49 p.m., closed at 9:10 p.m.
26. Motion by Waller, 2nd by Gipfert to adjourn. Motion passed unanimously.
27. The Board of Trustees Meeting adjourned at 9:26 p.m.
Respectfully submitted:

Todd Waller, Supervisor

Date

Kimberly Gonczy, Clerk

Date

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 DRAFT SPL MTG BOT 8-10-2026
Date: Monday, August 17, 2026 11:55:40 AM
Attachments: [2026-8-10 SPL BOT MTG MIN Draft.pdf](#)

MOTION TO APPROVE THE DRAFT MEETING MINUTES FROM THE BOARD
OF TRUSTEES SPECIAL MEETING HELD AUGUST 10, 2026

Augusta Charter Township
8021 Talladay Road
Whittaker, MI 48190
Board of Trustees Special Meeting Minutes - DRAFT
August 10, 2026, 5:00 p.m.

1. Augusta Township Board of Trustees Special Meeting held at 8021 Talladay Rd., Whittaker, MI 48190, was called to order by Supervisor Waller at 5:00 p.m.
2. Pledge of Allegiance.
3. Roll Call: Present; Adams, Burek, Gipfert, Gonczy, Green, Prain and Waller. Absent; None.
4. Public comment opened at 5:01 p.m. public comment closed at 5:01 p.m.
5. Motion by Gonczy 2nd by Adams, to approve Draft Resolution 2026-18 to Adopt Millage Ballot Language for Fire Prevention and Protection Increase to be on November 3, 2026, Ballot. Roll Call: Aye: Adams, Burek, Gipfert, Gonczy, Green, Prain and Waller. Nay; none. Absent; None. Motion passed.
6. Public comment opened at 5:04 p.m., closed at 5:04 p.m.
7. Motion by Waller, 2nd by Gipfert to adjourn. Motion passed unanimously.
8. The Board of Trustees Meeting adjourned at 5:07 p.m.
Respectfully submitted:

Todd Waller, Supervisor

Date

Kimberly Gonczy, Clerk

Date

WEBSITE DEVELOPMENT

PROPOSAL



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Cover Letter

On behalf of Shumaker Technology Group, I am pleased to submit our proposal to help create a modern, visually appealing, easy to navigate, and ADA compliant website. We are excited about the opportunity to provide your residents, staff, and elected officials with an accessible, secure, and customizable website solution.

With over 18 years of experience in designing and hosting websites for local governments and public-sector clients, our team is well-equipped to deliver modern, accessible websites that are easy to use, scalable, and supported by reliable infrastructure and outstanding customer service. We understand the diverse range of client sizes and budgets, and our flexible pricing models are specifically designed to accommodate these differences while providing long-term value. It is our goal to make each website as unique as the municipality it represents.

Our approach combines our extensive knowledge and experience working with hundreds of municipal clients with our robust technical capabilities and exceptional customer support, including extensive training for township staff and responsive support and maintenance services.

We believe that our expertise, commitment to service, and shared dedication to supporting local government position us as the ideal partner for your website initiative. Thank you for considering our proposal. We look forward to the opportunity to collaborate with you in advancing your digital presence and communication capabilities.

Sincerely,



Kyle P. Shumaker, President
The Shumaker Technology Group LLC
Phone: (517) 325-3121 | Email: kyle@shumakergroup.com.

Scope of Work

The below steps outline how we generally approach each project from the discovery phase to ongoing support after the site launch.

- **Discovery:** To kick off the project, an introductory meeting will be scheduled to outline the objectives, requirements, and deadlines for the new website.
- **Planning & Design:** During this phase, we will collaborate with key stakeholders to brainstorm ideas and gather input that guides the layout, visual style, and content structure of the website. Based on this plan, Shumaker Group will construct an initial prototype or visual of the website. We will then work closely with you to refine the prototype into a Website that you and your community will be proud of.
- **Development & Content Migration:** Using WordPress, a widely trusted and user-friendly content management system, we will build the prototype into a fully functional, mobile-friendly, and accessible website. During this phase, we will also insert or migrate existing content (such as documents, forms, and meeting minutes) and ensure that all interactive and embedded features are fully operational.
- **Accessibility & Testing:** Once development is complete, our experts will conduct both automated and manual testing of the site. All websites will meet the ADA requirements and conform to WCAG 2.1, Level AA accessibility guidelines upon launch to ensure inclusivity and compliance.
- **Launch:** We will coordinate with you to establish a launch window and publish the website to the Internet using the domain name(s) chosen.
- **Training & Support:** Shumaker Group will provide personalized training to ensure municipal officials and staff can confidently make updates to their site. Ongoing tech support is available via support ticket, email, phone, or remote support session. For clients enrolled in a maintenance plan, we offer access to our help desk who can make ongoing site updates for you in the event that you don't wish or don't have time to manage the site yourself.

EXPERIENCE & QUALIFICATIONS

Shumaker Tech Group has been in business since 2007 and has extensive experience designing, building, and maintaining over 300 government websites. We proudly serve townships, cities, villages, counties, police/fire/EMS, public utilities, and more throughout the midwest and beyond.

We are proud to serve municipalities as small as a few hundred residents and as large as tens of thousands of residents. We have completed case studies on several of our past projects which are included for your reference in [Appendix A: Municipal Website Case Studies](#). Given both the number of years we've been developing municipal websites as well as the number of websites completed, we truly believe that a great deal of the value we bring to the table isn't just taking care of the design and technical details to build the site, but having the knowledge and expertise to truly consult with municipalities on what they can and should have on their website, as well as best practices, legal issues affecting websites, and more. We are continuously improving our knowledge base by attending educational events such as the Michigan Townships Association, Ohio Township Association, Michigan Association of Municipal Clerks, Michigan Downtowns Association, County Road Association of Michigan, and many more.

In [Appendix B: Topic Planner](#), our team will guide each municipality through the top 50+ pages we commonly see on a website so that each municipality can easily decide if a similar page would be appropriate for them or not. Of course, for each page in the online version of our page planner, we also link to several example layouts for that page to give the client ideas for content, style, and layout. Many firms can build a great Website, but we truly do believe that our experience is our greatest value add.

One of our favorite recent projects is Oakland Township (oaklandtwpmi.gov). Oakland Township is located on the outskirts of Metro Detroit in northern Oakland County, MI. In addition to being a fairly recent project, it is also for a larger township with a population just over 20,000 residents. The completed site features around 70 pages, including a micro site for their Parks & Recreation Dept. and their Historical District Commission. It also features aerial drone photography completed by Shumaker Group's Part 107 licensed commercial drone pilots.

We enjoy working with municipalities both large and small. Some of our recent projects for smaller communities include: cityofstclairmi.gov, boynevalleymtmi.gov, keelertownshipmi.gov, and parmatwp.gov. We believe all municipalities, regardless of size, deserve a great website, and are confident that both our pricing model and dedication to customer support reflect that.

In addition to working with hundreds of municipalities directly, our extensive knowledge of local government has been aided by working with various associations that support local government. In 2022, we rebuilt the Michigan Townships Association (MTA) Website which consists of many complex integrations, member login functionality, advanced search functionality, and thousands of pages and posts worth of content (behind the member login) that have helped us learn more about local government. You can learn more about MTA's experience working with Shumaker Group on this project on Pages 1 and Pages 14-15 of Focus Magazine at michigantownships.org/wp-content/uploads/November-2022-Township-Focus.pdf. We believe it also speaks

volumes that 8 out of 9 of the township officials that served on MTA's committee for the website project were existing clients and/or have switched their township website over to The Shumaker Group.

In addition to our growing presence throughout the midwest, The Shumaker Group was also selected to develop the website for the [National Association of Towns and Townships](#) (NATaT) in 2022.

Our team consists of a wide variety of talents and college degrees ranging from Computer Science, User Experience & User Interface (UI/UX), Graphic Design, Security, Technical Support, and more. These various specialties allow us to have all of the expertise needed to successfully manage a large quantity of government websites efficiently. It is also important to note that we perform all technical and design work in-house with the only exception being that our hosting servers are located in a third-party data center for redundancy. It is our goal to have all the resources our clients need, while not having so much overhead that we become inaccessible to our clients in terms of either price or quality of support.

WEBSITE DESIGN

Our preferred platform for website design is WordPress. WordPress is known to be the most popular content management system (CMS) in the world and is estimated to power approximately 43% of all websites and approximately 61% of all content management system based websites. Of course, it would not have achieved this popularity if it were not user-friendly. In addition to its popularity, WordPress is open-source software meaning that our clients are not tied to Shumaker Group or to any proprietary systems or software. If there were ever a need or desire, this would allow a municipality to easily migrate their Website to a different host or different developer.

Last, but not least, given the popularity of WordPress, there are thousands of plugins that allow it to integrate with most other web-based services, and it can be customized if a need arises that hasn't already been met by a pre-existing feature or plugin. It's even entirely possible some municipal officials are already familiar with it from other jobs or websites that they may work with.

WEBSITE HOSTING

We recognize that for a website to be valuable, it has to be functioning correctly, and therefore offer an extremely robust hosting architecture. We have dedicated servers in a professional data center located in Lansing, MI and employ third-party uptime monitors that will alert both our internal team at The Shumaker Group and our data center team of any issues that may arise.

- Company servers are located in an SSAE-22 Compliant Data Center that is staffed 24x7x365 to intervene in the case of a server outage. This data center is served by multiple redundant tier 1 bandwidth providers, as well as battery backups and electrical generators capable of powering the data center in an emergency.

- Company servers utilize BOTH Web Host Manager's account level backups as well as image-based Acronis Cyber Backups to backup our servers multiple times throughout the day. Daily backups are stored off-server. Weekly backups are archived in other locations in the United States for greater redundancy in the event of a localized disaster.
- WordPress updates and security patches are monitored and installed automatically via the MainWP Control Panel (mainwp.com) to make sure each site in our portfolio stays up-to-date.
- We utilize both a robust Web Application Firewall (WAF) as well as intrusion detection systems to keep our servers secure.
- The Shumaker Group recommends and will provide the license for Solid Security Pro (solidwp.com/security) to provide customizable site level security.
- Our company recommends the use of multi-factor authentication for all website administrator accounts.
- We encourage the use of .gov domain names, as recommended by the Cybersecurity & Infrastructure Security Agency (CISA).
- We have been in business since 2007 and our servers maintain an average 99.99% uptime.

ONGOING MAINTENANCE

Shumaker Group recognizes that there is no "one size fits all" approach to website support & maintenance. For an affordable annual rate detailed in the pricing breakdown, all clients receive our website hosting + backup + security + support package. Our support package includes having The Shumaker Group update the WordPress Content Management System, as well as any supported themes and plugins. Technical support is available by support ticket, email, phone, or support session should a client have difficulty with anything website related.

For those who also desire ongoing assistance with day-to-day site content maintenance such as posting meeting minutes, calendar entries, etc., we are well known for our "Fully Managed" option where you can just send your updates to our helpdesk and we will complete them for you. To be clear, we will always provide clients with free technical support on "how" to do things, however, the fully managed package would be for those clients that wish to have us actually make content changes for them after the site is live. We've found smaller municipalities with a limited staff often greatly appreciate this option, as well as those clients who may need additional help during their busy times.

TRAINING & SUPPORT

We recognize that in order to be a useful tool, a Website must be easy to learn and maintain. This is one of the reasons that we love WordPress and especially the Elementor Pro drag-and-drop editor included with each site. In addition to receiving written documentation, all clients will receive a personalized 1-on-1 training session either right before or right after their new site launches. This training will be recorded for the client's reference. A prerecorded preview of this training can be previewed at shumakergroup.com/training.

As described in the "Ongoing Maintenance" section above, all clients receive unlimited technical support for as long as they are our client. Technical support is available via support ticket, email, phone, or remote support session. Those who do not desire to make content updates to their own site have a variety of maintenance plans to choose from where The Shumaker Group will conduct work (such as site content updates) for them.

The timeliness and quality of support are critical. At The Shumaker Group, we have a separate helpdesk team to ensure that current clients get great support without taking a back seat to new projects that we're working on. We respond to all emergency requests (such as a site being down) within 1 business hour and all standard requests within 1-2 business days depending on the nature of the request. Larger project based work (such as site redesigns or implementation of new features) is scheduled out at mutually convenient times. While every company feels like they offer great support, we feel that the best way to get a feel for our extraordinary level of support would be to speak with some of our clients and references. We are happy to connect with you with as many as needed in order to feel comfortable with the quality of our support. Additionally, you can get a feel for our commitment to customer service from our [Google Reviews](#), showing an average of 4.9 Stars.

ADA COMPLIANCE

Shumaker Technology Group is very familiar with the Web Content Accessibility Guidelines (WCAG) Version 2.1, Level AA that become mandatory on the following dates

- April 26, 2027 (for municipalities with 50,000 or more residents)
- April 26, 2028 (for municipalities with fewer than 50,000 residents).

We work with our clients to ensure compliance with the Americans with Disabilities Act (ADA) requirements for government websites by implementing accessible design principles that meet or exceed these standards. Specifically, this is accomplished by integrating features such as screen reader compatibility, keyboard navigability, text alternatives for non-text content, and proper color contrast to accommodate users with visual, auditory, and mobility impairments. The Shumaker Group also conducts regular accessibility audits and user testing with assistive technologies to identify and resolve potential barriers, ensuring inclusive digital experiences for all users. Through these proactive measures, we support municipalities in maintaining legal compliance and promoting equal access to public digital services.

In some cases, for example if a municipality is unable to provide critical documents digitally and desires that Shumaker Group retype and reproduce those documents for them, there may be an additional charge detailed in the “Optional Services and Associated Costs” section below. We have listed this as an add-on because in our experience there may be municipalities that need hundreds of pages of ordinances re-typed or forms reproduced while other municipalities may already have everything digitally.

Last but not least, Shumaker Group has been trusted by organizations like the Michigan Townships Association, Michigan Municipal League, Ohio Townships Association, & County Road Association of Michigan to help educate their members on the new Website ADA Requirements. Videos of some of these presentations can be found at stgmunicipal.com/ada. Supporting slideshow can be found in [Appendix C: Presentation Slide](#).

Shumaker Group has presented the following sessions/classes on Website ADA Compliance:

- April 2025 [Michigan Townships Association Annual Conference & Expo](#) (with attorney Michael Bila)
- August 2025 Michigan Municipal League Webinar (with attorney Michael Bila)
- February 2026 Ohio Townships Association Winter Conference
- February 2026 [Article in MTA Township Focus Magazine](#) (with attorney Michael Bila)
- March 2026 Michigan Townships Association Webinar
- March 2026 County Road Association of Michigan
- April 2026 Michigan Townships Association Annual Conference & Expo (with attorney Michael Bila)

CUSTOMIZATION & INTEGRATION

As we hinted at in the “Website Design” section above, Shumaker Group recommends WordPress, partly due to the fact that it is fully customizable and already has tens of thousands of plug-ins in existence for integration with third-party services. With WordPress having 43% market share, if a third-party service wants to integrate with Websites, WordPress is usually the platform they would start with first. Shumaker Group also has many qualified programmers on staff to assist with any custom integrations that may be needed. We frequently work with custom integrations with various payment processors, assessing software, email/text blast providers, and more. For some of our clients, we even develop gated “intranet” sites where staff and officials can access various internal forms, dashboards, portals, etc.

COMPANY PROFILE

18+

Years of continuous business years serving a diverse and growing client base

350+

Clients from a diverse range of sizes and industries

30+

Years of combined website development experts

CORE VALUES

Professionalism: We believe professional web development requires a team of specialists. From front end to back end, we hire highly qualified experts who hold relevant degrees and pursue ongoing education and certifications to ensure every project meets the highest standards. Our dedicated UI/UX experts help make sure your website meets accessibility requirements.

Flexibility: Whether you have an exact plan or need the guidance to know how your website operates, we offer full-service support or just a little help getting started. The Shumaker Group adapts to your needs. We can manage everything or hand off control—whatever works best for you.

Reliability: Since 2007, we've earned our clients' trust by delivering dependable service and long-term support. Our specialized team includes experts at every stage of the process, ensuring a smooth and high-quality experience from start to finish. We also invest in top-tier hosting and proactive monitoring to catch and resolve issues quickly, often before you even notice.

Affordability: We believe every organization deserves an exceptional website regardless of budget. As a small business ourselves, we understand the importance of balancing quality with cost. By managing a high volume of projects and maintaining an in-house team of project managers, web developers, and designers, we're able to offer custom, high-quality websites at a cost that works for a wide range of clients.

LEADERSHIP



President

KYLE SHUMAKER

Kyle built his first freelance Website as a high school student in 2002 and continued doing freelance Website Development throughout high school and while attending Michigan State University and studying Computer Science. Kyle officially founded Shumaker Technology Group in 2007 and has helped design, build, and manage hundreds of Websites for both public and private sector entities.



Web Developer

A.J. SKIDMORE

A.J. develops websites and web applications, while utilizing his creative background to help design them. A.J. started off as an intern with a small amount of experience in creating websites, but now has an arsenal of tools to effectively create websites and contribute to the STG team. A.J.'s degree in Experience Architecture from Michigan State University gives him a thorough background in UX/UI Design which informs the way he approaches each challenge at STG.



Graphic Designer

JAMES O'BRIEN

James has worked in the creative field for over a decade and holds a degree in Graphic Communications & Art from Lansing Community College. At the Shumaker Group, he has applied his skillset across a wide range of private and public sector projects. His expertise spans graphic design, illustration, video production, product design, and web design.

COMPANY STRUCTURE

Management

Oversees the business operations and team coordination

Sales

Guides new clients to ensure they get the best possible value

Design

Transforms client visions into detailed plans and designs

Development

Builds websites using the latest technologies and standards

Helpdesk

Provides post-launch support and ongoing website maintenance



Our Experience

MUNICIPAL FOCUS

The Shumaker Technology Group is proud to serve and support hundreds of municipalities across the United States. Our in-house experts have developed and streamlined the Shumaker Group experience over the past 18 years to deliver the most robust and seamless experience at every stage of the website building process.



REFERENCES

Allendale Township Jody Hansen, Clerk clerk@allendalemi.gov Phone: (616) 892-3111 Website: allendalemi.gov	Oakland Township Julie Schoenherr, Communications Specialist JSchoenherr@oaklandtownship.org Phone: (248) 651-4440 Website: oaklandtwpmi.gov
Addison Township Pauline Bennett, Clerk clerk@addisontwp.org Phone: (248) 628-5409 ext 216 Website: addisontownshipmi.gov	Charlevoix Township J.B. Hoyt, Trustee & Planning Commissioner trusteehoyt@charlevoixtownship.gov Phone: (231) 547-4611 Website: charlevoixtownship.gov
Charter Township of Comstock Scott Hess, Superintendent superintendent@comstockmi.gov Phone: (269) 381-2360 ext. 121 Website: comstockmi.gov	Central Lake Township Judy Kosloski, Clerk clerk@centrallaketownship.com Phone: (231) 544-6687 Website: centrallaketownshipmi.gov

TESTIMONIALS



"Shumaker developed a totally new website for our township and redeveloped our email system. They were easy to work with, offering ideas and suggestions readily. During the development process we had multiple updates a week... sometimes even overnight. Our ongoing support has been very responsive and effective. We strongly recommend STG! The project was delivered on time and on budget."

J.B. Hoyt, Trustee

Charlevoix Township

charlevoixtownship.gov



"Shumaker Group designed our site (chocolay.gov) and assisted in converting our email addresses from .org to .gov. We went live last year with the new site, and are able to tweak our own site as we need to (postings, pages, etc.). Absolutely great to work with, and their technical support is outstanding."

Dale Troenle, Planning Director

Chocelay Township

chocolay.gov



Otsego Lake Township

"Shumaker Technology Group is the best to work with. They are always willing to help and no questions asked. They get the job done. They also make the best web designs. If you need changes made they are only a phone call away and willing to help. Kyle & AJ are the best in this field. Thank you guys !!!!!!"

Jerry Brown, Treasurer

Otsego Lake Township

otsegolaketownship.org



"We went with Shumaker Group and we are very happy. They are great to work with and they trained our Clerk to be able to do the managing of our site. They are there for any issues or questions that she might have."

Kevin Young, Treasurer

Pokagon Township
pokagontownshipmi.gov



Central Lake Township

"Shumaker Group is fantastic and easy to work with. They are highly recommended by MTA . You will not be disappointed at all."

Judy Kosloski, Clerk

Central Lake Township
centrallaketownshipmi.gov



**GRAYLING
 CHARTER TOWNSHIP**

"I just wanted you to know how much we are enjoying our website. The fact that I can add and remove items with such ease is a huge blessing. And your training covered everything so very well. I am glad that you are a part of our team. "Thank you" is not enough to express my appreciation for all of your hard work and dedication to our project."

Nancy Davis, Deputy Clerk

Grayling Township
twp.grayling.mi.us



"I personally wanted to thank you for a WONDERFUL job on the Morton Township website. It looks terrific, and I have heard many rave reviews of how nice looking it is and its ease of navigation. We are all proud of the work that you have done for us. Great job."

It has been a real pleasure working with your team. Thank you so much for making us stress free and successful!"

Ann McFeggan, PMP

Morton Township
mortontownship.org



"If you use Lansing-based Shumaker Technology Group (STG) for your township's website work, you now have that in common with your MTA association website. After soliciting proposals and quotes from several leading Michigan and Washington, DC website developers, MTA selected STG based on several factors—not the least of these were STG's long relationship with MTA and more than 250 of our member townships. Their understanding of our needs, familiarity with our other connected services (for example, our membership and education systems), and expertise in guiding us into independently using the leading website management system sealed the deal. MTA's positive experience led your national townships association, the National Association of Town and Townships, to also select STG this year with a similarly excellent outcome. STG is a long-time MTA exhibitor and sponsor; we thank them for their knowledgeable support of our work."

Michigan Townships Association

Excerpt from Neil Sheridan, [Township Focus Article](#), November 2022 Edition michigantownships.org



"We are so pleased with our board decision to move our web presence to Shumaker. Having a site that looks good and functions well for our residents was a major concern, along with customer service. Shumaker Tech Group has far surpassed our goals. I get immediate support from STG on any changes needed on our site and the staff are great to work with."

Jerome Township

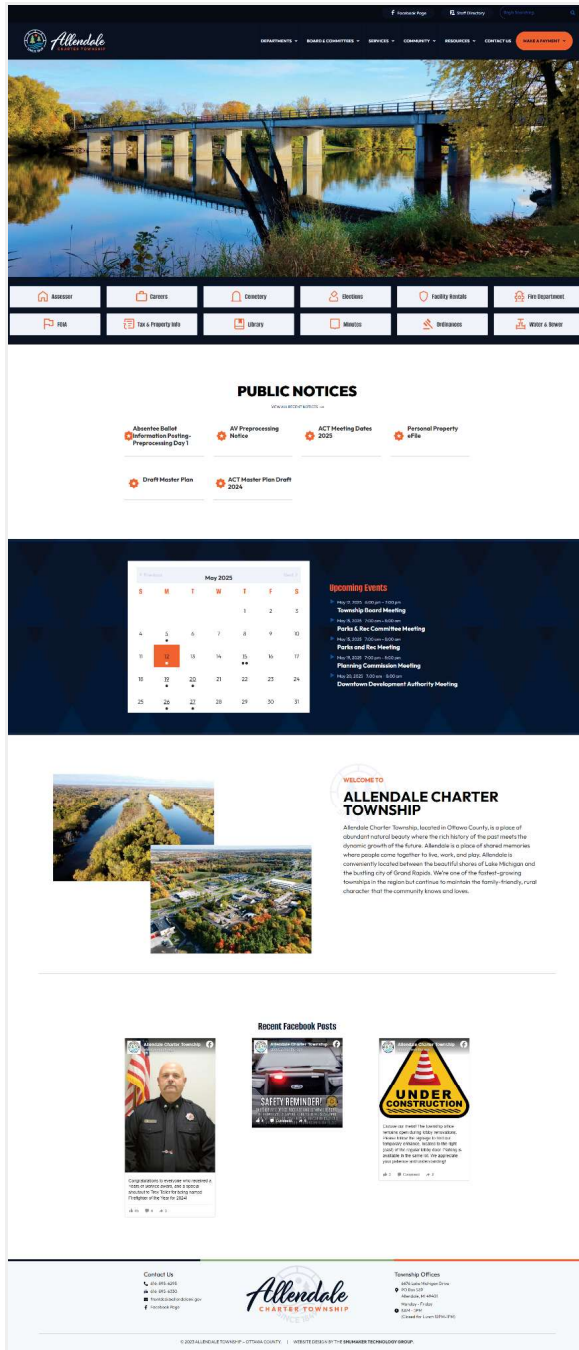
Gil Bernier
jerometownship.org



"I really appreciate that I was contacted this late at night! My apologies for not remembering the gentleman's name that I spoke to, but he was very polite, helpful and understanding and because he took care of this for the City, we were in compliance with the Open Meetings Act, so thank you again!!"

City of Montrose

Christina Rush
cityofmontrose.us



FEATURED PROJECT

Allendale Charter Township

Project completed: 2024

Allendale Township, located in western Michigan, sought to redesign its municipal website to better serve residents and reflect the community's ongoing growth. The previous site was outdated, difficult to navigate, and lacked proper structure, making it challenging for users to quickly access essential information.

Our team collaborated closely with township officials to create a modern, WordPress-based platform focused on usability and accessibility. We implemented a clean, responsive design; reorganized content to prioritize high-traffic areas; and added interactive tools such as public notices and an event calendar. Our design team also crafted a custom logo that visually represents the local area, and built content that would help promote transparency between the government and the public.

Since its launch, the website has been a strong success, significantly improving how Allendale Township communicates with its residents. We believe Allendale Township's site sets a benchmark for what a modern municipal website should strive to be. For additional featured projects, see [Appendix A: Municipal Website Case Studies](#)

"I am very happy to be one of your clients. You and your team are amazing and have been fantastic throughout this entire process. I look forward to continuing to work with you."

Jody Hansen, Clerk

The screenshot displays the Michigan Townships website. At the top, a navigation bar includes the Michigan Townships logo and links for Home, About Us, Services, Contact Us, and a dropdown menu for Other Links. The main content area features a large banner for 'MTA participates in NATF Fall 2017' with a 'Learn More' button. Below this, there are three columns of links: 'About Townships', 'Assessor Center', and 'Advocacy'. A section titled 'Michigan Townships' provides information about the Michigan Township Association (MTA) and its role in representing townships. At the bottom, there is a section for 'Upcoming Events' with a 'View More' link, featuring three event cards: 'Now You Know', 'Michigan Township & County', and 'Michigan Township & County'.

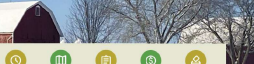
[illegible]








[Home](#)
[Services](#)
[Contact Us](#)




[Wasting Water](#)


[Leaking](#)


[Landfill](#)


[Events](#)


[Business](#)



News & Announcements



ADVICE OF PUBLIC HEARING

AT 7:00 PM, Monday the 14th of June
at the Board of Supervisors

Topic:

ADDITIONAL DEVELOPMENT - LOTS 10 AND 11, 12 AND 13, 14 AND 15, 16 AND 17, 18 AND 19, 20 AND 21, 22 AND 23, 24 AND 25, 26 AND 27, 28 AND 29, 30 AND 31, 32 AND 33, 34 AND 35, 36 AND 37, 38 AND 39, 40 AND 41, 42 AND 43, 44 AND 45, 46 AND 47, 48 AND 49, 50 AND 51, 52 AND 53, 54 AND 55, 56 AND 57, 58 AND 59, 60 AND 61, 62 AND 63, 64 AND 65, 66 AND 67, 68 AND 69, 70 AND 71, 72 AND 73, 74 AND 75, 76 AND 77, 78 AND 79, 80 AND 81, 82 AND 83, 84 AND 85, 86 AND 87, 88 AND 89, 90 AND 91, 92 AND 93, 94 AND 95, 96 AND 97, 98 AND 99, 100 AND 101, 102 AND 103, 104 AND 105, 106 AND 107, 108 AND 109, 110 AND 111, 112 AND 113, 114 AND 115, 116 AND 117, 118 AND 119, 120 AND 121, 122 AND 123, 124 AND 125, 126 AND 127, 128 AND 129, 130 AND 131, 132 AND 133, 134 AND 135, 136 AND 137, 138 AND 139, 140 AND 141, 142 AND 143, 144 AND 145, 146 AND 147, 148 AND 149, 150 AND 151, 152 AND 153, 154 AND 155, 156 AND 157, 158 AND 159, 160 AND 161, 162 AND 163, 164 AND 165, 166 AND 167, 168 AND 169, 170 AND 171, 172 AND 173, 174 AND 175, 176 AND 177, 178 AND 179, 180 AND 181, 182 AND 183, 184 AND 185, 186 AND 187, 188 AND 189, 190 AND 191, 192 AND 193, 194 AND 195, 196 AND 197, 198 AND 199, 200 AND 201, 202 AND 203, 204 AND 205, 206 AND 207, 208 AND 209, 210 AND 211, 212 AND 213, 214 AND 215, 216 AND 217, 218 AND 219, 220 AND 221, 222 AND 223, 224 AND 225, 226 AND 227, 228 AND 229, 230 AND 231, 232 AND 233, 234 AND 235, 236 AND 237, 238 AND 239, 240 AND 241, 242 AND 243, 244 AND 245, 246 AND 247, 248 AND 249, 250 AND 251, 252 AND 253, 254 AND 255, 256 AND 257, 258 AND 259, 260 AND 261, 262 AND 263, 264 AND 265, 266 AND 267, 268 AND 269, 270 AND 271, 272 AND 273, 274 AND 275, 276 AND 277, 278 AND 279, 280 AND 281, 282 AND 283, 284 AND 285, 286 AND 287, 288 AND 289, 290 AND 291, 292 AND 293, 294 AND 295, 296 AND 297, 298 AND 299, 300 AND 301, 302 AND 303, 304 AND 305, 306 AND 307, 308 AND 309, 310 AND 311, 312 AND 313, 314 AND 315, 316 AND 317, 318 AND 319, 320 AND 321, 322 AND 323, 324 AND 325, 326 AND 327, 328 AND 329, 330 AND 331, 332 AND 333, 334 AND 335, 336 AND 337, 338 AND 339, 340 AND 341, 342 AND 343, 344 AND 345, 346 AND 347, 348 AND 349, 350 AND 351, 352 AND 353, 354 AND 355, 356 AND 357, 358 AND 359, 360 AND 361, 362 AND 363, 364 AND 365, 366 AND 367, 368 AND 369, 370 AND 371, 372 AND 373, 374 AND 375, 376 AND 377, 378 AND 379, 380 AND 381, 382 AND 383, 384 AND 385, 386 AND 387, 388 AND 389, 390 AND 391, 392 AND 393, 394 AND 395, 396 AND 397, 398 AND 399, 400 AND 401, 402 AND 403, 404 AND 405, 406 AND 407, 408 AND 409, 410 AND 411, 412 AND 413, 414 AND 415, 416 AND 417, 418 AND 419, 420 AND 421, 422 AND 423, 424 AND 425, 426 AND 427, 428 AND 429, 430 AND 431, 432 AND 433, 434 AND 435, 436 AND 437, 438 AND 439, 440 AND 441, 442 AND 443, 444 AND 445, 446 AND 447, 448 AND 449, 450 AND 451, 452 AND 453, 454 AND 455, 456 AND 457, 458 AND 459, 460 AND 461, 462 AND 463, 464 AND 465, 466 AND 467, 468 AND 469, 470 AND 471, 472 AND 473, 474 AND 475, 476 AND 477, 478 AND 479, 480 AND 481, 482 AND 483, 484 AND 485, 486 AND 487, 488 AND 489, 490 AND 491, 492 AND 493, 494 AND 495, 496 AND 497, 498 AND 499, 500 AND 501, 502 AND 503, 504 AND 505, 506 AND 507, 508 AND 509, 510 AND 511, 512 AND 513, 514 AND 515, 516 AND 517, 518 AND 519, 520 AND 521, 522 AND 523, 524 AND 525, 526 AND 527, 528 AND 529, 530 AND 531, 532 AND 533, 534 AND 535, 536 AND 537, 538 AND 539, 540 AND 541, 542 AND 543, 544 AND 545, 546 AND 547, 548 AND 549, 550 AND 551, 552 AND 553, 554 AND 555, 556 AND 557, 558 AND 559, 560 AND 561, 562 AND 563, 564 AND 565, 566 AND 567, 568 AND 569, 570 AND 571, 572 AND 573, 574 AND 575, 576 AND 577, 578 AND 579, 580 AND 581, 582 AND 583, 584 AND 585, 586 AND 587, 588 AND 589, 590 AND 591, 592 AND 593, 594 AND 595, 596 AND 597, 598 AND 599, 600 AND 601, 602 AND 603, 604 AND 605, 606 AND 607, 608 AND 609, 610 AND 611, 612 AND 613, 614 AND 615, 616 AND 617, 618 AND 619, 620 AND 621, 622 AND 623, 624 AND 625, 626 AND 627, 628 AND 629, 630 AND 631, 632 AND 633, 634 AND 635, 636 AND 637, 638 AND 639, 640 AND 641, 642 AND 643, 644 AND 645, 646 AND 647, 648 AND 649, 650 AND 651, 652 AND 653, 654 AND 655, 656 AND 657, 658 AND 659, 660 AND 661, 662 AND 663, 664 AND 665, 666 AND 667, 668 AND 669, 670 AND 671, 672 AND 673, 674 AND 675, 676 AND 677, 678 AND 679, 680 AND 681, 682 AND 683, 684 AND 685, 686 AND 687, 688 AND 689, 690 AND 691, 692 AND 693, 694 AND 695, 696 AND 697, 698 AND 699, 700 AND 701, 702 AND 703, 704 AND 705, 706 AND 707, 708 AND 709, 710 AND 711, 712 AND 7

[illegible]

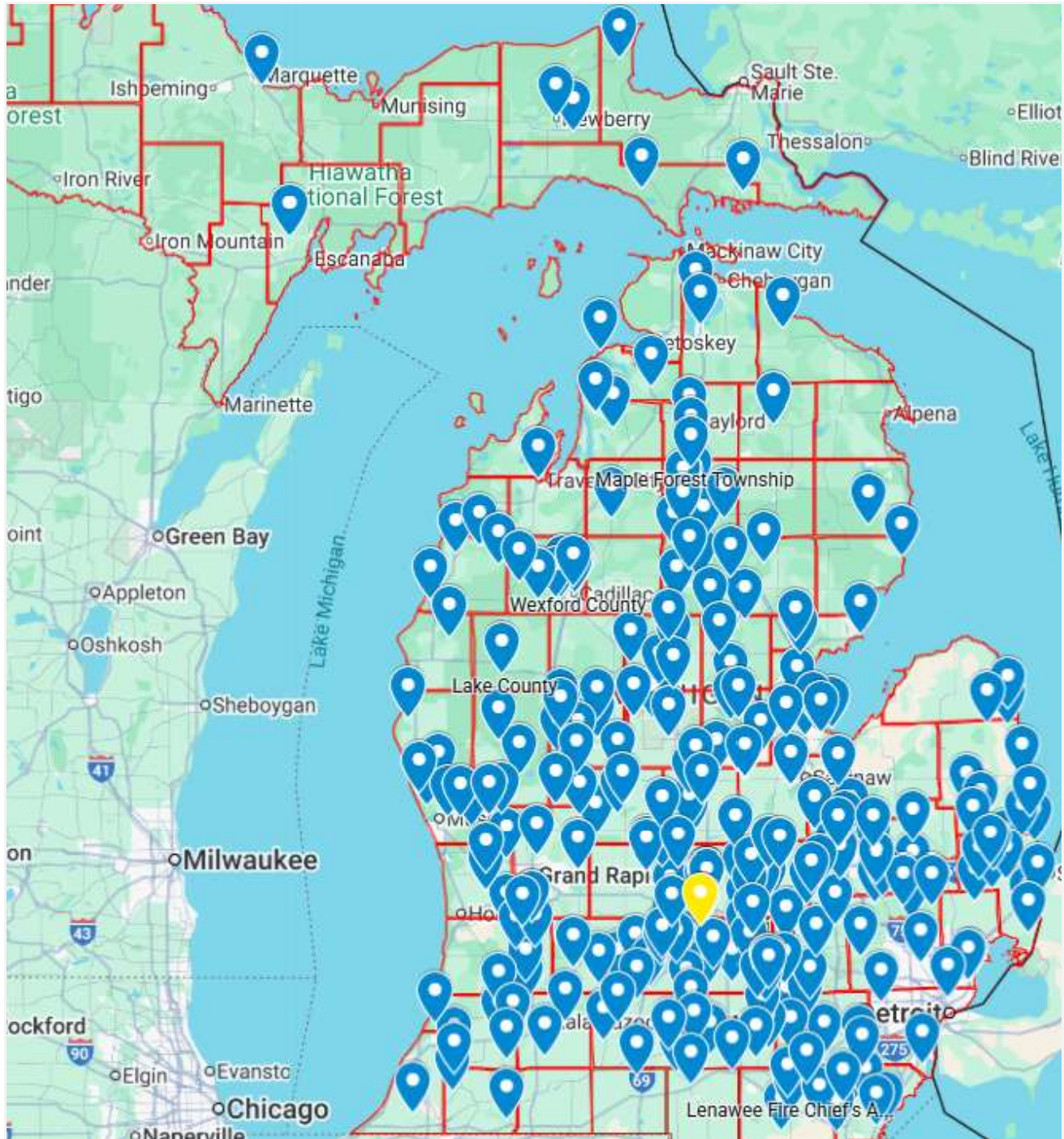
City of Hamtramck

Public Notices

A League of Nations

17

MUNICIPAL CLIENT MAP



Pricing Breakdown

ONE TIME SETUP COSTS



Website Redesign + ADA Compliance.....\$3,995

Full redesign of the website. Comprehensive offering, designed for maximum functionality and user engagement. This package is a good fit if you're aiming to reimagine the look and feel of the website. We will also flag any documents that do not meet ADA Compliance for your review or can assist with document remediation at a rate of \$35/hour.

Provide a basic accessibility training session for local website editors.



ADA Compliance.....\$3,495

We will review your existing website and recreate the design using modern technology to bring the site into ADA Compliance. We will also flag any documents that do not meet ADA Compliance for your review or can assist with document remediation at a rate of \$35/hour. This option does NOT include a site design refresh, except as needed (for example color changes) to meet ADA Compliance.

Provide a basic accessibility training session for local website editors.

Items	Website Redesign
Content Migration From Existing Site	Up To 55 pages
Documents	Up to 1000 documents
Digital Forms Included (Additional as add-ons)	10
Training & Documentation	✓
.Gov Domain Assistance	✓
Attention to ADA compliance guidelines	✓
Enhanced Security	✓
Website Analytics & Reporting	✓
Links to Third-Party Online Services or Social Media	✓
Standard Search Functionality	✓
Events Calendar	✓
Contact Form	✓
Fully Custom Layout & Design	✓
Login-Gated Pages	✓
Surveys, Polls & Form Builder Tools	✓
Advanced Custom Search Functionality	✓
Embedded (API) Social Media Integration	✓
Language Translation Tools	✓
Drone Photo and Video Session	✓
Free Design Refresh & Modernization after 3 years	✓

RECURRING MAINTENANCE AND HOSTING FEES

Support Plan.....\$450/year

The Shumaker Group will provide website hosting, backups, and ongoing technical support. Our team will also offer training to equip you with the skills needed to update and maintain your website at your convenience.

or

Maintenance Plan.....\$900/year

All STG Websites come with training to learn how to update and maintain the Website, we find that some clients would prefer to contract with us to make the day-to-day changes for them. With our Maintenance Plan, whether it's posting your meeting minutes, helping create new pages, or more, we've got you covered.

OPTIONAL SERVICES & ASSOCIATED COSTS

The following services may compliment your website but are also not strictly necessary for all municipalities. They are offered as optional add-ons.



Email Blasts.....Starting at \$20/month

Send email newsletters, alerts, and community updates to residents with automated delivery and easy sign-up on your township website. Monthly cost depends on the total number of subscribers.



Text Message Blasts.....Per Package/Annually

Keep your community connected. Send instant updates directly to your resident's phones, ensuring they stay informed with the latest news.

- **Core Package:** \$750.00 Annually, 12,000 credits
- **Plus Package:** \$1,250.00 Annually, 25,000 credits
- **Boost Package:** \$1,750.00 Annually, 50,000 credits

**Each credit consists of an incoming or outgoing text message of up to 163 characters.*



Accessible Document Conversion.....\$30/Per Hour

If pre-existing documents/forms don't meet accessibility standards, The Shumaker Group can help you recreate those documents in an accessible manner.



Brand Design.....\$85/Per Hour

Work with our team of designers to create a logo that's unique to your township.



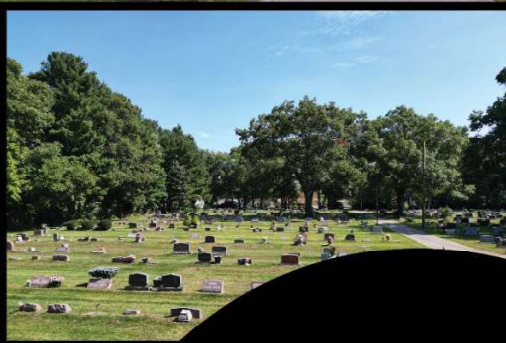
Email Accounts.....\$60 Per Account/Annually + \$100 Email Setup Fee

Email accounts provided through Microsoft 365. Other email platforms available upon request. **We also offer Optional Third-Party Email Backup for \$50 Per Account/Annually.**



Aerial Drone Photo and Video.....\$400

Show off your community from a new perspective with engaging photos captured from our aerial drone. (Included in Platinum Package)




**SHOWCASE YOUR COMMUNITY
FROM A NEW PERSPECTIVE.**

Capture stunning photos of your
governmental facilities, recreational
areas and public spaces.

Ask Today!



Major Milestones & Deliverables



Milestone 1: Planning

- Define project objectives
- Discuss website design, layout & content preferences
- Design, review, and adjust website prototype[3]



Milestone 2: Development

- Replicate prototype into a fully functional website
- Migrate existing content and documents
- Review and make final adjustments[3]



Milestone 3: Deployment

- Establish window and launch website
- Set up additional services and provide final deliverables, such as email accounts and logo designs.
- Provide website training and/or access to our help desk.

Payment for the site development and first year's hosting is due within 30-days of the site launch.

[3] In order to meet our delivery milestones, it is important that the client be engaged in the process and provide timely feedback when requested. While we understand that everyone gets busy, if significant delays occur while waiting for client feedback, the delivery dates may be pushed back.



SHUMAKER TECHNOLOGY GROUP



PHONE

(517) 325-3121



WEBSITE

stgmunicipal.com



PORTFOLIO

stgportfolio.com

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 CLOSED SESSION
Date: Tuesday, August 18, 2026 1:37:21 PM

MOTION TO GO INTO CLOSED SESSION FOR CLIENT PRIVILEGED
INFORMATION

Augusta Charter Township Fire Department Monthly BOT Report for August, 2026

For The Month of August The Augusta Township Fire Department Responded to:

55 Fire Department Responses
(See attached report and Incident Sheet)

Property Loss by Fire:

\$30,000 Vehicle Fire

Cost Recovery:

\$15.00

Ordinance Violation Charges/citations:

N/A

Burning Permits Issued:

45

Mutual Aid Responses:

0

Training for the month of August

Altered Mental Status, Radio Communication, Minute Man Hose Load, Drivers Training
Public Fire Education:

See Attached

Fire Prevention and Inspection:

See Attached

Records and reports:

Records and reports filed to State of Michigan, Fire Marshal Division.
EMS Reports filed to State of Michigan, Public Health.
Payroll conducted for the Fire Department.
Vehicle maintenance conducted.
Washtenaw County Chief's Meeting
Washtenaw County Chief's meeting

Fire Chief Requests/Reports

Par Plan Risk Reduction Grant Approval for \$5000.00

FEMA GRANT all 45 pages is complete and submitted on time

DNR GRANT COMPLETED ON TIME

WORKING ON A NEXIS PIPELINE GRANT

WORKING ON A ALLSTATE GRANT FOR FIRST RESPONDERS

- 1 Fire Chief
- 1 Assistant Fire Chief
- 1 Captain
- 2 Lieutenants
- 1 Fire Inspector
- 1 Medical Sergeant
- 1 Fire Sergeant
- 13 Firefighter/ EMS
- 3 Firefighter/No EMS
- 2 New Firefighter no Training
- 1 Firefighter on Medical leave shoulder injury
- 1 on personal leave until 9/1/2026

Respectfully Submitted

David L. Music

Fire Chief

08/19//2026

NERIS (Values) Report by description

Incident Type Primary (filIncident.03)	Incident Type Primary Category 1 (filIncident.03)	Incident Type Primary Category 2 (filIncident.03)	Incident Type Primary Value (filIncident.03)	Incident Alarm Date Time (itfilIncident.002)	Dispatch Incident Number (fiDispatch.03)
Fire - Transportation Fire - Vehicle Fire - Commercial	Fire	Transportation Fire	FIRE TRANSPORTATION_FIRE VEHICLE_FIRE_COMMERCIAL	07/02/2026 10:53:00	296
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC	07/03/2026 18:51:00	299
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC		298
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC		301
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC		304
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC		305
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC		309
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC		315
Hazardous Situation - Hazard Nonchemical - Electrical Power Line Down / Arcing / Malfunction	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM ELEC_POWER_LINE_DOWN_ARCHING_MALFUNC		340
Hazardous Situation - Hazard Nonchemical - Motor Vehicle Collision	Hazardous Situation	Hazard Non- Chemical	HAZSIT HAZARD_NONCHEM MOTOR_VEHICLE_COLLISION		326
Hazardous Situation -	Hazardous Situation	Hazardous Materials	HAZSIT HAZARDOUS_MATERIALS CARBON_MONOXIDE_RELEASE		300

Incident Type Primary (fiIncident.03)	Incident Type Primary Category 1 (fiIncident.03)	Incident Type Primary Category 2 (fiIncident.03)	Incident Type Primary Value (fiIncident.03)	Incident Alarm Date Time (fiIncident.002)	Dispatch Incident Number (fiDispatch.03)
Hazardous Materials - Carbon Monoxide Release					
Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	Hazardous Situation	Hazardous Materials	HAZSIT HAZARDOUS_MATERIALS CARBON_MONOXIDE_RELEASE	07/03/2026 23:47:10	303
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	Hazardous Situation	Hazardous Materials	HAZSIT HAZARDOUS_MATERIALS FUEL_SPILL_ODOR	07/07/2026 16:28:00	313
Hazardous Situation - Investigation - Odor	Hazardous Situation	Investigation	HAZSIT INVESTIGATION ODOR		320
Hazardous Situation - Investigation - Odor	Hazardous Situation	Investigation	HAZSIT INVESTIGATION ODOR		335
Hazardous Situation - Investigation - Smoke Investigation	Hazardous Situation	Investigation	HAZSIT INVESTIGATION SMOKE_INVESTIGATION	07/17/2026 19:51:00	325
Hazardous Situation - Investigation - Smoke Investigation	Hazardous Situation	Investigation	HAZSIT INVESTIGATION SMOKE_INVESTIGATION		344
Medical - Illness	Medical	Illness	MEDICAL ILLNESS	07/05/2026 08:11:59	311
Medical - Illness - Altered Mental Status	Medical	Illness	MEDICAL ILLNESS ALTERED_MENTAL_STATUS	07/29/2026 18:33:00	337
Medical - Illness - Altered Mental Status	Medical	Illness	MEDICAL ILLNESS ALTERED_MENTAL_STATUS	07/29/2026 12:22:00	336
Medical - Illness - Breathing Problems	Medical	Illness	MEDICAL ILLNESS BREATHING_PROBLEMS		332
Medical - Illness - Breathing Problems	Medical	Illness	MEDICAL ILLNESS BREATHING_PROBLEMS	07/30/2026 06:56:00	339
Medical - Illness - Breathing Problems	Medical	Illness	MEDICAL ILLNESS BREATHING_PROBLEMS		306
Medical - Illness - Breathing Problems	Medical	Illness	MEDICAL ILLNESS BREATHING_PROBLEMS		307
Medical - Illness - Chest Pain (Non - Trauma)	Medical	Illness	MEDICAL ILLNESS CHEST_PAIN_NON_TRAUMA	07/30/2026 19:27:00	341
Medical - Illness - Chest Pain (Non - Trauma)	Medical	Illness	MEDICAL ILLNESS CHEST_PAIN_NON_TRAUMA		334
Medical - Illness - Convulsions / Seizures	Medical	Illness	MEDICAL ILLNESS CONVULSIONS_SEIZURES	07/22/2026 17:08:00	328
Medical - Illness - Diabetic Problems	Medical	Illness	MEDICAL ILLNESS DIABETIC_PROBLEMS	07/13/2026 23:56:00	321

Incident Type Primary (filIncident.03)	Incident Type Primary Category 1 (filIncident.03)	Incident Type Primary Category 2 (filIncident.03)	Incident Type Primary Value (filIncident.03)	Incident Alarm Date Time (itfilIncident.002)	Dispatch Incident Number (fiDispatch.03)
Medical - Illness - Nausea / Vomiting	Medical	Illness	MEDICAL ILLNESS NAUSEA_VOMITING		314
Medical - Illness - Nausea / Vomiting	Medical	Illness	MEDICAL ILLNESS NAUSEA_VOMITING		308
Medical - Illness - Sick Case	Medical	Illness	MEDICAL ILLNESS SICK_CASE	07/10/2026 20:42:00	318
Medical - Illness - Sick Case	Medical	Illness	MEDICAL ILLNESS SICK_CASE	07/31/2026 16:24:00	343
Medical - Illness - Unconscious Victim	Medical	Illness	MEDICAL ILLNESS UNCONSCIOUS_VICTIM	07/31/2026 13:16:00	342
Medical - Illness - Unconscious Victim	Medical	Illness	MEDICAL ILLNESS UNCONSCIOUS_VICTIM	07/01/2026 12:05:00	292
Medical - Illness - Unknown Problem	Medical	Illness	MEDICAL ILLNESS UNKNOWN_PROBLEM	07/01/2026 08:59:00	291
Medical - Injury	Medical	Injury/Trauma	MEDICAL INJURY	07/12/2026 16:48:00	319
Medical - Injury	Medical	Injury/Trauma	MEDICAL INJURY	07/14/2026 21:45:00	323
Medical - Injury / Trauma - Burns / Explosion	Medical	Injury/Trauma	MEDICAL INJURY BURNS_EXPLOSION		310
Medical - Injury / Trauma - Fall	Medical	Injury/Trauma	MEDICAL INJURY FALL	07/02/2026 18:07:00	297
Medical - Injury / Trauma - Fall	Medical	Injury/Trauma	MEDICAL INJURY FALL	07/01/2026 20:15:00	294
Medical - Injury / Trauma - Fall	Medical	Injury/Trauma	MEDICAL INJURY FALL	07/10/2026 11:19:00	317
Medical - Injury / Trauma - Fall	Medical	Injury/Trauma	MEDICAL INJURY FALL	07/23/2026 19:33:00	331
Medical - Injury / Trauma - Heat / Cold Exposure	Medical	Injury/Trauma	MEDICAL INJURY HEAT_COLD_EXPOSURE		293
Medical - Injury / Trauma - Motor Vehicle Collision	Medical	Injury/Trauma	MEDICAL INJURY MOTOR_VEHICLE_COLLISION		333
Medical - Injury / Trauma - Motor Vehicle Collision	Medical	Injury/Trauma	MEDICAL INJURY MOTOR_VEHICLE_COLLISION	07/23/2026 18:25:00	330
No Emergency - Cancelled	No Emergency		NOEMERG CANCELLED		329
No Emergency - Cancelled	No Emergency		NOEMERG CANCELLED		312
No Emergency - Cancelled	No Emergency		NOEMERG CANCELLED		327
No Emergency - False Alarm - Malfunctioning Alarm	No Emergency	False Alarm	NOEMERG FALSE_ALARM MALFUNCTIONING_ALARM		322
No Emergency - False Alarm - Malfunctioning Alarm	No Emergency	False Alarm	NOEMERG FALSE_ALARM MALFUNCTIONING_ALARM		295
No Emergency - Good Intent - Controlled Burning (Authorized)	No Emergency	Good Intent	NOEMERG GOOD_INTENT CONTROLLED_BURNING_AUTHORIZED		302

Incident Type Primary (filIncident.03)	Incident Type Primary Category 1 (filIncident.03)	Incident Type Primary Category 2 (filIncident.03)	Incident Type Primary Value (filIncident.03)	Incident Alarm Date Time (filIncident.002)	Dispatch Incident Number (filDispatch.03)
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	No Emergency	Good Intent	NOEMERG GOOD_INTENT NO_INCIDENT_FOUND_LOCATION_ERROR		338
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	No Emergency	Good Intent	NOEMERG GOOD_INTENT SMOKE_FROM_NONHOSTILE_SOURCE		324
Rescue - Outside - Confined Space Rescue	Rescue	Outside	RESCUE OUTSIDE CONFINED_SPACE_RESCUE		316

Report Filters

Incident Date Time (filIncident.004): is between '7/1/2025' and '7/31/2025'

STATE OF MICHIGAN COUNTY OF WASHTENAW AUGUSTA CHARTER TOWNSHIP

A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PLAN

DRAFT RESOLUTION No. 26-19

At a regular meeting of the Augusta Charter Township Board of Trustees, Washtenaw County, Michigan, held in the Lincoln Senior Center at 8970 Whittaker Road, Ypsilanti MI 48197, on the 25th day of August, 2026 at 6:30 p.m.

WHEREAS, the Michigan Planning Enabling Act, Act 33 of 2008, require Augusta Charter Township to annually prepare a Capital Improvement Plan for the benefit of the health, safety, and welfare of the community as those criteria relate to the physical development of Augusta Charter Township; and

WHEREAS, the Township's professional engineering consultants, utility operator, and accounting consultants have consulted with the Township's key employees, and Board of Trustee's, who carry on the business of planning and providing for the present and future needs of the citizens of Augusta Charter Township; and

WHEREAS, the Capital Improvement Plan is intended to consider the present and future needs and goals of Augusta Charter Township in consideration of existing projects and plans as well as anticipated resources; and

WHEREAS, the Capital Improvement Plan is a flexible document, intended to be reevaluated and updated on an annual basis to project into the six (6) succeeding years, and further amended as necessary to address the policies and philosophies of relevant Township Boards, Planning Commissions, and other stakeholders; and

WHEREAS, the Capital Improvement Plan is a guide and forum to aid the Township Supervisor and Township Board of Trustees in making decisions regarding the physical development and infrastructure maintenance of the Township and deeming what, if any resources can and should be available to carry out the Township Board's policies and budgetary decisions; and

WHEREAS, the draft of the Capital Improvement Plan has been available for public review via the Township Website and copies made available at the office of Clerk;

NOW THEREFORE BE IT RESOLVED, that this Capital Improvement Plan presented during the Augusta Charter Township Board of Trustees meeting on August, _____, 2026 be adopted.

This resolution passed this _____ day of _____ 2026 at a regular meeting of the Augusta Charter Township Board of Trustees. A roll call vote was taken on the foregoing resolution and was as follows:

Motion to approve Resolution was offered by _____ and seconded by _____.

Roll Call: Aye: Nays: Absent:

RESOLUTION DECLARED ADOPTED. _____
Todd Waller, Augusta Township

Supervisor

CERTIFICATE

I, Kimberly Gonczy, the elected and acting Clerk of Augusta Charter Township, hereby certify that the foregoing resolution was adopted by the Township Board, as presented at a meeting on _____, 2026 at which meeting a quorum was present by a roll call vote of said members as herein set forth; that said resolution was ordered to take immediate effect.

Kimberly Gonczy, Augusta Charter Township Clerk

Augusta Township Proposed Capital Improvement Plan - Township

Projected Annual CIP (*Adjusted for Inflation)												
Project No.	Project Description	Township Fund	Budget FY 26/27	Budget FY 27/28	Budget FY28/29	Budget FY 29/30	Budget FY 30/31	Budget FY 31/32	Budget FY 32/33	Budget FY 33/34	Budget FY 34/35	Budget FY 34/35
1	BSA Web based Software	General Fund	\$80,000									
2	Township New Server	General Fund	\$20,000									
3	Public Dumpster	General Fund	\$12,000									
4	Website	General Fund		\$50,000								
5	Digitize Records	General Fund		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000			
6	Printer Replacement	General Fund			\$2,500	\$2,500						
7	Work Station Replacement	General Fund				\$5,000	\$5,000	\$5,000				

1-5 Year FUND SUBTOTAL:

\$217,000

\$112,000

\$60,000

\$12,500

\$17,500

\$15,000

6-10 Year FUND SUBTOTAL:

\$25,000

\$15,000

\$10,000

\$0

\$0

\$0

\$0

Projected Annual CIP (*Adjusted for Inflation)												
Project No.	Project Description	Township Fund	Budget FY 26/27	Budget FY 27/28	Budget FY28/29	Budget FY 29/30	Budget FY 30/31	Budget FY 31/32	Budget FY 32/33	Budget FY 33/34	Budget FY 34/35	Budget FY 34/35
1	New Township Hall	Township Improvement Fund	\$3,000,000									
2	Bunton Road (not County)	Township Improvement Fund					\$2,500,000	\$2,500,000				
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												

1-5 Year FUND SUBTOTAL:

\$5,500,000

\$3,000,000

\$0

\$0

\$0

\$2,500,000

6-10 Year FUND SUBTOTAL:

\$2,500,000

\$2,500,000

\$0

\$0

\$0

\$0

\$0

Augusta Township Proposed Capital Improvement Plan - Utilities

		Projected Annual CIP (*Adjusted for Inflation)										
Project No.	Project Description	Township Fund	Budget FY 26/27	Budget FY 27/28	Budget FY28/29	Budget FY 29/30	Budget FY 30/31	Budget FY 31/32	Budget FY 32/33	Budget FY 33/34	Budget FY 34/35	Budget FY 34/35
1	Lincoln Lift Station Generator	Waste Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	Lincoln Lift Station Mechanical Improvements	WasteWater	\$221,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3	AME Lift Station Mechanical Improvements	WasteWater	\$95,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4	Lincoln Lift Station Controls and Structure Improvements	WasteWater	\$0	\$98,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5	AME Lift Station Controls Improvements	WasteWater	\$0	\$0	\$56,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6	Gravity Sewer Improvements	WasteWater	\$0	\$0	\$0	\$143,000	\$0	\$0	\$0	\$0	\$0	\$0
7	Talladay Lift Station Improvements	WasteWater	\$0	\$0	\$0	\$0	\$154,000	\$0	\$0	\$0	\$0	\$0
8	Whittaker Lift Station Improvements	WasteWater	\$0	\$0	\$0	\$0	\$0	\$124,000	\$0	\$0	\$0	\$0
9	Bunton South Forcemain Replacement	WasteWater	\$0	\$0	\$0	\$0	\$0	\$0	\$1,706,000	\$0	\$0	\$0
10	Lincoln Force Main Replacement	WasteWater	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,827,000	\$0	\$0
11	Lincoln Pines Lift Station Improvements	WasteWater	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,000	
12	Lift Station Communications	WasteWater	\$100,000									
1-5 Year FUND SUBTOTAL:		\$867,000	\$416,000	\$98,000	\$56,000	\$143,000	\$154,000					
6-10 Year FUND SUBTOTAL:		\$3,821,000						\$124,000	\$1,706,000	\$1,827,000	\$164,000	\$164,000

		Projected Annual CIP (*Adjusted for Inflation)										
Project No.	Project Description	Township Fund	Budget FY 26/27	Budget FY 27/28	Budget FY 28/29	Budget FY 29/30	Budget FY 30/31	Budget FY 31/32	Budget FY 32/33	Budget FY 33/34	Budget FY 34/35	Budget FY 34/35
1	Valve Bolt Replacement	Water	\$0	\$0	\$25,000	\$25,000						
2	Install PRV at Hitchington Meter	Water	\$371,000	\$0								
3	Install PRV at Bunton Meter	Water	\$0	\$382,000								
4	Meter Replacement	Water			\$25,000	\$25,000						
1-5 Year FUND SUBTOTAL:		\$853,000	\$371,000	\$382,000	\$50,000	\$50,000						
		\$0					\$0	\$0	\$0	\$0	\$0	\$0
6-10 Year FUND SUBTOTAL:		\$0										

[illegible]

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Cc: [Chief David Music](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 RESOLUTION 26-20 TO SUPPORT FIRE DEPT MTPP GRANT APPLICATION
Date: Tuesday, August 18, 2026 5:19:02 PM
Attachments: [26-20 Draft Grant Application Resolution Fire Department.pdf](#)

MOTION TO APPROVE RESOLUTION 26-20 TO SUPPORT THE FIRE
DEPARTMENT SUBMITTING MICHIGAN TOWNSHIP PARTICIPATION PLAN
GRANT APPLICATION FOR A LIGHT BAR/STRIPING PACKAGE

**STATE OF MICHIGAN
COUNTY OF WASHTENAW
AUGUSTA CHARTER TOWNSHIP**

**Resolution of Support
Michigan Township Participating Plan Grant Application
DRAFT
RESOLUTION 26-20**

At a regular meeting of the Augusta Charter Township Board of Trustees, Washtenaw County, Michigan, held in Lincoln Senior Center, 8970 Whittaker Road, Ypsilanti, MI 48197, on the 25th day of August 2026 at 6:30 p.m.

WHEREAS, the Augusta Charter Township Board wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (Par Plan) to assist in purchasing/funding Augusta Charter Township Fire Department Light Bar/Striping Package; and

WHEREAS, the Augusta Charter Township Fire Department is seeking a grant contribution of \$5,000.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Augusta Charter Township Board supports submittal of an application to the Michigan Township Participating Plan for a \$5,000.00 grant to assist in funding the Augusta Township Fire Department Light Bar/Striping Package.

Motion by _____ seconded by _____, the Augusta Charter Township Supervisor declared the motion adopted.

The following voted:

Yeas: _____

Nays: _____

Absent: _____

Todd Waller, Supervisor

Date: _____

CERTIFICATION

I, Kimberly Gonczy, Augusta Charter Township Clerk, hereby certify that the foregoing is a true and original copy of the Resolution adopted by the Augusta Charter Township Board at a Regular meeting on August 25, 2026, at 6:30 p.m. which was held in accordance with the Open Meetings Act of the State of Michigan.

Kimberly Gonczy, Augusta Charter Township Clerk

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 RESOLUTION 26-21 WATER & SEWER RATES
Date: Thursday, August 20, 2026 12:33:28 PM
Attachments: [26-21 Draft Rate Resolution Capacity Commodity Rates.pdf](#)

MOTION TO APPROVE RESOLUTION 26-21 TO DECREASE AUGUSTA
CHARTER TOWNSHIP WATER & SEWER COMMODITY RATES AND
INCREASE WATER & SEWER CAPACITY RATES FOR THE TOWNSHIP
UTILITY CUSTOMERS

AUGUSTA CHARTER TOWNSHIP
8021 Talladay Road, Whittaker, 48190
Washtenaw County, Michigan

**RESOLUTION to DECREASE WATER & SEWER COMMODITY RATES AND INCREASE WATER &
SEWER CAPACITY RATES EFFECTIVE SEPTEMBER 1, 2026**

DRAFT

RESOLUTION NUMBER 26-21

Resolution adopted at a meeting of the Board of Trustees of Augusta Charter Township, Washtenaw County, Michigan, held at the Lincoln Golden Ages Senior Center, 8970 Whittaker Road, Ypsilanti MI 48197, on August 25, 2026.

WHEREAS, the Township provides public sewer and water services to Township residents in accordance with the Augusta Township Water and Sewer Use Ordinance of 1984, as amended, and in compliance with the Revenue Bond Act of 1933; and

WHEREAS, the Revenue Bond Act of 1933 and the Township Water and Sewer Use Ordinance require the Township to annually review and revise as necessary the rates and charges for public water and sewer use service to assure for the adequate operation of the public system, and to insure the security of bonds issued; and

WHEREAS, the Revenue Bond Act of 1933 and the Township Water and Sewer Use Ordinance direct that no free service shall be furnished by the system to any person, firm, or corporation, public or private, or to a public agency or instrumentality; and

WHEREAS, the Revenue Bond Act of 1933 and the Township Water and Sewer Use Ordinance, as amended, direct that rates and charges which shall be established and revised by Township Board by resolution must produce revenues sufficient to provide for the payment of expenses of administration, operation, maintenance, and improvements to the system, including an adequate reserve for major repairs and replacements, for the purpose of preserving the public water and sewer utility system in good repair and working order; and

WHEREAS, the Ypsilanti Community Utilities Authority (YCUA) does provide facilities for the distribution of water to Augusta Township and for the collection and treatment and disposal of sewage and wastes from Augusta Township; and

WHEREAS, YCUA did submit the following rate increases to the township effective September 1, 2026:

Water commodity purchase decrease of 1.9%
Sewer commodity purchase increase of 8.97%
Sewer fixed debt service charge increase of 9.0%

WHEREAS, the wastewater discharge of typical buildings in the township are not specifically metered and said use of the system is considered to have a direct relationship with the metered water use and the size of the water line; and

WHEREAS, the American Water Works Association (AWWA) is an international non-profit, scientific and educational association founded to improve water quality and supply and for purposes of equitably distributing costs among users of water systems, has established a Residential Equivalent User Table (REU) based on meter size:

Meter Size	AWWA (capacity)	Factor based on 5/8
5/8 inch or Single-Family Homes	20	1.00
3/4 inch	30	1.50
1 inch	50	2.50
1-1/2 inch	100	5.00
2 inch	160	8.00
3 inch	300	15.00
4 inch	500	25.00
6 inch	1,000	50.00
8 inch	1,600	80.00
10 inch	2,300	115.00
12 inch	4,300	215.00

NOW, THEREFORE, BE IT HEREBY RESOLVED:

The Township Board finds, approves and determines:

Section 1. The following commodity and capacity rates for each of the bi-monthly billing cycles beginning September 1, 2026.

	Water	Sewer
Commodity rate per 100 cu ft	5.47	3.86
Capacity rate per REU	49.96	74.89

Section 2. Board Adoption:

Motion to adopt Resolution 26-21 was offered by _____ and seconded by _____.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAINED:

Resolution 26-21 Declared Adopted.

Todd Waller, Supervisor

Date

Kimberly Gonczy, Clerk

Date

CERTIFICATE

I, Kimberly Gonczy, the elected and acting Clerk of Augusta Charter Township, hereby certify that the foregoing resolution was adopted by the Augusta Charter Township Board, as presented at the meeting of said Board held on _____, at which meeting a quorum was present, by a roll call vote of said members as herein before set forth; that said resolution was ordered to take effect _____.

Kimberly Gonczy, Clerk

Date

Section 103.1 – Fire Department. The fire department is hereby created. The fire inspector is hereby appointed as the fire code official. The function of the fire code official shall be the implementation, administration, and enforcement of the provisions of the International Fire Code. The Fire Inspector is hereby authorized to issue citations for violations of the Fire Code as an authorized local official.

Section 112.4. Delete and replace the language of this section with the following new Section 112.4:

Section 112.4 – Violation Penalties. Any person who shall violate a provision of this code, or fail to comply with any of the requirements thereof, or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under the provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$500.00 (five hundred dollars), or by imprisonment not exceeding 90 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

In lieu of issuing a misdemeanor citation for a first or second offense as described above that the fire code official may issue a civil infraction citation if, in the opinion of the fire code official, a civil infraction is more appropriate for the first or second offense. Any person, persons, firm or corporation or anyone acting on behalf of the person, persons, firm or corporation responsible for a civil infraction and shall be subject to a fine of not more than two hundred dollars (\$200.00) for a first offense violation plus the costs of prosecution and shall be subject to a fine of not more than three hundred dollars (\$300.00) for a second offense violation plus the costs of prosecution. The imposition of any fine shall not exempt the offender from compliance with the requirements of this ordinance.

Section 1103.5.3. Insert: January 1, 2027

Section 5704.2.9.6.1. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Section 5706.2.4.4. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Section 5806.2. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Section 6104.2. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Sec. 4. – Inconsistent Ordinances.

If there is a conflict between Augusta Charter Township ordinances or parts of ordinances and this International Fire Code, the more restrictive ordinance shall apply. Any prior fire code(s) adopted by Augusta Charter Township is hereby repealed.

Sec. 5 – Severability.

The provisions of this Ordinance are hereby declared to be severable and if any part is declared invalid for any reason by a court of competent jurisdiction it shall not affect the remainder of the Ordinance which shall continue in full force and effect.

Sec. 6. – Savings Clause.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be commenced according to the law in force when they are commenced.

State law reference— MCL 41.805.

Effective Date

The Township Clerk shall cause this Ordinance to be published in the manner required by law. This Ordinance shall be effective as of the day after final publication of the Ordinance.

This Ordinance was duly adopted by the Augusta Charter Township Board at its regular meeting called and held on the _____ day of _____ 2026 and was ordered given publication in the manner required by law.

Todd Waller, Supervisor
Charter Township of Augusta

Date: _____

First Reading: _____

First Publication: _____

Adoption: _____

Final Publication and Effective Date: _____

CERTIFICATE

I, Kimberly Gonczy, Clerk of the Charter Township of Augusta, Washtenaw County, Michigan, hereby certify that the foregoing constitutes a true and complete copy of Augusta Charter Township Ordinance No. 2026-06, which was duly adopted by the Township Board of Augusta Charter Township at a Regular Meeting of said Board, held on _____, after said ordinance had previously been introduced at a Regular Meeting of the Board held _____, 2026, and published in the form it was introduced in accordance with P.A. 359 of 1947, as amended.

I further certify that Member _____ moved for the adoption of said Ordinance, and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said Ordinance; _____, and that Members _____ voted against adoption of said Ordinance and that Members _____ were absent or abstained from voting on the adoption of said Ordinance as indicated.

I further certify that after its passage the Ordinance was published in the Ann Arbor News on _____, in accordance with P.A. 359 of 1947, as amended.

I further certify that said Ordinance has been recorded in the Ordinance Book of the Township and that such recording has been authenticated by the signatures of the Supervisor and the Township Clerk.

Kimberly Gonczy, Clerk
Charter Township of Augusta

Date: _____

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 ORDINANCE 2026-06 ADOPT INTERNATIONAL FIRE CODE 2021
Date: Monday, August 17, 2026 5:27:24 PM
Attachments: [2026-06 Adopt International Fire Code 2021 Ed. Ordinance Draft CW 8-13-26.pdf](#)

MOTION TO APPROVE THE FIRST READING, POSTING, PUBLICATION, AND
SUBSEQUENT FINAL ADOPTION OF ORDINANCE 2026-06 TO ADOPT THE
INTERNATIONAL FIRE CODE 2021 ED.

**AUGUSTA CHARTER TOWNSHIP
COUNTY OF WASHTENAW
STATE OF MICHIGAN**

International Fire Code

ORDINANCE # 2026-06

Effective Date: _____

AN ORDINANCE OF AUGUSTA CHARTER TOWNSHIP ADOPTING THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING AND USE OF HAZARDOUS SUBSTANCES, MATERIALS AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES IN AUGUSTA CHARTER TOWNSHIP; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR; AND TO REPEAL AUGUSTA CHARTER TOWNSHIP ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

AUGUSTA CHARTER TOWNSHIP, COUNTY OF WASHTENAW, MICHIGAN HEREBY ORDAINS:

Section 1. – Adoption of the International Fire Code.

The International Fire Code, 2021 edition, including Appendix Chapters A – N (inclusive), as published by the International Code Council, be and is hereby adopted as the Fire Code of Augusta Charter Township, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of Augusta Charter Township are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Sec. 2. – Insertions and amendments.

The following sections of the International Fire Code, 2021 Edition, are completed and amended by inserting the following information where indicated in said code:

Section 101.1. Insert: Charter Township of Augusta.

Section 103.1. Delete and replace the language of this section with the following new Section 103.1:

Section 103.1 – Fire Department. The fire department is hereby created. The fire inspector is hereby appointed as the fire code official. The function of the fire code official shall be the implementation, administration, and enforcement of the provisions of the International Fire Code. The Fire Inspector is hereby authorized to issue citations for violations of the Fire Code as an authorized local official.

Section 112.4. Delete and replace the language of this section with the following new Section 112.4:

Section 112.4 – Violation Penalties. Any person who shall violate a provision of this code, or fail to comply with any of the requirements thereof, or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under the provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$500.00 (five hundred dollars), or by imprisonment not exceeding 90 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

In lieu of issuing a misdemeanor citation for a first or second offense as described above that the fire code official may issue a civil infraction citation if, in the opinion of the fire code official, a civil infraction is more appropriate for the first or second offense. Any person, persons, firm or corporation or anyone acting on behalf of the person, persons, firm or corporation responsible for a civil infraction and shall be subject to a fine of not more than two hundred dollars (\$200.00) for a first offense violation plus the costs of prosecution and shall be subject to a fine of not more than three hundred dollars (\$300.00) for a second offense violation plus the costs of prosecution. The imposition of any fine shall not exempt the offender from compliance with the requirements of this ordinance.

Section 1103.5.3. Insert: January 1, 2027

Section 5704.2.9.6.1. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Section 5706.2.4.4. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Section 5806.2. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Section 6104.2. Insert: as set forth by the Zoning Ordinance of Augusta Charter Township.

Sec. 4. – Inconsistent Ordinances.

If there is a conflict between Augusta Charter Township ordinances or parts of ordinances and this International Fire Code, the more restrictive ordinance shall apply. Any prior fire code(s) adopted by Augusta Charter Township is hereby repealed.

Sec. 5 – Severability.

The provisions of this Ordinance are hereby declared to be severable and if any part is declared invalid for any reason by a court of competent jurisdiction it shall not affect the remainder of the Ordinance which shall continue in full force and effect.

Sec. 6. – Savings Clause.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be commenced according to the law in force when they are commenced.

State law reference— MCL 41.805.

Effective Date

The Township Clerk shall cause this Ordinance to be published in the manner required by law. This Ordinance shall be effective as of the day after final publication of the Ordinance.

This Ordinance was duly adopted by the Augusta Charter Township Board at its regular meeting called and held on the _____ day of _____ 2026 and was ordered given publication in the manner required by law.

Todd Waller, Supervisor
Charter Township of Augusta

Date: _____

First Reading: _____

First Publication: _____

Adoption: _____

Final Publication and Effective Date: _____

CERTIFICATE

I, Kimberly Gonczy, Clerk of the Charter Township of Augusta, Washtenaw County, Michigan, hereby certify that the foregoing constitutes a true and complete copy of Augusta Charter Township Ordinance No. 2026-06, which was duly adopted by the Township Board of Augusta Charter Township at a Regular Meeting of said Board, held on _____, after said ordinance had previously been introduced at a Regular Meeting of the Board held _____, 2026, and published in the form it was introduced in accordance with P.A. 359 of 1947, as amended.

I further certify that Member _____ moved for the adoption of said Ordinance, and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said Ordinance; _____, and that Members _____ voted against adoption of said Ordinance and that Members _____ were absent or abstained from voting on the adoption of said Ordinance as indicated.

I further certify that after its passage the Ordinance was published in the Ann Arbor News on _____, in accordance with P.A. 359 of 1947, as amended.

I further certify that said Ordinance has been recorded in the Ordinance Book of the Township and that such recording has been authenticated by the signatures of the Supervisor and the Township Clerk.

_____ Kimberly Gonczy, Clerk Charter Township of Augusta	Date: _____
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From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Cc: [Patty Neal](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 FIRST READING ORDINANCE 2026-07 ADDING ADU SECTION TO ZONING ORDINANCE
Date: Tuesday, August 18, 2026 10:49:37 AM
Attachments: [2026-07 ADU - Housing Ordinance DRAFT.pdf](#)
[Accessory Dwelling Unit ADU Guidebook.pdf](#)

MOTION TO APPROVE THE FIRST READING, POSTING, PUBLICATION, AND SUBSEQUENT FINAL ADOPTION OF ORDINANCE 2026-07 TO AMEND THE ZONING ORDINANCE – ADD ACCESSORY DWELLING UNITS (ADU), SENIOR ASSISTED AND INDEPENDENT LIVING, CONVALESCENT CENTER – REVISIONS TO SECTIONS 12.4 (B) AND 3.5

Hello Everyone,

This was adopted in February 2026 but there is an error on page 2, New Section 6.26 – Accessory Dwelling Units, B. Application of Regulations – it says “shall be a special land use” in the zoning districts listed. They aren’t a special land use, ADU’s use are permissible in the listed zoning districts. It is correct in the guidebook. (attached) Unfortunately we can’t just change the wording we have to go through the process again.

Thank you!

Have a great day!

Kim Gonczy

Augusta Charter Township Clerk

734-461-6117 X-201

**CHARTER TOWNSHIP OF AUGUSTA
WASHTENAW COUNTY, MICHIGAN
ORDINANCE No. 2026-07**

**ZONING ORDINANCE AMENDMENT – ADD ACCESSORY DWELLING UNITS, SENIOR
ASSISTED AND INDEPENDENT LIVING, CONVALESCENT CENTER – REVISIONS TO
SECTIONS 12.4(B) AND 3.5**

EFFECTIVE DATE: _____

AN ORDINANCE TO AMEND THE AUGUSTA CHARTER TOWNSHIP ZONING ORDINANCE PURSUANT TO AUTHORITY GRANTED UNDER PA 110 OF 2006 AND TO PROTECT THE PUBLIC HEALTH SAFETY AND WELFARE BY ADDING TO AND UPDATING PROVISIONS IN THE ZONING ORDINANCE RELATED TO ACCESSORY DWELLING UNITS, SENIOR ASSISTED AND INDEPENDENT LIVING, CONVALESCENT CENTER, SECTIONS 12.4(B) AND 3.5

THE CHARTER TOWNSHIP OF AUGUSTA, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

NEW DEFINITIONS – SECTION 2.2

Accessory Dwelling Unit, Attached: One or more rooms with a kitchen and sanitary facilities designed for occupancy, which is added to or created within a single-family dwelling.

Accessory Dwelling Unit, Detached: One or more rooms with a kitchen and sanitary facilities designed for occupancy as a separate structure on the same property as a single-family dwelling.

Dwelling, One-Family Attached: A building containing not less than three (3) nor more than six (6) one-family dwelling units erected side by side as a single building, each being separated from the adjoining unit or units by an uninterrupted wall extending from the basement floor to the roof. No more than one (1) dwelling unit may be served by a single stairway or by a single exterior door.

Senior Housing: A building or group of buildings containing dwellings intended to be occupied by older persons as defined by the Fair Housing Act. Senior housing may include independent and/or assisted living arrangements but shall not include convalescent homes or homes for the aged regulated by the state. The following additional definitions shall apply in the application of this chapter:

- A. **Assisted Living for the Elderly:** Housing that provides twenty-four (24) hour supervision and is designed and operated for elderly people who require some level of support for daily living. Residents may receive support services for daily living based on individual needs. Such support shall include daily personal care, meals, transportation, security and housekeeping. Individual dwellings may contain kitchen facilities.
- B. **Independent Living for the Elderly:** Housing that is designed and operated for elderly people in good health who desire and are capable of maintaining independent households, and do not require assistance to meet daily needs. Such housing may provide certain services such as meals, linkage to health care, transportation, security, housekeeping, and recreational and social activities. Project sites shall be designed to accommodate an active and mobile resident population. Individual dwellings are designed to promote independent

living and shall contain kitchen facilities.

NEW SECTION 6.26 – ACCESSORY DWELLING UNITS

- A. Purpose and Intent. Accessory dwelling units are dwelling units which are accessory to a principal dwelling unit located on the same lot or parcel. The intent of these regulations is to:
1. Provide older homeowners with a means to stay more comfortably in homes and neighborhoods they might otherwise be forced to leave;
 2. Develop housing units in single-family neighborhoods that are appropriate for households at a variety of stages in their life cycle;
 3. Provide housing units for persons with disabilities; and
 4. Protect stability, property values, and the residential character of a neighborhood.
- B. Application of Regulations. Accessory dwelling units ~~shall be a special land use~~ **are permissible** in the AR, RR, SR, VR and VMU zoning districts.
- C. Standards of Approval.
1. The units shall be a separate housekeeping unit and shall not exceed 50% of the floor area of the principal residence with a maximum area of 1,000 square feet.
 2. Only one (1) attached and detached accessory dwelling unit shall be permitted on each lot or parcel.
 3. The owners of the property must reside on site and continue to occupy either the principal residence or the accessory dwelling unit.
 4. The accessory dwelling unit shall not be occupied by more than one (1) family unit.
 5. All setbacks and lot coverage requirements of the district shall be met.
 6. A minimum of one (1) additional off-street parking space shall be provided for the accessory dwelling unit.
 7. The leasing or rental of an accessory dwelling unit is prohibited

NEW SECTION 6.27 – SENIOR ASSISTED AND INDEPENDENT LIVING

- A. Maximum Density. The maximum allowable density varies by housing type, but shall not exceed the following:
1. Dwelling may be provided for a single-family detached, two-family or multiple-family units. When such dwellings contain kitchens, the minimum site area requirements for purposes of calculating density shall be as follows:

Dwelling Unit Size	Site Area/Unit (Square Feet)
Efficiency/one (1) bedroom	2,000
Two (2) bedroom	2,500
Each additional bedroom	500 additional

2. Where facilities do not contain kitchen facilities within individual dwelling units, the site are per bed shall be one thousand five hundred (1,500) square feet.

- B. Height, Lot Coverage, and Setbacks. Height, lot coverage and setback requirements of the multiple-family districts as set forth in Section 3.6, MR, Multiple-Family Residential requirements, shall apply.
- C. Parking. Parking is not allowed in any required front yard. Parking is permitted in side and rear yards, provided that a minimum twenty (20)-foot setback is observed.
- D. Façade. The maximum length of an uninterrupted building façade facing public streets and residentially zoned or used property shall be 30 feet. Façade articulation or architectural design variations for building walls facing the street are required to ensure that the building is not monotonous in appearance. Building wall offsets (projections and recesses); cornices, varying building materials or pilasters shall be used to break up the mass of a single building.
- E. Dropoff and Pickup Area. A separate drop off and pickup area shall be required adjacent to the main building entrance, located in a manner that will not create congestion on the site or within a public roadway.

NEW SECTION 6.28 – CONVALESCENT CENTER

- A. Site Area. All such facilities shall be developed on sites having a minimum area of one (1) acre or 2,000 square feet of site area for each one (1) bed in the facility, or for each person cared for in the facility, whichever is greater. Within this area, a minimum of 500 square feet of contiguous open space shall be provided, apart from areas required for vehicular uses, for each bed or for each person cared for within the capacity of the building.
- B. Ingress and Egress. The proposed site shall have at least one (1) property line abutting and restricting all vehicle ingress and egress to a paved public road.
- C. Yards. All yards shall be a minimum of 50 feet in width, shall be kept free of parking and shall be landscaped.
- D. Loading and Service Areas. Delivery, loading, service and parking areas shall be screened from view of residentially zoned or used property in accordance with the standards set forth in Section 5.7.(C)(3) and (5).
- E. Façade. The maximum length of an uninterrupted building façade facing public streets and residentially zoned or used property shall be 30 feet. Façade articulation or architectural design variations for building walls facing the street are required to ensure that the building is not monotonous in appearance. Building wall offsets (projections and recesses), cornices, varying building materials, or pilasters shall be used to break up the mass of a single building.
- F. Facilities. Such facilities may include multipurpose recreational rooms, kitchens, and meeting rooms. Such facilities may also include medical examination rooms and limited space for ancillary services for the residents of the facility, such as barber and beauty facilities.

REVISION TO SECTION 12.4(B) – OPTIONAL PROVISIONS FOR EXEMPLARY PROJECTS. (PUD)

- B. Multiple-Family Component. Up to twenty percent (20%) of the housing units within an exemplary PUD project with a gross area of twenty (20) acres or more located in an area of the Township planned for single-family residential development and located where municipal water and sewer facilities are available may be of an attached or multiple-family nature. Such multiple-family units shall meet the following design standards:

1. Off-Street Parking Lots. All off-street parking lots serving three (3) or more dwelling units shall provide a ten (10)-foot wide greenbelt around the perimeter of the parking lot.
2. The building setback and separation requirements of Section 3.6 and Section 3.7(B) may be varied provided they are specifically indicated on the PUD plan and the Planning Commission and Township Board determines the variation does not negatively impact adjacent properties and provides a recognizable benefit. Building setback requirements on the perimeter of the development shall not be reduced below thirty-five (35) feet.

REVISIONS TO SECTION 3.5 – SCHEDULE OF USE REGULATIONS

C. AR, Agricultural Residential

1. Permitted Uses.

- l. Accessory Dwelling Units, subject to Section 6.26.

D. RR, Rural Residential

1. Permitted Uses.

- k. Accessory Dwelling Units, subject to Section 6.26.

E. SR, Single-Family Residential

1. Permitted Uses.

- j. Accessory Dwelling Units, subject to Section 6.26.

F. VR, Village Residential

1. Permitted Uses.

- j. Accessory Dwelling Units, subject to Section 6.26.

2. Special Uses.

- i. Senior Assisted or Independent Living, subject to Section 6.27.

G. MR, Multiple-Family Residential

1. Permitted Uses.

- b. One-Family Attached Dwelling
- c. Senior Assisted or Independent Living, subject to Section 6.27.
- (other permitted uses will be renumbered)

2. Special Uses.

- j. Convalescent Center, subject to Section 6.28.

I. VMU, Village Mixed-Use

1. Permitted Uses.

- m. Accessory Dwelling Units, Subject to section 6.26.

2. Special Uses.

b. One-Family Attached Dwelling

c. Senior Assisted or Independent Living, subject to Section 6.27.

d. Convalescent Center, subject to Section 6.28. (other special land uses will be renumbered)

Severability. The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section, or provision is declared void or unenforceable for any reason by a court with competent jurisdiction, it shall not affect any portion of the Ordinance except that part or portion affected by the court's decision.

Adoption and Effective Date. This Ordinance shall be published in the manner as required by law. Except as otherwise provided by law, this Ordinance shall be effective 7 days after final publication.

This Ordinance was duly adopted by the Charter Township of Augusta Board at its regular meeting held on the 27th day of January 2026 and was ordered given publication in the manner required by law.

Todd Waller,
Charter Township of Augusta Supervisor

Kimberly Gonczy
Charter Township of Augusta Clerk

Dated: _____, 2026

Dated: _____, 2026

First Reading: _____

First Publication: _____

Adoption: _____

Final Publication: _____

Effective Date: _____

(7 Days after publication of Notice of Adoption)

CLERK'S CERTIFICATE

I, Kimberly Gonczy, Clerk of the Charter Township of Augusta, Washtenaw County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of Augusta Charter Township Ordinance No. 2026-07, which was duly adopted by the Township Board of Augusta Charter Township at a Regular Meeting of said Board, held on _____, 2026, after said Ordinance had previously been introduced at a Regular Meeting of the Board held August 25, 2026, and published in the form it was introduced in accordance with P.A. 359 of 1947, as amended.

I further certify that Member _____ moved for adoption of said Ordinance, and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said Ordinance; _____, and that the following Members voted against adoption of said Ordinance: _____, and that the following Members were absent or abstained from voting on the adoption of said Ordinance; _____.

I further certify that after its passage the Ordinance was filed in the office of the Clerk and a Notice of Ordinance Adoption was published along with the full text of the Ordinance or a summary of the regulatory effect of the Ordinance within 15 days of adoption on _____, 2026, in accordance with Section 401 of PA 110 of 2006, as amended.

I further certify that said Ordinance has been recorded in the Ordinance Book of the Township and that such recording has been authenticated by the signatures of the Supervisor and the Clerk.

Kimberly Gonczy
Charter Township of Augusta Clerk

Dated: _____, 2026

Accessory Dwelling Unit Guidebook

Augusta Charter Township



Augusta Charter Township
8021 Talladay Road, Whittaker MI
(734) 461-6117

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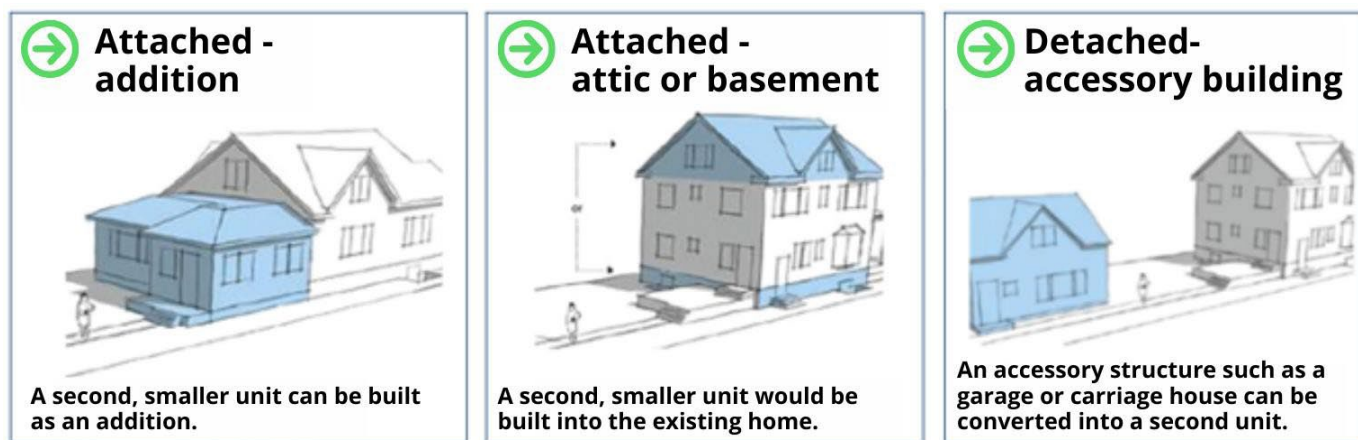
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I. OVERVIEW

The purpose of this guide is to assist homeowners, contractors, builders, and developers with the consideration, design, and construction of Accessory Dwelling Units (ADUs). This manual will give an overview of requirements per the Augusta Charter Township Zoning Ordinance. Consult with the Zoning Compliance Department for questions on applicable codes that may additionally apply.

What is an Accessory Dwelling Unit (ADU)?

An Accessory Dwelling Unit is a second, smaller dwelling unit either developed within an existing single-family house (such as in a basement, attic, or addition) or part of an accessory building (such as a converted garage or carriage house).



Drawings courtesy of the City of Minneapolis

What are the advantages of ADUs?

The ADU policy is intended to increase the diversity of housing options within the Township by enabling new housing that respects the look and scale of single-family neighborhoods.

You may be familiar with the term “granny flat” or “mother-in-law suite” to describe these units and indeed, that describes one of their potential uses—as a way for a homeowner to care for their aging parents and additional family members in a secondary dwelling on their property, which is the primary purpose and intent of the ADU policy.

II. ZONING REQUIREMENTS

Permitted Districts

- ADUs are permissible in the AR, RR, SR, VMU, and VR zoning districts.
 - You can view the Augusta Township Zoning map [here](#).

Eligible Lots

- An ADU is permitted **only** on a lot in the zoning districts above with an existing single-family dwelling. If the lot contains a duplex or other multiple-family residence, an ADU is not permitted.
- Only one (1) attached and detached accessory dwelling unit is permitted per single-family detached dwelling.

Where can I locate an ADU on my property?

- ADUs can be located inside of an existing house on any of its floors, or all or part of a side or rear addition. This type is referred to as an *attached ADU*.
- Alternatively, an ADU can be part of a detached garage, carriage house, or other legal, conforming detached accessory structure.

Design Specifications

How big can an ADU be?

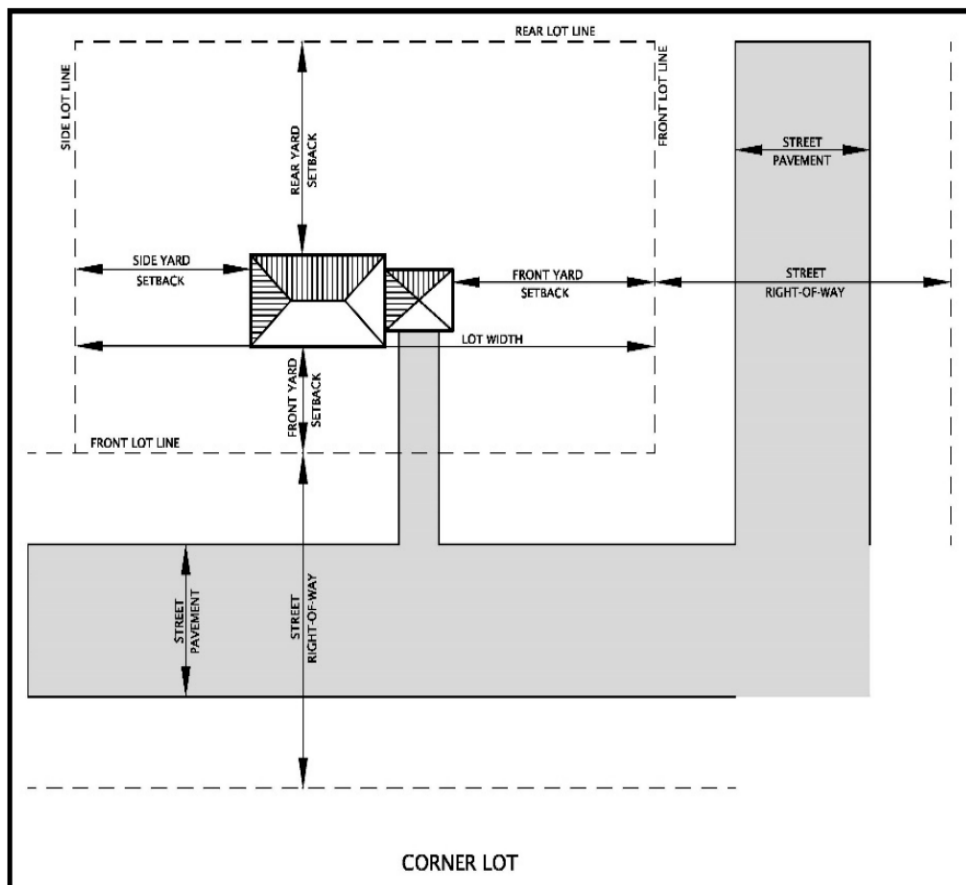
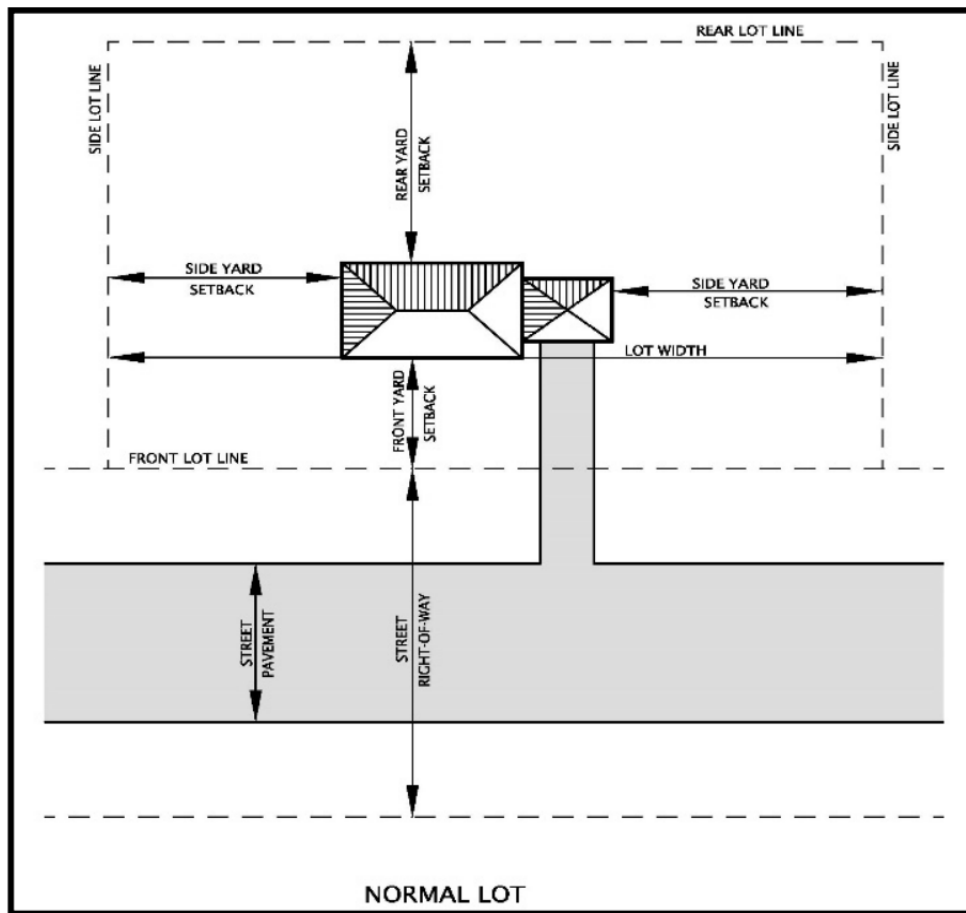
- An ADU cannot exceed 50% of the floor area of the primary residence, and under no circumstance can an ADU exceed 1,000 square feet.

How tall can an ADU be?

- The standard height restrictions of the zoning district apply, meaning that:
 - A detached ADU in the VR and all SR districts cannot exceed 15 feet.
 - A detached ADU in the AR, RR, and VMU districts cannot exceed 35 feet.
 - All ADUs attached to a primary residence cannot exceed 35 feet.

What are required setbacks?

- The required setbacks, or distance of the ADU from the property line, are as follows. Please see the illustrations regarding normal and corner lots on the next page for reference.
 - **No ADUs are allowed in the front yard.**
 - **In the VR and all SR Districts** – Five (5) feet for side and rear setbacks.
 - **In the AR, RR, and VMU Districts** – Ten (10) feet for side and rear setbacks.



Occupancy Requirements

Who and how many people can live in an ADU?

- Occupancy in the accessory dwelling unit is limited to one (1) family unit, which is defined below.
 - One or more people related by blood, marriage, adoption, or guardianship, plus up to two (2) unrelated people – such as caregivers, physical therapist, or domestic employees.
 - Two people and their children by birth or adoption, plus up to two (2) unrelated people – such as caregivers, physical therapist, or domestic employees.
 - A group of no more than four (4) people, plus their minor children, having a relationship which is functionally equivalent to a family. The relationship must be of a permanent nature. A functional family does not include any society, club, fraternity, sorority, association, lodge, organization or group of students or other individuals, exceeding four (4) people.

Parking Requirements

How many parking spaces do I need to provide?

- A minimum of one (1) additional 9x20 ft. parking space is required for an ADU and will need to be marked on submitted plans. The area marked will need to be incorporated into the existing parking area/driveway. Paving is not required.

Are there other occupancy or rental restrictions?

- Leasing or rental of the ADU is prohibited.

III. APPLICATION PROCESS

1. Determine if your property qualifies for an ADU.
 - a. Verify that your property is located in the AR, RR, SR, VMU, or VR zoning districts by checking the Augusta Township [zoning map](#).
 - b. Verify zoning compliance for required height and setbacks listed above.
2. Apply for a [zoning compliance other than new home application](#). Submit building plans, including plans for mechanical, plumbing, and electrical work as needed to Washtenaw County Building Department.
3. Start construction and building/trade inspections.
4. Apply for Certificate of Occupancy.

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 FINAL READING OF ORDINANCE 2026-05 TO AMEND WATER AND SEWER USE ORDINANCE
Date: Tuesday, August 18, 2026 10:58:44 AM
Attachments: [2026-05 Draft Water and Sewer Ordinance Amendment - 1st Reading.pdf](#)

MOTION TO APPROVE THE SECOND READING POSTING, PUBLICATION
AND FINAL ADOPTION OF DRAFT ORDINANCE 2026-05 TO AMEND
ORDINANCE NO 2019-06, THE AUGUSTA TOWNSHIP WATER AND SEWER
USE ORDINANCE BY AUTHORITY OF PA359 OF 1947

**CHARTER TOWNSHIP OF AUGUSTA
WASHTENAW COUNTY, MICHIGAN
ORDINANCE No. 2026-05**

**AMENDMENT TO ORDINANCE No. 2019-06,
WATER AND SEWER USE ORDINANCE**

EFFECTIVE DATE: _____

AN ORDINANCE TO AMEND ORDINANCE NO. 2019-06, THE AUGUSTA
TOWNSHIP WATER AND SEWER USE ORDINANCE BY AUTHORITY OF
PA 359 OF 1947.

**THE CHARTER TOWNSHIP OF AUGUSTA, WASHTENAW COUNTY, MICHIGAN,
HEREBY ORDAINS:**

SECTION 1 AMENDMENTS TO WATER AND SEWER USE ORDINANCE

ARTICLE I. GENERAL APPLICATION AND DEFINITIONS.

Alternative Discharge Limit. The limits set by the YCUA in lieu of the promulgated national categorical pretreatment standard for integrated facilities in accordance with the combined wastestream formula as set by the United States Environmental Protection Agency (USEPA).

Authorized Representative of Industrial User.

- (1) A responsible corporate officer, if the industrial user is a corporation, who shall be a president, secretary, treasurer or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation; or means the principal manager of one or more manufacturing, production, or operation facilities employing more than 250 persons or having a gross annual sales or expenditures exceeding \$25,000,000.00 (in 2nd quarter 1980 dollars) if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

Backflow. Water of questionable quality, waste, or other contaminants entering a public water supply system due to a reversal of flow.

Best Management Practices (BMP). Programs, practices, procedures or other directed efforts, initiated and implemented by Users, which can and do lead to the reduction, conservation or minimization of pollutants being introduced into the ecosystem, including but not limited to the Ypsilanti Community Utilities Authority (YCUA) publicly owned treatment system. BMPs include, but are not limited to, equipment or

technology modifications, process or procedure modifications, reformulation or design of products, substitution of raw materials, and improvements in housekeeping, maintenance, training, or inventory control, and may include technical and economic considerations. BMPs may be structural or non-structural or both. In determining what BMPs will be required of a User in a particular case, the Superintendent or Director may consider all relevant technological, economical, practical, and institutional considerations as determined relevant and appropriate by the Superintendent or Director, consistent with achieving and maintaining compliance with the requirements of this Ordinance and other applicable laws and regulations.

Best Management Practices Plan (BMPP). A written document that describes how the BMP will be accomplished.

Board or YCUA Board. The Board of Commissioners of Ypsilanti Community Utilities Authority (YCUA).

Building Sewers. The extension from the building drain to the public sewer or other places of disposal, also referred to as the sanitary lateral connection to the System.

Combined Wastestream. The wastestream at industrial facilities where regulated process effluent is mixed with other wastewaters (either regulated or unregulated) prior to treatment.

Composite Sample. A sample formed either by continuous sampling or by mixing a collection or series of discrete samples obtained at regular intervals over a period of time. The individual samples shall be obtained through flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the YCUA or Township. Where time-proportional composite sampling or grab sampling is authorized by the YCUA or Township, the samples must be representative of the Discharge. Manual generation of a composite sample through the collection and combining of grab samples may be approved if the User demonstrates to the satisfaction of the Director that this will provide a representative sample of the effluent being discharged. The decision to allow the alternative sampling must be documented in the Industrial User's file for that facility or facilities. Composite sampling protocols delineated in the User's wastewater discharge permit take precedence.

Cross Connections. A connection or arrangement of piping or appurtenances through which water of questionable quality, wastes, or other contaminants can enter the public water supply system.

Curb Box. An accessory attached to the curb stop providing access by the department to the curb stop.

Curb Stop. The valve placed in the water piping serving an individual parcel or premises to

allow water service to the parcel or premises to be turned on or off without interruption of other system users.

Daily Maximum. The concentration or mass loading that shall not be exceeded on any single calendar day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the arithmetical average measurement of the pollutant concentration derived

from all measurements taken that day. Where daily maximum limitations are expressed in units of mass, the daily discharge is the total mass discharged during the day. If a composite sample is required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a single calendar day shall be based on the composite sample collected for that parameter on that day. If grab samples are required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a calendar day shall be based on the average of all grab samples collected for that parameter on that calendar day. If only one grab sample is collected for a parameter in a given day, the determination whether the daily maximum limitation for that parameter has been exceeded for the day shall be based on the results of the single grab sample. If the pollutant concentration in any sample is less than the applicable detection limit, that value shall be regarded as zero (0) when calculating the daily maximum concentration.

Department. The Township Utilities Department or a person or agent designated by the Township to perform duties or responsibilities of a utility department under this Ordinance.

Discharge. The introduction of any substance into the POTW which is either intentional or unintentional. This term also includes introduction of any substance into a natural outlet.

Domestic Sewage. Waste and wastewater from humans or household operations which is discharged to, or otherwise enters, the POTW.

Garbage. Solid wastes from the preparation, cooking and dispensing of food and from the handling, storage, and sale of produce.

Grab Sample. A sample which is taken from a wastestream on a one-time basis over a period of not more than 15 minutes without regard to the flow in the waste stream .

Industrial Pretreatment Program (IPP). The YCUA Industrial Pretreatment Program adopted and approved by the YCUA Board, as amended from time to time.

Local Initiative Limits. A temporary limit imposed on any user for any pollutant not specifically provided in Article V Section 6 of this Ordinance.

Mercury Reduction Plan. A plan to ensure that the maximum allowable mercury loading to the POTW is not exceeded as described Article V, Section 6 of this Ordinance.

National Prohibitive Discharge Standard or Prohibitive Discharge Standards. Any regulation developed under the authority of 307 (b) of the Act and 40 CFR, Section 403.5, as amended.

New connection. Any connection of a parcel or premises to the system or the installation of an additional or larger connection of a parcel or premises to the system to the full extent of such addition or increased size over the connection previously installed.

Operation and Maintenance. All work, materials, equipment, utilities, administration and other effort required to operate and maintain the POTW consistent with applicable State and Federal regulations, and includes the cost of replacement.

PFAS Compounds. The list of perfluoroalkyl and polyfluoroalkyl substances identified by EGLE as emerging contaminants and included on EGLE's most recent PFAS Minimum Laboratory Analyte List.

PH. A common measure of the acidity or alkalinity of an aquatic solution, as expressed in Standard Units (SU).

Rates or water rates or sewer rates. All fees and commodity charges to a parcel or premises for use of water supplied by the System and for sanitary sewage disposal services supplied by the System.

Sanitary Sewer main. The part of the system designated to supply more than one sanitary sewer connection and is located within easements or road rights-of-way, but not including the sanitary sewer lateral

Sanitary sewer service. The sanitary sewage disposal service which carries sewage and to which storm, surface and ground waters are not intentionally admitted.

Sewer lead or lateral. The sanitary sewer piping and appurtenances serving an individual parcel or premises from, but not including, the sanitary sewer connection. The sewer lateral is privately owned and maintained up to the sanitary sewer main.

Sewer main. The part of the system designated to supply more than one sanitary sewer connection and generally located within easements or road rights-of-way, but not including the sanitary sewer lateral.

Significant Industrial User (SUI). Either of the following:

- 1) **A Non-Domestic User** subject to categorical pretreatment standard under 40 CFR Parts 405-471, as amended; or

Significant Noncompliance. Any of the following: _

Standard Methods. Standard Methods For the Examination of Water and Wastewater, 13 Edition, 1971. This publication is available from the American Public Health Association,

1015 18th Street, N.W., Washington, D.C, 20036.

Superintendent. The Township Supervisor or other person appointed by the Township to oversee the Township Utility System.

Supervisor. The Supervisor of Augusta Township, who is also the Superintendent and Utilities Department Manager, unless a different superintendent or utilities manager is otherwise appointed by the Township Board.

System. The complete sanitary sewer and water supply utility system of the Township.

Total Kjeldahl Nitrogen (TKN). The measure of the total ammonia-nitrogen present in wastewater, after any organic nitrogen present has been converted to ammonia-nitrogen under a standard digestive procedure.

User Charge. A charge levied on users of the System.

User Class. The kind of user connected to the System including, but not limited to, residential, industrial, commercial, institutional and governmental, defined as follows:

- (1) Residential user means a user of the treatment works whose premises or buildings are used primarily as a domicile for one or more persons, included dwelling units such as detached, semidetached and row houses, mobile homes, apartments, or permanent multifamily dwellings (transient lodging is not included; it is considered commercial);
- (2) Industrial user means any user who discharges an “industrial waste” as defined in this Article or any nondomestic source who discharges pollutants into the sewage works or POTW;
- (3) Commercial user means an establishment involved in a commercial enterprise, business or service, which, based on a determination by the YCUA, discharges primarily segregated domestic wastes or wastes from sanitary conveniences and which is not a residential or an industrial user;
- (4) Institutional user means any establishment involved in a social, charitable, religious, or educational function, which, based on a determination by the YCUA, discharges primarily segregated domestic wastes or wastes from sanitary conveniences; and
- (5) Governmental user means any federal, state or local government user of the wastewater treatment works.

Wastewater Discharge Permit. A written authorization to discharge subject to specific limits, terms, and conditions. A wastewater discharge permit is issued by the Director and its terms and conditions are enforced by the YCUA IPP.

Watercourse. A channel in which a flow of water occurs, either continuously or intermittently.

Water Lead or Service Line. The water piping and appurtenances serving an individual parcel or premises from, but not including, the water connection to the individual parcel or premises. The water service line is publicly owned between the water main and the curb stop. The water service line is privately owned between the curb stop and the building.

Water Main. The part of the system designated to supply more than one water connection and generally located within easements or road rights-of-way, but not including the water service line.

Water Service Stub. The portion of the system consisting of water piping serving an individual parcel or premises from a water main to and including the curb box and curb stop.

Water Supply System. The complete water distribution and supply system of the Township through which water is distributed and used or intended for use for drinking or household purposes, including but not limited to:

Section 4: Abbreviations

The following abbreviations shall have the following meanings.

- (1) ASTM – American Society for Testing and Materials
- (2) AWWA- American Water Works Association
- (3) BMP – Best Management Practices
- (4) BMPP – Best Management Practices Plan
- (5) BOD – Biochemical Oxygen Demand
- (6) CFR – Code of Federal Regulations
- (7) COD – Chemical Oxygen Demand
- (8) CWA – Clean Water Act
- (9) DNR – Department of Natural Resources (State of Michigan)
- (10) EGLE – Michigan Department of Environment, Great Lakes and Energy
- (11) EPA – Environmental protection Agency
- (12) FOG – Fats, Oils and Grease
- (13) l – liter
- (14) LIL – Local Initiative Limits
- (15) MRP – Mercury Reduction Plan
- (16) mg – milligrams
- (17) mg/l – milligrams per liter
- (18) ng/l - nanograms per liter
- (19) NPDES – National Pollutant Discharge Elimination System
- (20) O&M – Operation and maintenance
- (21) POTW – Publicly Owned Treatment Works

- (22) REU- Residential Equivalent Unit
- (23) SAL – Special Alternative Limit
- (24) SIC – Standard Industrial Classification
- (25) SS – Suspended solids
- (26) TKN – Total Kjeldahl Nitrogen
- (27) ug/l - microgram per liter 1 milligram = 1000 micrograms
- (28) USC – United States Code
- (29) WEF – Water Environment Federation
- (30) WPCF – Water Pollution Control Federation
- (31) WWTP – Wastewater Treatment Plant (of the Ypsilanti Community Utilities Authority)
- (32) YCUA – Ypsilanti Community Utilities Authority

ARTICLE II. SEWAGE DISCHARGE ADMINISTRATION AND ENFORCEMENT.

Section 2: Information required prior to connection to system. All industrial Users proposing to connect to or to contribute to the sewage works shall submit information on the use, processes and wastewater to the Director before connecting to or contributing to the sewage works. The information submitted must be sufficient for the YCUA or Township to determine the impact of the User's discharge on the sewage works and the need for pretreatment. The User shall submit, in units and terms appropriate for evaluation, the following information:

- 1) The Name, address and location of the User.
- 2) The SIC number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended; and any industrial processes subject to National Categorical Pretreatment Standards, 40 CFR Parts 405-471, as amended.

Section 5: Powers of the YCUA or Township. Wastewater discharges shall be expressly subject to all provisions of this Ordinance, the Act and State Act and all other applicable regulations, rules, plans, programs, and orders established by the YCUA or Township. The Township or YCUA may:

- 1) Limit the average and maximum wastewater constituents and characteristics.
- 2) Limit the average and maximum rate and time of discharge or make requirements for flow regulations and equalization.
- 3) Require the installation and maintenance of inspection and sampling facilities.
- 4) Establish specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types and standards for tests and reporting schedule.
- 5) Establish compliance schedules.
- 6) Require submission of technical reports or discharge reports.
- 7) Require the maintaining, retaining and furnishing of plant records relating to

wastewater discharge as specified by the Township or YCUA, and affording the Township or YCUA access thereto and copying thereof.

- 8) Require notification of slug discharges and accidental spills.

Require other conditions as deemed appropriate by the Township or YCUA to ensure compliance with this Ordinance, the Act and the State Act. The Township or YCUA shall require notification to the Township or YCUA for any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents being introduced into the wastewater treatment system.

- 10) Take any other action, including enforcement action, required or authorized by this Ordinance.

Section 11: Enforcement process.

- 11) **Liens.** Any fine or other assessment issued or imposed under this Ordinance or other costs or charges imposed under this Ordinance may be added to the User's sewer and water service charges and the YCUA or Township shall have such other collection rights and remedies as designated by law and this Ordinance to collect said charges and all unpaid charges, fines, assessments, penalties and service charges shall constitute and may be recorded as a lien against the User's property if not paid within the time frame allotted by YCUA, the Township or a court for payment. The filing of such a lien shall not prevent YCUA or the Township from pursuing other collection remedies.

Section 13: Permit - Requirements for Nondomestic Users.

- 1) All Nondomestic Users must notify the Director of the nature and characteristic of their wastewater prior to commencing their discharge. The Director is authorized to prepare a form for this purpose.
- 2) It shall be unlawful for Significant Industrial Users to discharge wastewater, either directly or indirectly, into the sewage works or POTW without first obtaining a wastewater discharge permit from the YCUA or Township. The Director may require that other nondomestic users, including, but not limited to, liquid waste haulers to obtain a wastewater discharge permit as necessary to carry out the purposes of this Ordinance. Any violation of the terms and conditions of a pretreatment permit shall be deemed a violation of this Ordinance. Obtaining a pretreatment permit does not relieve a permittee of its obligation to obtain other permits required by Federal, State or Local law.

Section 14: Permit -- Application.

- 1) In order to be considered for a permit, all Industrial Users required to have a permit must submit the information required by Section 2 of this Article on an application form approved by the Director.

Section 15: Permit -- Contents.

Section 16: Permit -- Issuance Process.

Section 17: Funding/Fees for Enforcement.

The Board and Township shall adopt charges and fees under this Article which shall include, but not necessarily be limited to:

- c) Reasonable fees for reimbursement of costs for enforcement hearings or other enforcement action including, but not limited to, expenses regarding hearings officers, court reporters, attorneys fees, and transcriptions; and

ARTICLE III BUILDING SEWERS AND CONNECTIONS

Section 11: Guards for excavations; restoration of public property. All excavations for sanitary lateral installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Township. Work shall also be conducted in accordance with requirements of the entity, municipal or otherwise, having jurisdiction over any affected road, easement, or right-of-way.

ARTICLE IV. PRIVATE SEWAGE DISPOSAL.

Section 1. Authorized Under Certain Conditions. Where a public sanitary sewer is not available under Article V, Section 1(4) of this Ordinance, the sanitary lateral shall be connected to a private sewage disposal system complying with the requirements of this Ordinance and approved by and in accordance with Washtenaw County Health Department requirements.

Section 2. Permit Required; Application; Fees. Before commencement of construction of a private sewage disposal system, the owner shall first obtain a written permit signed by the plumbing inspector. The application for such a permit shall be made on a form furnished by the Township, YCUA and/or the County Construction Code official and shall include specifications and other information deemed necessary by the Township, YCUA or other permitting authority. A permit and inspection fee shall be paid at the time of an application is filed.

Section 3. Inspection by Township and County Official. A permit for a private sewage disposal system shall not become effective until the installation is completed to the satisfaction of the Township, County Health Department and the County Building Official. The Township and Construction Code officials shall be allowed to inspect the work at any stage of construction and, in any event, the applicant for the permit shall notify the Township Health Department and plumbing inspector when the work is ready for final inspection, and before any underground portions are covered.

Section 4. Specification. The type, capacities, location and layout of a private sewage

disposal system shall comply with all recommendations of the Washtenaw County Health Department. No permit shall be issued for any private sewage disposal system employing subsurface soil absorption facilities where the area of the lot is less than 10,000 square feet. No septic tank or cesspool shall be permitted to discharge to any public sewer or natural outlet.

Section 5. Sanitary Maintenance Required. The owner shall operate and regularly maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the Township or the YCUA. Regular maintenance shall include pumping a septic tank every 3-5 years as needed.

Section 6. Connection with Public Sewer At such time as a public sewer becomes available to a property served by a private sewage disposal system, as provided in Article V, Section 1(4), a direct connection shall be made to the public sewer in compliance with this Ordinance. At the time said connection is made, any septic tanks, cesspools, or similar private sewage disposal facilities shall be cleaned of sludge, abandoned and filled with suitable material approved by the County Health Department and Building Official.

Section 7 Other Requirements. No statement contained in this Article shall be construed to interfere with any additional requirements that may be imposed by the State, Washtenaw County Health Department, Washtenaw County Building Department or DNR.

ARTICLE V. USE OF PUBLIC SEWER SYSTEM

Section 3: Fats, Oils and Grease (FOG) Interceptors and Sand Interceptors. Fats, oils and grease (FOG) and sand interceptors shall be provided when, in the opinion of the Township and/or the Director, they are necessary for the proper handling of liquid wastes containing fats, oils or grease discharges in which the concentration in a grab sample exceeds the 100 mg/l limit, or any flammable wastes, sand or other harmful ingredients; except that such interceptors shall not be required for single family or multiple family dwelling units. All interceptors shall be of a type and capacity approved by the Township and/or the Director and shall be located as to be readily and easily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers which when bolted into place shall be gas-tight and watertight. When installed, all fats, oils and grease, and sand interceptors shall be maintained by the owner, at their expense, in continuously efficient operation at all times. A User may petition the Township or the Director for an exemption from having to install a Fats, Oils and Grease (FOG) Interceptor in accordance with provisions specified in the YCUA or Township FOG Mitigation Program Policy, as amended from time to time. The

YCUA's FOG mitigation program does not apply to contract communities. Upon approval by the Director, YCUA's or the Township's Contract Communities that have a Fats, Oils and Grease Ordinance/Policy can implement said Ordinance/Policy in lieu of this Section and the YCUA or Township Fats, Oils, and Grease Mitigation Program Policy.

Section 6: Prohibited Concentrations of Certain Pollutants and Mercury Reduction Plan

- (1) No person shall discharge wastewater such that the concentration of pollutants in one grab sample exceeds the following instantaneous maximum limits:

Compatible Pollutants

<u>Instantaneous Limit</u>	<u>Parameter</u>
100 mg/l	Fats, oil, and grease (FOG)
5.0 S.U. minimum 11.0 S.U. maximum	pH

Toxic Pollutants

<u>Instantaneous Limit</u>	<u>Parameter</u>
1.0 mg/l	Total cyanides
0.22 mg/l	Available cyanide
1.3 mg/l	Bis(2-ethylhexyl) phthalate
1.0mg/l	Total phenolic compounds ^a
^a The total phenolic compounds limit is based on the discharge of any or all of the following compounds: 2-chlorophenol, 4-chlorophenol, 2,4-dichlorophenol, 2,4-dimethylphenol, 2,4-dinitrophenol, 2-methylphenol, 3-methylphenol, 4-methylphenol, 2-nitrophenol, 4-nitrophenol, and phenol. Discharge of other phenolic compounds is prohibited except as specifically authorized by the Director.	

- (2) No person shall discharge wastewater such that the concentration of pollutants contained in a representative daily composite sample is at or above the following surcharge threshold, except as otherwise permitted in writing by the Director and on payment of a surcharge fee, and no person shall discharge wastewater such that the concentration of pollutants contained in a representative daily composite sample exceeds the following maximum limits, with respect to the following compatible pollutants unless approved by the Director in accordance with this Ordinance:

Compatibles

<u>Surcharge Threshold</u>	<u>Maximum Limit</u>	<u>Parameter</u>
<u>350 mg/l</u>	<u>1,000 mg/l</u>	<u>5-day BOD (biochemical oxygen demand)^a</u>

<u>350 mg/l</u>	<u>2,500 mg/l</u>	<u>Total SS (suspended solids)</u>
<u>20 mg/l</u>	<u>60 mg/l</u>	<u>Total phosphorus</u>
<u>50 mg/l</u>	<u>175 mg/l</u>	<u>Ammonia-nitrogen ^b</u>
^a At the Director's discretion, 5-day BOD may be replaced by 5-day COD (chemical oxygen demand) with 700 mg/l surcharge threshold and 2,000 mg/l maximum limit. ^b At the Director's discretion, ammonia-nitrogen may be replaced by TKN (total Kjeldahl nitrogen) with 50 mg/l surcharge threshold and 175 mg/l maximum limit.		

- (3) No person shall discharge wastewater such that the concentration of pollutants contained in a representative 24- hour composite sample exceeds the following maximum limits:

Inorganic Toxics

<u>Maximum Limit</u>	<u>Parameter</u>
0.24 ng/l	Arsenic
0.002 mg/l	Beryllium
0.5 mg/l	Cadmium
4.0 mg/l	Chromium (total)
3.0 mg/l	Copper
0.3 mg/l	Lead
Nondetectable ^a	Mercury
2.6 mg/l	Nickel
0.084 mg/l	Silver
3.0 mg/l	Zinc
^a See mercury requirements of this Section	

Organic Toxics

<u>Maximum Limit</u>	<u>Parameter</u>
Nondetectable ^a	Polychlorinated Biphenyls ("PCBs")
^a There shall be no detectable amounts of Polychlorinated Biphenyls discharged to a Township or YCUA sanitary sewer. Polychlorinated Biphenyls sampling procedures, preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 608. The level of detection, developed in accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/l for Polychlorinated Biphenyls, unless higher levels are appropriate due to matrix interference.	

PFAS Compounds

<u>Maximum Limit</u>	<u>Parameter</u>
170 ng/l	Perfluorooctane Sulfonic acid (PFOS)
2600 ng/l	Perfluorooctanoic acid (PFOA)
13,000,000 ng/l	Perfluorobutanesulfonic acid (PFBS)
580 ng/l	Perfluorononanoic acid (PFNA)
4,100 ng/l	Perfluorohexanesulfonia acid (PFHxS)

(4) Special Alternative Limits (“SALs”). For a user’s discharge that would otherwise be prohibited by limits contained in this Ordinance, the Director, at the Director's discretion, may grant a specific SAL to that user. All SALs are subject to the following conditions:

(a) SALs will only be issued by the Director under a wastewater discharge permit or administrative order.

(b) SALs may be modified or terminated by the Director for any reason.

(c) SALs do not convey any property rights or privilege of any kind whatsoever, nor shall it be construed to authorize any injury to private or public property or any kind of invasion of personal rights, nor any violation of local, state, or federal laws or regulations.

(d) SALs will be limited to the following surchargeable compatible pollutants: 5-day BOD, TSS, total phosphorus, and ammonia nitrogen (or TKN).

(e) SALs will be developed and monitored by the YCUA industrial pretreatment program in accordance with this Ordinance and procedures approved by EGLE, including but not limited to, the following:

i. The pollutant mass allocated to domestic users, nondomestic users, permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste received by the POTW shall not exceed the following maximum allowable headworks loadings (“MAHL”) in the aggregate:

Compatible Pollutants

MAHL	Parameter
74,700 lb./day	5-day BOD
85,400 lb./day	Total SS
1,900 lb./day	Total phosphorus
9,400 lb./day	Ammonia-nitrogen

ii. The pollutant mass allocated to permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste

received by the POTW shall not exceed any of the following maximum allowable industrial loadings ("MAIL") in the aggregate:

Compatible Pollutants

MAIL	Parameter
33,900 lb./day	5-day BOD
49,600 lb./day	Total SS
803 lb./day	Total phosphorus
3,570 lb./day	Ammonia-nitrogen

iii. The discharge concentration-equivalent of a SAL shall not exceed any collection system limitations applicable to that pollutant.

iv. SALs may be more restrictive than applicable federal categorical standards, but not less restrictive.

(f) Wastewater discharge permits containing a SAL shall include, but are not limited to, the following additional requirements:

i. Flow proportional composite sampling, except where the director authorizes the use of time proportional composite sampling *in lieu of* flow proportional sampling.

ii. Reporting of each SAL-regulated pullulate sample shall include concentration, applicable flow volume, and calculated discharge mass;

iii. Payment of corresponding extra strength surcharges in accordance with the YCUA policy on surcharging for SAL-regulated pollutants; and

iv. Acknowledge in writing that, as a condition of a SAL, the Director may modify or terminate the SAL at Director's discretion for any reason.

(5) The Director shall annually review the wastewater quality of pollutants listed above which are discharged or proposed to be discharged in the sewage works. The Director shall recommend any revisions to these limits necessary to ensure that the NPDES Permit, Federal Pretreatment Standards and Water Resources limits are met and to ensure that the industrial discharge will not interfere with the treatment process or sludge disposal. At such time as the previously cited limits are changed by the Township or YCUA, the unit authorizing such change shall notify the remaining units of such change.

(6) The local discharge limitation for mercury is established at the level of detection in accordance with the following:

(c) In cases where the true matrix interference(s) can be demonstrated, a discharge-specific level of detection will be developed in accordance with the procedure in 40 CFR

136, as amended. Discharge specific levels of detection will be incorporated into the wastewater discharge permit of the non-domestic User.

(8) PFAS Compounds. Any User that has manufactured PFAS Compounds, or who previously used, currently uses, or plans to use materials containing PFAS Compounds, any User or system that has a potential to discharge waste or wastewater containing PFAS, may be designated by the Director as a potential source subject to the following requirements:

- (a) A user notified of its designation as a potential source shall develop and implement plans for the reduction and elimination of PFAS Compounds. Such plans shall be submitted to the Director and are subject to the Director's approval. For an existing user, plans shall be submitted within ninety (90) days of the notification. For a new user, plans shall be submitted at least ninety (90) days prior to commencing discharge into the POTW.
- (b) The user's PFAS Compound monitoring program shall be in accordance with sample collection methods approved or recommended by EGLE or USEPA, and in accordance with sample analysis methods of 40 CFR Part 136 as amended or as recommended by EGLE.
- (c) The user shall specify source reduction, treatment, best management practices (BMPs), and other actions that will be implemented to eliminate PFAS Compounds.
- (d) The Director may incorporate provisions of the user's PFAS Compound plan into a wastewater discharge permit or administrative order.

(9) Local Initiative Limits. The director may temporarily impose a local initiative limit (LIL) on a user for any pollutant not specifically limited by this Section. A local initiative limit may be concentration or mass. Determination of the LIL may include but not be limited to the acceptable pollutant loading based on the POTW design, treatability of the pollutant at the POTW, potential to cause pass-through or interference at the POTW, current loading of the pollutant to the POTW, specific properties of the pollutant, and other relevant factors deemed appropriate by the YCUA. LILs shall be developed by the YCUA under the industrial pretreatment program and shall be subject to review by EGLE

Section 7: Sampling, Measurements, Tests and Analyses. All measurements, tests, sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR part 136 (2007), as amended. Where 40 CFR part 136 (2007) does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the part 136 (2007) sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by YCUA, Township or other parties, approved by the EPA. In the event that no special facilities have been required, samples shall be taken at the nearest downstream manhole in the public sewer to the point at which the sanitary lateral is connected.

Section 11. Accidental Discharges.

1. Where required, a User shall provide protection from accidental discharge of prohibited materials or other substances regulated by this Ordinance, the Act or State Act. Facilities to prevent accidental discharge or prohibited materials shall be provided and maintained at the owner's or user's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the Director for review and shall be approved by the Director before construction of the facility. All required Users shall complete such a program within 90 days of notification by the Director. If required by the Director, a User who commences contribution to the sewage works after the effective date of this Ordinance shall not be permitted to introduce pollutants into the system until accidental discharge procedures have been approved by the Director. Review and approval of such plans and operating procedures shall not relieve the industrial user from the responsibility to modify the User's facility as necessary to meet the requirements of this Ordinance, the Act or State Act. A User shall orally notify the YCUA immediately upon the occurrence of an accidental discharge of any substance prohibited by this Ordinance, or any slug loads or spills that may enter the POTW or surface water of the State, including storm water drains. The notification shall be made by telephone at (734) 484-4600 and include location of discharge, type of waste, concentration and volume, and corrective actions.

Article VI. Water Use

Section 1. Connections to Service. Connections to water service shall be made by the Department or designee upon payment of a required connection fee as established by the Township. No User shall have authority to turn water service on or off except as specifically authorized by the Department. A User may request voluntary water shut off. The Department shall perform the shutoff at its convenience during normal working hours within five days of the date requested by the User. The fee for such voluntary shutoff and subsequent restoration of service shall be set by the Township and payable at the time of shutoff. If a User desires to disconnect from water service, the User must notify the Water Department. During an approved disconnection, a Water Department representative must be present on-site to verify that the corp stop has been shut off at the water main and properly capped, that the curb stop has been removed, and that the service line between the corp stop and curb stop has been removed.

All Users shall have approved meters installed to Township specifications and requirements. Water meters shall be sized according to the regulations of the Department to serve the premises adequately. Meters shall be installed by and remain the property of the Township. Existing meters improperly sized according to the requirements of this Ordinance shall be replaced by the Department, and a fee for replacement and installation of the new meter shall be charged. Upon proper installation of a meter by the Township, the meter or any connections to the meter shall not be replaced, altered, relocated or otherwise tampered with in any manner without the express written approval of the

Superintendent or authorized representative.

A consumer may request that a meter be tested. If a properly installed meter is found to be defective at no fault of the User, the Department will replace it at no charge to the User.

Section 2. Access to Meters. The Department shall have the right to shut off the supply of water to any premises where the Department has been denied access to or is otherwise not able to obtain access to the meter of a premises served by the Township water utility. The Department and any employee or agent of the Department with authority shall at all reasonable hours have the right to enter the premises where such meters are installed for the purpose of reading, testing, removing or inspecting the meters. No person shall hinder, obstruct or interfere with such employee in the lawful discharge of their duties in relation to the care and maintenance of such water meters. A suitable area shall be reserved for the installation of the water meter and shall be readily accessible for inspection and reading purposes. The meter shall be mounted not less than 24 inches above the floor for a residential connection.

Section 3. Damage to Facilities. No person shall break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the Township Utility System. Damages or costs to the Township because of failure to protect and secure a meter from the environment or other possible causes of damage shall be reimbursed to the Township by the owner or tenant in possession of the premises. Any damages sustained to the water and sewer structures, appurtenances or equipment shall be paid by the owner of the property on which such damage occurs to the Township on presentation of a bill therefore, and failure to pay such bills is a violation of this Ordinance subject to penalties as provide in Article VIII, and the water may be shut off and shall not be turned on until all charges have been paid to the Township. Any contractor performing work on or adjacent to the System shall be required to maintain liability insurance with minimum coverage of \$1,000,000. A current certificate of insurance must be on file with, and approved by, the Water Department before any work is authorized to proceed. Intentional damage may result in the perpetrator being charged criminally in a court of competent jurisdiction.

Section 5. Cross Connections with Public Water Supply System

(a) Protection of Public Water Supply. The potable water supply made available on the properties served by the public water supply shall be protected from possible contamination as specified by this Ordinance and by the State plumbing codes. Any water outlet which could be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner indicating "Water Unsafe for Drinking" unless such water outlet is from a drinking water well approved by the County Health Department. This Section shall supplement the State Plumbing Code and any

plumbing ordinances adopted by the Township of Augusta. If a conflict should occur, the most restrictive language shall govern.

(b) Cross Connection Prohibited. It shall be unlawful for any person to make or maintain, or allow to be made or maintained, upon property owned by such person, or under control of such person, a cross connection between the public water supply system and a secondary water supply system.

(c) Adoption of Cross Connection Rules. The Township of Augusta adopts by reference the Water Supply Cross Connection Rules of the Michigan Department of Environment, Great Lakes, and Energy, being R 325.11401 to R 325.11407, inclusive of any amendments thereto, of the Michigan Administrative Code.

(d) Inspections, Duty to Furnish Information, and Failure to Comply. It shall be the duty of the Augusta Township Water Department to cause inspections to be made of all properties served by the public water supply where cross connections with the public water supply are deemed possible. The frequency of inspection(s) and reinspection(s), based on potential health hazards involved shall be as established by the Township Water Department, YCUA and as required or authorized by the Michigan Department of Environment, Great Lakes, and Energy. The Township of Augusta Water Department or its representatives shall have the right to enter, at any reasonable time, any property served by a connection to the water supply system of the Township for the purpose of inspecting the piping system, or systems thereof, for the cross connections. Upon request, the owner or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed prima facie evidence of the presence of cross connections. If there is a refusal, the Township is authorized to discontinue services upon 60 days' written notice by regular mail, given to the last known address of the owner and/or occupants.

(e) Right of Entry. The Supervisor or other duly authorized employees or representatives of the Augusta Township utility department, and the Director shall have the right to enter at any reasonable time any property served by a connection to the public water supply system for the purpose of inspecting the piping system or systems thereof for cross connections. On request, an owner, lessee or occupant of any property so served shall furnish to the inspector any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access when requested shall be deemed a violation of this Ordinance and evidence of the presence of cross connections or other improper installation and use of the system.

(f) Use of Backflow Prevention Devices. A backflow prevention device properly installed in the water supply service to a building does not exempt the internal piping system of such building from inspection and compliance with this Ordinance nor does it exempt such piping system from Township of Augusta Plumbing Ordinances

(g) Testing. That all testable backflow prevention assemblies shall be tested initially upon installation, relocation and/or repair to be sure that the assembly is working properly. Subsequent testing of assemblies shall be on an annual basis or as required by the Township of Augusta and in accordance with Michigan Department of Environment, Great Lakes and Energy requirements. Only licensed plumbers that hold an active ASSE 5110 tester's certification shall be qualified to perform such testing. That individual(s) shall certify the results of his/her testing.

(h) Discontinuance of Service. The Supervisor and/or representative of the Township of Augusta Water Department is hereby authorized, and may suspend water service, after 60 days' notice to any property owner and/or occupant, at their last known address, wherein any connection is in violation of this Section, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the

public water supply system. Where it is determined that the public water supply system is being contaminated, such services may be terminated immediately. Water service to such property shall not be restored until it is confirmed that the cross connection(s) or other improper installation and use has been eliminated in compliance with the provisions of this Ordinance.

(i) Notice of Violation. The Township of Augusta Water Department, or its duly authorized agent, upon determining that a violation of the provisions herein exists, shall notify the owner and/or the occupant of the property so affected, in writing, of the nature of the violation, said notice to include a period of time for compliance which shall be commensurate with the degree of the hazard involved, but in no case shall that period of time exceed nine months. Violations which pose an extreme hazard shall be discontinued immediately. The failure to correct the violation within the period of time prescribed, and each day thereafter, shall constitute a separate violation of this Section.

(j) Violations and Penalties. Any person violating or neglecting or refusing to comply with any of the provisions of this Section shall, upon conviction thereof, be deemed guilty of a misdemeanor and shall be punished by imposition of a fine not to exceed \$500, or by imprisonment for a period not to exceed 90 days, or by imposition of both fine and imprisonment within the discretion of the Court.

(k) This Section does not supersede the State plumbing code, but is supplementary to such code, whether the Washtenaw County Building Department is inspecting new plumbing systems or alterations to existing systems.

Section 6. Shut off Policy.

(a) Right to Shutoff for Non-Payment of Charges. The Township shall have the right to shut off its water and/or sewer service to any premises for which charges for sewer and/or

water remain unpaid for a period of thirty (30) days after they are due. Charges shall be due on the date for payment set forth on the water and/or sewer bill. Charges for sewer and/or water being paid after the due date shall be made with guaranteed funds (money order, cash, or certified check).

- (d) **Service Restoration.** No water service that has been discontinued may be restored until all sums due and owing, including late fees, notice fees, and shut-off fees are paid in full with guaranteed funds (money order, cash, or certified check). An additional service restoration (turn on) fee established by the Township Board will be charged to the account and appear on the next scheduled bill to cover the cost to turn water service back on pursuant to the customer's request to do so; provided, however, that whenever the Township is asked to turn water service on at times other than during the Township's regular business hours, this fee may be increased based on time and material costs.

SECTION 2 SAVINGS CLAUSE

The balance of the Augusta Township Water and Sewer Use Ordinance, except as herein or heretofore amended, shall remain in full force and effect. The amendment provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.

SECTION 3 ADOPTION AND EFFECTIVE DATE

This Ordinance shall be published in the manner required by law. This Ordinance shall be effective on the day after final publication.

This Ordinance was duly adopted by the Charter Township of Augusta Board at its regular meeting held on the _____ day of _____, 2026, and was ordered to be given publication in the manner required by law.

Todd Waller
Charter Township of Augusta Supervisor
Dated: _____, 2026

Kimberly Gonczy
Charter Township of Augusta Clerk
Dated: _____, 2026

First Reading: July 28, 2026

First Publication: August 9, 2026

Adoption: _____

Final Publication: _____

Effective Date: _____

CLERK'S CERTIFICATE

I, Kimberly Gonczy, Clerk of the Charter Township of Augusta, Washtenaw County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of Augusta Charter Township Ordinance No. 2026-05, which was duly adopted by the Township Board of Augusta Charter Township at a Regular Meeting of said Board, held on _____, 2026, after said Ordinance had previously been introduced at a Meeting of the Township Board held July 28, 2026 and published in the form it was introduced in accordance with P.A. 359 of 1947, as amended.

I further certify that Member _____ moved for adoption of said Ordinance, and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said Ordinance _____, and that the following Members voted against adoption of said Ordinance _____, and that the following Members were absent or abstained from voting on the adoption of said Ordinance _____.

I further certify that after its passage the Ordinance was published on _____, 2026, in accordance with P.A. 359 of 1947, as amended.

I further certify that said Ordinance has been recorded in the Ordinance Book of the Township and that such recording has been authenticated by the signatures of the Supervisor and the Clerk.

Kimberly Gonczy
Charter Township of Augusta Clerk

Dated: _____, 2026

From: [Kim](#)
To: [Allan Cassell](#); [Keith Gipfert](#); [Kim](#); [Linda Adams](#); [Michael Green](#); [Stephanie Prain](#); [Susan Burek](#); [Todd Waller](#)
Cc: [Mike Bartley](#); [Belynda Domas](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 ELECTION SELFIE FRAME
Date: Tuesday, August 18, 2026 5:51:24 PM
Attachments: [PVC Frame Quote from Home Depot.pdf](#)
[Quote for Selfie Frame.pdf](#)

MOTION TO APPROVE THE PURCHASE OF AN “I VOTED” SELFIE PHOTO
FRAME AND SUPPLIES TO BUILD RACK TO SUPPORT IT NOT TO EXCEED
\$335.00

Quotation	
No: 37929	Date: 08/18/26

Page 1 of 1

Mike Bartley
Augusta Charter Township
8021 Talladay Road
Whittaker, MI 48190

Ship To:
< Same as Bill To >

Acc.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep
6666	Mike Bartley	734-461-6117 x 202			Leah	QPS
Quantity	Description					Price
	<i>If purchasing Design Services, one set of revisions is included. Additional charges may apply for extensive changes, with extra time disclosed beforehand.</i> <i>Standard project lead time is ~ 5-7 Business Days.</i> <i>Project can be completed well in advance of the November elections.</i>					
1	Design Services - Set Up Print File for "I Voted!" Selfie Frame See customer sketch in FD 242132 Preflight: Prepress					\$22.50
1	"I Voted!" Selfie Photo Frame 13oz Vinyl Scrim Full Color Digital Print Single-Sided 48" x 48" opening to be framed in with 4" wide x 48" long pieces of corro 2" Pole Pocket along the bottom edge Hem with grommets in top two corners, and every 2' along the top West Wing: Finishing West Wing: Printing					\$222.00
Terms	Subtotal	Discount	Shipping	Postage	Tax	Total
C.O.D.	\$244.50	\$0.00	\$0.00	\$0.00	\$0.00	\$244.50

From: [The Home Depot](#)
To: [Kim](#)
Subject: Share Cart Invitation From Kim Gonczy
Date: Tuesday, August 18, 2026 3:29:32 PM



Kim Gonczy would like to
share their cart with you

[View Cart](#)

Kim Gonczy's Cart

Item	In Store	Qty	Item Total
 Formufit 1 in. Furniture Grade PVC 90-Degree Elbow in White (4-Pack) Model #F00190E-WH-4 Store SKU #1001215561	☐ Aisle Bay	1	\$12.99
 IPEX 1 in. x 24 in. Rigid PVC Schedule 40 Pipe Model #22412 Store SKU #254977	☐ Aisle K2 Bay 003	4	\$14.60
 Formufit 1 in. Furniture Grade PVC 4-Way Tee in White (4-Pack) Model #F0014WT-WH-4 Store SKU #1001696108	☐ Aisle Bay	1	\$15.99



Perky-Pet 33 in. Chain
and Hook for Hanging
Bird Feeders - 16 lb.
Load Capacity
Model #65T
Store SKU #535756



Aisle 56
Bay 011

2

\$15.94



Charlotte Pipe 1 in. x 10
ft. PVC Schedule 40
Tubing DWV Pipe
Model #PVC040100600RS
Store SKU #193755



Aisle 06
Bay 002

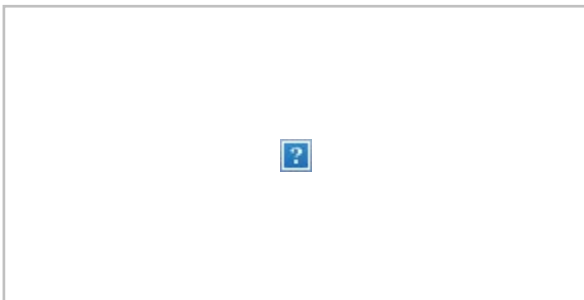
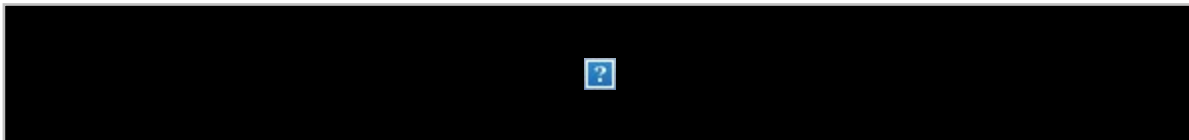
4

\$26.72

Subtotal	\$86.24
Shipping	\$0
Sales Tax	\$0

Est. Total **\$86.24**

[View Cart](#)



YOU MIGHT ALSO LIKE



From: [Kim](#)
To: [Allan Cassell](#)
Subject: AGENDA REQUEST BOT MTG 8-25-2026 WARRANTS 29543 - 29609
Date: Tuesday, August 18, 2026 6:31:31 PM
Attachments: [2026-08-25 Invoice Register 29543 - 29609.pdf](#)

MOTION TO APPROVE WARRANTS 29543 - 29609

User: KGONCZY

DB: Augusta Township

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
07/23/2026 29543	KENSINGTON VANGUARD NAT LAND SVC 2026 Sum Tax Refund T -20-04-105-024 SBUREK 703-000-275.000	07/23/2026	07/30/2026	201.21	0.00	Paid	Y 07/23/2026
		Due To Taxpayers (Over/Dup Pmts)		201.21			
08/04/2026 29544	WILLIS BAPTIST CHURCH PRIMARY ELECTION 8-4-2026 101-262-940.000	08/03/2026 KGONCZY	08/03/2026	500.00	0.00	Paid	Y 08/03/2026
		Rental Space		500.00			
180404812 29545	AMERICAN AQUA JUNE WATER 101-101-727.000	06/24/2026 BDOMAS	07/31/2026	85.68	0.00	Paid	Y 08/04/2026
		Office/Operating Supplies		85.68			
944 29546	LOUIE & WILLIAM'S LAWN CARE LLC CHILDS CEMETERY AND TWP HALL JULY 101-567-935.600 101-265-935.100	08/03/2026 BDOMAS	09/01/2026	550.00	0.00	Paid	Y 08/04/2026
		MAINTENANCE - GENERAL REPAIRS		450.00			
		MAINTENANCE - TOWNSHIP HALL		100.00			
LMLN301 29547	IRON MOUNTAIN RECORDS MGT. AUGUST STORAGE FEE 101-101-940.000	07/31/2026 BDOMAS	08/30/2026	662.10	0.00	Paid	Y 08/04/2026
		Archives Rental Space		662.10			
JULY 2026 29548	KIMBERLY GONCZY JULY 2026 EXPENSE REPORT 591-101-728.000	07/31/2026 BDOMAS	08/13/2026	68.71	0.00	Paid	Y 08/04/2026
		Postage		68.71			
3323 29549	STARDUST & CLEAN JULY CLEANING SERVICE 101-265-935.100	07/31/2026 BDOMAS	08/31/2026	1,125.00	0.00	Paid	Y 08/04/2026
		MAINTENANCE - TOWNSHIP HALL		1,125.00			
8288 29550	MEADOWS LAWN & TRIM LLC JUNE SERVICES MOWING FIRE STAION 206-101-935.200	07/01/2026 BDOMAS	08/01/2026	290.00	0.00	Paid	Y 08/04/2026
		MAINTENANCE - FIRE HALL		290.00			
9583 29551	F & V OPERATIONS INC JULY 2026 591-101-803.425 590-101-803.430	07/01/2026 BDOMAS	08/20/2026	19,609.45	0.00	Paid	Y 08/04/2026
		OPERATOR - WATER		13,726.62			
		OPERATOR - SEWER		5,882.83			
3222410 29552	APPLIED INNOVATION INC COPIER SERVICE JULY 2026 101-265-940.000	07/17/2026 BDOMAS	08/17/2026	389.25	0.00	Paid	Y 08/04/2026
		Copier		389.25			

User: KGONCZY

DB: Augusta Township

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
01086698 29553	USABLUBOOK LINCOLN LIFT STATION 590-101-935.900	06/26/2026 BDOMAS MAINTENANCE - PUMP STATION	07/31/2026	834.95 834.95	0.00	Paid	Y 08/04/2026
30002076 29554	PROFESSIONAL PUMP PUMP REPAIR AUGUSTA COMMONS 590-101-935.900	07/16/2026 BDOMAS MAINTENANCE - PUMP STATION	08/17/2026	6,528.00 6,528.00	0.00	Paid	Y 08/04/2026
261936 29555	M&K JETTING & TELEVISIONING, INC. TELEVISED WATER LINE 591-101-935.960	07/02/2026 BDOMAS ROUTINE WATER REPAIRS (CODE 11)	08/07/2026	2,820.00 2,820.00	0.00	Paid	Y 08/04/2026
JULY 16 2026 29556	JK EXCAVATING LLC 9733 WHITTAKER ROAD CURB BOX REPAIR 591-101-935.700	07/16/2026 BDOMAS MAINTENANCE - GENERAL REPAIRS -WATER	08/17/2026	2,100.00 2,100.00	0.00	Paid	Y 08/04/2026
JULY 6 JULY 14 29557	JK EXCAVATING LLC 9074 WHITTAKER RD SEWAGE REPAIR 590-101-935.950	07/14/2026 BDOMAS EMERGENCY SEWER (CODE 10)	08/14/2026	11,400.00 11,400.00	0.00	Paid	Y 08/04/2026
182354716 29558	AMERICAN AQUA WATER JUNE 2026 101-101-727.000	07/22/2026 BDOMAS Office/Operating Supplies	08/22/2026	40.56 40.56	0.00	Paid	Y 08/04/2026
200726 29559	ROCKET ENTERPRISE INC. FLAG PARTS 101-567-935.600	05/13/2026 BDOMAS MAINTENANCE - GENERAL REPAIRS	05/31/2026	118.00 118.00	0.00	Paid	Y 08/04/2026
00117 29560	MANNARINO LAW PLLC JULY LEGAL SERVICES 590-101-802.500 591-101-802.400 206-101-802.000 101-701-802.000 101-101-802.000	08/04/2026 BDOMAS Legal - Sewer Legal - Water Legal Fees Legal Fees Legal Fees	09/03/2026	889.20 140.40 327.60 31.20 156.00 234.00	0.00	Paid	Y 08/04/2026
00116 29561	MANNARINO LAW PLLC JULY ZONING LEGAL 101-702-802.000	08/04/2026 BDOMAS Legal Fees	09/04/2026	725.44 725.44	0.00	Paid	Y 08/04/2026
06/30/26 - DTE O 29562	DTE OVERHEAD 101-448-920.000 219-448-920.000	07/22/2026 KGONCZY ELECTRIC ELECTRIC	08/16/2026	1,600.12 1,324.58 275.54	0.00	Paid	Y 08/10/2026

User: KGONCZY

DB: Augusta Township

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
JULY 21, 2026 29563	FD DTE ENERGY	07/21/2026 KGONCZY	08/15/2026	784.14	0.00	Paid	Y 08/10/2026
	590-101-923.000	Electric		27.39			
	206-101-923.000	ELECTRIC		671.52			
	206-101-922.000	GAS//HEAT		85.23			
45128-1 29564	SUMPTER ACE HARDWARE	08/06/2026 KGONCZY	09/05/2026	22.11	0.00	Paid	Y 08/11/2026
	101-101-727.000	Office/Operating Supplies		22.11			
2185571 29565	CARLISLE-WORTMAN ASSOCIATES INC PUBLIC NOTICES	08/07/2026 KGONCZY	09/06/2026	215.00	0.00	Paid	Y 08/11/2026
	101-101-904.000	Legal Notices		215.00			
2185572 29566	CARLISLE-WORTMAN ASSOCIATES INC RETAINER	08/07/2026 KGONCZY	09/06/2026	1,000.00	0.00	Paid	Y 08/11/2026
	101-701-803.200	Planner		1,000.00			
5185569 29567	CARLISLE-WORTMAN ASSOCIATES INC GENERAL CONSULTATION	08/07/2026 KGONCZY	09/06/2026	1,425.00	0.00	Paid	Y 08/11/2026
	101-701-803.200	Planner		1,087.50			
	101-000-216.223	LACHANCE, JAMES		337.50			
2185570 29568	CARLISLE-WORTMAN ASSOCIATES INC MITCHEL'S	08/07/2026 KGONCZY	09/06/2026	75.00	0.00	Paid	Y 08/11/2026
	101-000-216.215	MITCHEL STORAGE ESCROW		75.00			
6353 29569	DECKER AGENCY, LLC	07/06/2026 KGONCZY	08/01/2026	110,159.00	0.00	Paid	Y 08/11/2026
	101-101-830.000	INSURANCE LIABILITY		23,133.40			
	206-101-830.000	INSURANCE LIABILITY		63,892.22			
	590-101-830.000	INSURANCE LIABILITY		6,609.54			
	591-101-830.000	INSURANCE LIABILITY		16,523.84			
280466 29570	BLUE WATER SOLUTIONS	07/29/2026 KGONCZY	08/28/2026	2,297.55	0.00	Paid	Y 08/11/2026
	590-101-989.000	CAPITAL OUTLAY EXPENSE		2,297.55			
76165 29571	SERV-ALL	07/23/2026 KGONCZY	08/23/2026	600.00	0.00	Paid	Y 08/11/2026
	590-101-935.950	EMERGENCY SEWER (CODE 10)		600.00			
102712 29572	IVS COMM	08/04/2026 KGONCZY	09/03/2026	167.00	0.00	Paid	Y 08/11/2026

User: KGONCZY

DB: Augusta Township

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-101-851.100	Telephone		167.00			
CI-15075 29573	HYDROCOP LLC	08/04/2026 KGONCZY	09/04/2026	1,358.36	0.00	Paid	Y 08/11/2026
	591-101-818.000	CONTRACTUAL SERVICES		1,358.36			
CI-15073 29574	HYDROCOP LLC	08/04/2026 KGONCZY	09/04/2026	85.30	0.00	Paid	Y 08/11/2026
	591-101-818.000	CONTRACTUAL SERVICES		85.30			
AUG 4 2026 29575	HUGH RUSSELL 3 MOWING & TRIMMING STONY CREEK	08/04/2026 KGONCZY	09/04/2026	2,100.00	0.00	Paid	Y 08/11/2026
	101-567-935.600	MAINTENANCE - GENERAL REPAIRS		2,100.00			
960860 29576	NAPA AUTO PARTS	07/23/2026 KGONCZY	08/23/2026	47.78	0.00	Paid	Y 08/11/2026
	206-101-727.000	Office/Operating Supplies		47.78			
689828 29577	ACTIVE911, INC	07/20/2026 KGONCZY	08/20/2026	366.30	0.00	Paid	Y 08/11/2026
	206-101-902.000	Publications & Subscriptions		366.30			
INV01086698 29578	USABLUBOOK	06/26/2026 KGONCZY	07/26/2026	834.95	0.00	Paid	Y 08/11/2026
	590-000-140.000	Sewer Equipment		834.95			
JUL 15, 2026-1512 29579	COMCAST 8529 10 185 0011512	07/15/2026 KGONCZY	07/27/2026	276.85	0.00	Paid	Y 08/11/2026
	101-101-851.900	Internet Service		276.85			
JUL 16, 2026-2831 29580	COMCAST 8529-10-185-0032831	07/16/2026 KGONCZY	08/06/2026	260.65	0.00	Paid	Y 08/11/2026
	206-101-851.900	Internet Service		162.00			
	206-101-851.100	Telephone - Local Line		98.65			
6148707438 29581	VERIZON WIRELESS-GREAT LAKES	07/15/2026 KGONCZY	08/07/2026	98.94	0.00	Paid	Y 08/11/2026
	206-101-851.600	Telephone - Cell Phone		98.94			
45013-1 29582	SUMPTER ACE HARDWARE	07/28/2026 KGONCZY	08/27/2026	21.84	0.00	Paid	Y 08/11/2026
	591-101-727.100	OFFICE/OPERATING SUPPLIES-WATER		21.84			

User: KGONCZY

DB: Augusta Township

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
44963-1 29583	SUMPTER ACE HARDWARE	07/23/2026 KGONCZY	08/22/2026	18.39	0.00	Paid	Y 08/11/2026
	591-101-727.100	OFFICE/OPERATING SUPPLIES-WATER		18.39			
45154-1 29584	SUMPTER ACE HARDWARE	08/10/2026 KGONCZY	09/09/2026	2.45	0.00	Paid	Y 08/11/2026
	206-101-727.000	OFFICE/OPERATING SUPPLIES		2.45			
7/31/2026 29585	PRINCIPAL FINANCIAL GROUP	07/31/2026 KGONCZY	08/30/2026	6,824.29	0.00	Paid	Y 08/11/2026
	101-101-710.000	PENSION PLAN EXPENSE		856.43			
	206-101-710.000	PENSION PLAN EXPENSE		1,001.20			
	101-262-710.000	PENSION PLAN EXPENSE		386.98			
	101-253-710.000	PENSION PLAN EXPENSE		676.93			
	101-215-710.000	PENSION PLAN EXPENSE		1,038.02			
	101-171-710.000	PENSION PLAN EXPENSE		964.86			
	101-257-710.000	PENSION PLAN EXPENSE		691.80			
	591-101-710.000	PENSION PLAN EXPENSE		82.19			
	590-101-710.000	PENSION PLAN EXPENSE		35.23			
	101-702-710.000	PENSION PLAN EXPENSE		1,090.65			
07/30/2026 29586	PATRICIA NEAL	07/30/2026 KGONCZY	08/15/2026	58.00	0.00	Paid	Y 08/11/2026
	101-101-827.000	TRAVEL/MILEAGE		58.00			
8-13-2026 FD ELE 29587	DTE ENERGY	08/13/2026 KGONCZY	09/07/2026	888.62	0.00	Paid	Y 08/13/2026
	590-101-923.000	Electric		27.39			
	206-101-923.000	ELECTRIC		773.13			
	206-101-922.000	GAS//HEAT		88.10			
AUG 13, 2026 29588	DTE ENERGY	08/13/2026 KGONCZY	09/07/2026	1,526.81	0.00	Paid	Y 08/13/2026
	590-101-923.000	Electric		1,034.21			
	101-265-923.000	ELECTRIC		364.24			
	101-265-922.000	GAS/HEAT		128.36			
AUG 13, 2026 OH 29589	DTE OVERHEAD	07/31/2026 KGONCZY	08/25/2026	1,629.55	0.00	Paid	Y 08/13/2026
	101-448-920.000	ELECTRIC		1,354.01			
	219-448-920.000	ELECTRIC		275.54			
4252346 29590	MLIVE MEDIA GROUP	07/31/2026 KGONCZY	07/31/2026	658.59	0.00	Paid	Y 08/13/2026
	101-262-904.000	Legal Notices		658.59			

User: KGONCZY

DB: Augusta Township

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
505921 29591	MICHIGAN TOWNSHIPS ASSOC 2026 HOT TOPICS PLANNING & ZONING 101-101-806.000	08/03/2026 KGONCZY	09/02/2026	100.00 100.00	0.00	Paid	Y 08/13/2026
904 29592	CHRISTOPHER WIGGINS 206-101-977.100	06/22/2026 KGONCZY	07/22/2026	5,000.00 5,000.00	0.00	Paid	Y 08/13/2026
913 29593	CHRISTOPHER WIGGINS 206-101-977.100	06/22/2026 KGONCZY	07/22/2026	6,189.00 6,189.00	0.00	Paid	Y 08/13/2026
59 29594	DERRICK WELTON 206-101-806.000	08/01/2026 KGONCZY	08/30/2026	1,700.00 1,700.00	0.00	Paid	Y 08/13/2026
INV11575 29595	EMERGENT HEALTH PARTNERS INC 206-101-852.000	08/03/2026 KGONCZY	09/02/2026	1,320.38 1,320.38	0.00	Paid	Y 08/13/2026
716631928 29596	CONCENTRA MEDICAL CENTER 206-101-732.000	07/14/2026 KGONCZY	08/13/2026	562.00 562.00	0.00	Paid	Y 08/13/2026
57953717 29597	LINDE GAS & EQUIPMENT INC 206-101-732.000	07/22/2026 KGONCZY	08/22/2026	91.45 91.45	0.00	Paid	Y 08/13/2026
247 29598	LIFECHOICE EDUCATION GROUP LLC 206-101-806.000	07/03/2026 KGONCZY	08/03/2026	3,000.00 3,000.00	0.00	Paid	Y 08/13/2026
716652186 29599	CONCENTRA MEDICAL CENTER 206-101-836.000	07/28/2026 KGONCZY	08/27/2026	385.00 385.00	0.00	Paid	Y 08/13/2026
08/01/2026-4115 29600	VISA 101-101-727.000	08/02/2026 KGONCZY	08/26/2026	953.82 953.82	0.00	Paid	Y 08/13/2026
08/01/2026-4123 29601	VISA 101-101-727.000	08/01/2026 KGONCZY	08/26/2026	16.95 16.95	0.00	Paid	Y 08/13/2026

User: KGONCZY

DB: Augusta Township

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
08/13/2026 29602	BARRY BOCK REFUND CURB STOP & PRE-PAID 591-101-750.831	08/13/2026 KGONCZY	08/13/2026	4,000.00 4,000.00	0.00	Paid	Y 08/13/2026
8428 29603	MEADOWS LAWN & TRIM LLC FIRE STATION JULY 2026 MOWING 206-101-935.200	08/03/2026 BDOMAS	09/03/2026	145.00 145.00	145.00	Open	N 08/16/2026
3248442 29604	APPLIED INNOVATION INC 101-265-940.000	08/17/2026 KGONCZY	09/01/2026	342.50 342.50	342.50	Open	N 08/18/2026
8/17/2026 29605	JOANNE WADE 101-253-827.000	08/17/2026 KGONCZY	08/30/2026	49.30 49.30	49.30	Open	N 08/18/2026
70132999 29606	PRIORITY ONE EMERGENCY 206-101-741.000	08/10/2026 KGONCZY	09/09/2026	22.99 22.99	22.99	Open	N 08/18/2026
6610 29607	ARROW AWARDS 206-101-727.000	06/28/2026 KGONCZY	07/28/2026	48.00 48.00	48.00	Open	N 08/18/2026
232487YPS 29608	COMPLETE BATTERY SOURCE OF YPSILANT 206-101-727.100	08/10/2026 KGONCZY	09/09/2026	42.42 42.42	42.42	Open	N 08/18/2026
7/31/26 29609	YPSILANTI COMMUNITY UTILITIES AUTH 591-101-734.400 590-101-734.500 590-101-734.500 590-101-734.500 590-101-734.500 590-101-734.500	07/31/2026 KGONCZY	08/21/2026	105,012.17 82,213.20 16,789.68 267.73 5,058.76 496.47 186.33	105,012.17	Open	N 08/18/2026
# of Invoices:	67	# Due:	7	Totals:	313,321.12	105,662.38	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				313,321.12	105,662.38		

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

--- TOTALS BY FUND ---

101 - General Fund	44,056.41	391.80
206 - Fire Fund	86,114.96	258.41
219 - STREET LIGHTING FUND	551.08	0.00
590 - SEWER FUND	59,051.41	22,798.97
591 - WATER FUND	123,346.05	82,213.20
703 - Tax Collection Fund	201.21	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	1,448.66	0.00
101 - Administrative	294,499.37	105,270.58
171 - Supervisor	964.86	0.00
215 - Clerk	1,038.02	0.00
253 - Treasurer	726.23	49.30
257 - Assessor	691.80	0.00
262 - Elections	1,545.57	0.00
265 - Township Hall	2,449.35	342.50
448 - STREET LIGHTING	3,229.67	0.00
567 - CEMETARY	2,668.00	0.00
701 - Planning Commission	2,243.50	0.00
702 - ZONING & CODE ENFORCEMENT	1,816.09	0.00

AUGUSTA TOWNSHIP

Monthly Summary of Activities for the Assessing Department
July, 2026

GENERAL:

Filed all PTA's, P.R.E.'s that are new for this month.
Conducted the July Board of Review. Approved 4 hardship applications. No other issues were presented.

TRIBUNAL:

Preparing for any 2026 appeals. Deadlines have passed, and so far we have been notified of **NO** for 2026, although there has been a delay in processing at the Tax Tribunal.

FIELD INSPECTIONS:

Assessing is resuming regular field work in the spring.

PENDING ISSUES FOR BOARD TO BE AWARE OF:

None.

NEXT BOARD OF REVIEW MEETING:

December Board of Review

ASSESSOR ANNOUNCEMENTS:

None.

Augusta Charter Township
Zoning Administrator Report July 2026

INCOMING ZONING COMMUNICATION:

For the month of, July 2026 the zoning responded to

Numerous inquiries.

The inquiries are received via email, phone calls, in person, and on paper.

OPEN ORDINANCE AND ENFORCEMENT CASES:

As of today August 2026, There are 16 open cases.

new cases

CLOSED CASES:

Closed cases are when a property owner complied with Augusta Township Ordinance after receiving a violation notice and/or ticket. We had 8 closed cases.

As of today, July 2026

SUMMARY OF ZONING ISSUES AND CONTINUED EDUCATION EFFORTS:

The current cases involve the following Augusta Township zoning ordinance issues: blight, unlicensed vehicles, littering, gunfire, and trespassing. Campers, Chickens and Noise complaints. We had 0 court appearances and 11 zoom courts. We will continue to educate our residents to increase their understanding of enforcement policy. For any questions on enforcement please contact Roy Williams at 734-461-6117 Ext 212 or email oce@augustatownship.org