

AUGUSTA CHARTER TOWNSHIP
8021 Talladay Road, Whittaker, MI 48190
Agenda for the Meeting of the Board of Trustees
February 22, 2022 7:00 pm

1. Call Board of Trustees Meeting to Order
2. Roll Call: **Adams, Burek, Ortiz, Gonczyk, Hall, Shelby, Fuqua-Frye**
3. Agenda Approval
4. Public Comment Only (3 MIN. PLEASE)
5. Township Business
 - A. Approve Draft BOT Meeting Minutes of 1-25-22
 - B. Award Contract for Bunton Forced Main
 - C. Approve FMLA request for Admin Assistant
 - D. Approve Admin Assist from Salary to Hourly
 - E. Appointment to ZBA
6. Reports
 - A. Supervisor
 1. Utility
 - B. Clerk
 1. Report
 2. Warrants 24843 - 24941
 - C. Treasurer
 - D. Assessor
 - E. Fire
 - F. Planning Commission
 - H. Parks
 - I. Urban County
7. Public Comment (3 min. Please)
8. Board Response
9. Motion to Adjourn

From: [clerk](#)
To: deputysupervisor@augustatownship.org; [clerk](#); [David Hall](#); [Deborah Fugua-Frey](#); [supervisor](#); [treasurer](#); [Trustee Christopher Ortiz](#); [Trustee Linda Adams](#)
Cc: [Heather Rowland](#)
Subject: AGENDA REQUEST BOT MTG 2-22-22 DRAFT MEETING MINUTES FROM 1-25-2022
Date: Tuesday, February 15, 2022 5:43:20 PM
Attachments: [2022-1-25 BOT MTG MIN Draft.pdf](#)

MOTION TO APPROVE BOARD OF TRUSTEE DRAFT MEETING MINUTES FROM
JANUARY 25, 2022

Augusta Charter Township
8021 Talladay Road
Whittaker, MI 48190

Board of Trustees Meeting Minutes
DRAFT
January 25, 2022, 7:00 p.m.

1. In person Meeting called to order by Shelby at 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call: Present: Adams, Burek, Gonczy, Fuqua-Frey, Hall, Ortiz, and Shelby. Absent: none.
4. Motion by Shelby, 2nd by Fuqua-Frey, to approve the agenda with the following changes. Remove Item F. Add Item H. Board of Review Appointment & ZBA Appointment. Add Item I. Planning Commission Request. Roll Call: Aye; Fuqua-Frey, Gonczy, Ortiz, Hall, Shelby. Nay; Adams, Burek. Absent; none. Motion passed.
5. Public comment opened at 7:09 p.m. public comment closed at 7:09 p.m.
6. Motion by Gonczy, 2nd by Shelby to approve the Draft Board of Trustees Meeting Minutes from December 14, 2021. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Ortiz, Hall, Shelby. Nay; none. Absent; none. Motion passed.
7. Motion by Gonczy, 2nd by Shelby to approve Resolution 22-01 Adopting Poverty Hardship Guidelines for calendar year 2022 Board of Review. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Ortiz, Hall, Shelby. Nay: none. Absent; none. Motion passed.

8. Motion by Gonczy, 2nd by Fuqua-Frey to approve Resolution 22-02, Resolution Amending the Operating and Capital Budget Appropriation of Funds Fiscal Year 2021-2022. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Ortiz, Shelby, Hall. Nay; none. Absent; none. Motion passed.
9. Motion to by Gonczy, 2nd by Adams to receive and file F&V Operations revised invoice 3576R \$10,615.85, approved by the Utility Committee and paid 11/26/2021. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Hall, Shelby, Gonczy. Nay: none. Absent: none. Motion passed.
10. Motion by Fuqua-Frey 2nd by Hall to approve acquiring bids for renovating Augusta Township Hall, Modular and Old Fire Station. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Hall, Shelby. Nay; none. Absent; none. Motion passed.
11. Motion by Shelby, 2nd by Fuqua-Frey to appoint Monique Domas to Augusta Township's Board of Review Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Hall, Ortiz, Shelby. Nay; none. Absent; none. Motion passed.
12. Motion by Burek, 2nd by Shelby to hire approved applicant as cashier, effective immediately. This is an hourly position, with a rate of \$15 per hour. Applicant will assist the Treasurer's office as cashier and will assist in other general office duties as needed. Roll Call: Aye: Adams, Burek, Gonczy, Ortiz. Nay; Fuqua-Frey, Hall. Absent; none. Motion passed.
13. Motion by Shelby, 2nd by Ortiz to appoint Dee Dee Rawlins to Augusta Townships Zoning Board of Appeals. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Hall, Ortiz, Shelby. Nay; none. Absent; none. Motion passed.

14. Motion by Shelby, 2nd by Fuqua-Frey to allow employee, Heather Rowland the use of one of the Augusta Township's Election laptops. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Hall, Ortiz, Shelby. Nay; none. Absent; none. Motion passed.
15. Motion by Gonczy, 2nd by Shelby to approve 12/31/2021 Augusta Township Quarterly Financial Reports. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Hall, Ortiz, and Shelby. Nay; none. Absent; none. Motion passed.
16. Motion by Gonczy, 2nd by Shelby to approve Warrants 24743-24842. Roll Call: Aye; Adams, Burek, Fuqua-Frey, Gonczy, Hall, Ortiz, Shelby. Nay; none. Absent; none. Motion passed.
17. Motion by Shelby, 2nd by Fuqua-Frey to approve the Treasurer's Report as given. Motion passed.
18. Motion by Adams, 2nd by Fuqua-Frey to approve Fire Chief Music recommendation to hire Clay Meggison as Firefighter. Roll Call: Aye; Adams, Burek, Gonczy, Hall, Fuqua-Frey, Ortiz, Shelby. Nay; none. Absent, none. Motion passed.
19. Motion by Shelby, 2nd by Adams to accept the Fire Department Report as given. Motion passed.
20. Motion by Hall, 2nd by Fuqua-Frey to have Augusta Township Planning Commission look into revising the Zoning Ordinance section 6.25 Large Solar Energy Systems to comply closer to Augusta Township's Master Plan. Roll Call: Aye; Gonczy, Hall, Fuqua-Frey, Ortiz, Shelby. Nay; Burek, Adams. Absent; none. Motion passed.

21. Public Comment Opened at 8:15 p.m. Closed at 8:16 p.m.
22. Motion by Shelby, 2nd by Fuqua-Frey to adjourn. Motion Passed.
23. Board of Trustees Meeting adjourned at 8:23 p.m.

Respectfully submitted:

Brian Shelby, Supervisor

Date

Kimberly Gonczy, Clerk

Date

From: [supervisor](#)
To: deputysupervisor@augustatownship.org; [David Hall](#); [Deborah Fuqua-Frey](#); [clerk](#); [treasurer](#); [Trustee Linda Adams](#); [Trustee Christopher Ortiz](#)
Subject: Agenda Request BOT MTG 2-22-22 Bunton Forced Main corrected
Date: Wednesday, February 16, 2022 6:31:28 PM

Make a motion to award Bunton Forced Main contract to Diversified Excavating of Ypsilanti MI, who bid \$729,158.00 as recommended by OHM.

If I can be of further assistance please feel free to contact me.

Brian Shelby

Supervisor, Augusta Township

734-461-6117 X205

Fax: 734-256-1984

From: [Nicholas Bayley](#)
To: deputysupervisor@augustatownship.org; [supervisor](#); [clerk](#)
Cc: [John Tanner](#); [Dean Keffer](#); [Ronald Cavallaro](#)
Subject: Augusta Twp, Bunton Rd FM Contract Award Recommendation Item for Feb 22 Board Package
Date: Wednesday, February 16, 2022 4:25:59 PM
Attachments: [2022.02.16 Recommendation of Award Augusta Bunton FM.pdf](#)

Hello Brian and Allen and Kim

Please see attached our letter of award recommendation for the Bunton Sanitary Force Main replacement, between Victory Lane and it's terminus at the gravity MH approximately 1,000 ft south of Bemis.

The project will replace an aging 8-inch Asbestos Cement forcemain installed in 1975 and has had a history of several breaks. The new HDPE pipe will replace 65% of the length (3180 ft) of the exiting force main, which covers the area where these breaks have occurred. The contract is set up to start after contract award and be completed either within 8 weeks after starting or substantial completion by September 2, 2022, with final restoration completion by October 7, 2022.

The project was advertised via 3 online plan rooms, CMD Group, Dodge Data & Analytics, Construction Association of Michigan CAM, and plans were distributed thru OHM's E-plan room. There were 6 contractors whom picked up plans and we received a 4 bid packages.

This project will be funded from the utility bond fund.

Please let me know if you have any questions.

Sincerely;

NICHOLAS BAYLEY
PROJECT MANAGER

OHM Advisors[®]
D (734) 466-4538 C (734) 709-9392 O (734) 522-6711

Advancing Communities[®]

[OHM-Advisors.com](#) | [twitter](#) | [facebook](#) | [vimeo](#) | [linkedin](#)

Award Winning By Design: Engineering News-Record (ENR)'s Top 500 Design Firms, 2021 | Gallup Exceptional Workplace Award 2021 | Zweig Group Hot Firm List, 2021 | Zweig Group Best Firms to Work For, 2021

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February 16, 2022

Mr. Brian Shelby
Supervisor
Augusta Charter Township
8021 Talladay Rd.
Whittaker, MI 48190

RE: Recommendation of Award – Augusta Charter Township Bunton Force Main

Dear Mr. Shelby:

Sealed bids for the Sanitary Sewer Condition Inspection project were received and publicly read aloud at 11:00 a.m. on Tuesday February 8, 2022 at the Augusta Charter Township board chamber. The bids included their qualifications, experience, plan of operations, price proposal, and sample contract. Proposals were received from four (4) bidders. Bids with as-checked results ranged from \$729,158 to \$1,032,696 for HDPE and \$741,886 to \$1,077,244 for PVC. The bidders are listed below.

Contractor	Bid Total HDPE
Diversified Excavating	\$729,158.00
Bidigare	\$813,421.00
Lawrence M Clarke	\$838,139.00
D & D	\$1,032,696.00

In reviewing the bids, all information, including both alternate options, the lowest bid was received from Diversified Excavating, located at 2110 E Michigan Ave, Ypsilanti, MI 48198 in the amount of \$729,158.00.

It is felt that Diversified Excavating can perform the work based on past experiences, referenced projects in the bid package, and general positive feedback received from listed references. **Based on the submitted information, it is recommended that the Augusta Charter Township Bunton Force Main contract be awarded to Diversified Excavating of Ypsilanti MI utilizing HDPE as the forcemain pipe material.**

Sincerely,
OHM Advisors

Dean Keffer

cc: Kim Gonczy, Clerk Augusta Charter Township

File P:\0000_0100\0026200030_2020_San_Sewer_FM_Replacement_Civil\Bidding\Recommendation of Award
Augusta Bunton FM.docx

HDPE Option

Tabulation for Bids Received on 2/08/2022
 Bunton Force Main
 Augusta Charter Township, State of Michigan
 OHM Job No.: 0026-20-0030

Diversified Excavating & Site Utilities,
 LLC
 2110 E Michigan Ave
 Ypsilanti, MI 48198
 Phone: (734) 487-6454

Bidigare Contractors, Inc.
 939 S. Mill St
 Plymouth, MI 48170
 Phone: (248) 471-0970

Lawrence M. Clarke, Inc.
 50850 Bemis Rd
 Belleville, MI 48111
 Phone: (734) 481-1565

D & D Water & Sewer, Inc
 5700 Sheldon Rd South
 Canton, MI 48188
 Phone: (734) 397-3386

Item No.	Description	Estimated Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1)	Mobilization, Max. ____	1	LSUM	\$32,000.00	\$32,000.00	\$80,000.00	\$80,000.00	\$76,194.00	\$76,194.00	\$100,000.00	\$100,000.00
2)	_ Audio Video Route Survey	1	LSUM	\$6,800.00	\$6,800.00	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00
3)	Erosion Control, Silt Fence	1	LSUM	\$18,000.00	\$18,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00
4)	Concrete Driveway, Nonreinf, 4 inch	60	Syd	\$80.00	\$4,800.00	\$75.00	\$4,500.00	\$10.00	\$600.00	\$8.00	\$480.00
5)	Concrete Driveway, Nonreinf, 6 inch	60	Syd	\$110.00	\$6,600.00	\$80.00	\$4,800.00	\$15.00	\$900.00	\$10.00	\$600.00
6)	Pavt, Rem	150	Syd	\$14.00	\$2,100.00	\$15.00	\$2,250.00	\$15.00	\$2,250.00	\$10.00	\$1,500.00
7)	Traffic Control	1	LSUM	\$8,500.00	\$8,500.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00	\$5,000.00	\$5,000.00
8)	Bypass Pumping	1	LSUM	\$20,000.00	\$20,000.00	\$100.00	\$100.00	\$10,000.00	\$10,000.00	\$1.00	\$1.00
9)	Air Valve and Well	2	Ea	\$21,200.00	\$42,400.00	\$9,250.00	\$18,500.00	\$20,000.00	\$40,000.00	\$15,000.00	\$30,000.00
10)	Sewer Force Main, 8", HDPE DR 11, Directional Drill	3182	Ft	\$128.00	\$407,296.00	\$90.00	\$286,380.00	\$140.00	\$445,480.00	\$146.00	\$464,572.00
11)	Connection to Existing Sewer Manhole	1	Ea	\$7,300.00	\$7,300.00	\$8,800.00	\$8,800.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
12)	Sewer Abandon, Flowable Fill	3161	Ft	\$12.00	\$37,932.00	\$6.00	\$18,966.00	\$15.00	\$47,415.00	\$12.00	\$37,932.00
13)	Connection to Existing Sewer	1	Ea	\$5,600.00	\$5,600.00	\$9,200.00	\$9,200.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
14)	Topsoil, Seed nd Mulch	5000	Syd	\$2.00	\$10,000.00	\$18.00	\$90,000.00	\$8.00	\$40,000.00	\$15.00	\$75,000.00
15)	Miscellaneous Restoration	1	LSUM	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$1.00	\$1.00
16)	San Structure, Abandon	1	Ea	\$1,400.00	\$1,400.00	\$1,500.00	\$1,500.00	\$3,500.00	\$3,500.00	\$500.00	\$500.00
17)	Sanitary Structure, Rem	1	Ea	\$1,800.00	\$1,800.00	\$2,250.00	\$2,250.00	\$3,500.00	\$3,500.00	\$500.00	\$500.00
18)	Sewer, Rem	20	Ft	\$38.00	\$760.00	\$13.00	\$260.00	\$50.00	\$1,000.00	\$25.00	\$500.00
19)	Aggregate Base, 8 inch, CIP, 21AA Limestone	80	Syd	\$16.50	\$1,320.00	\$13.00	\$1,040.00	\$40.00	\$3,200.00	\$30.00	\$2,400.00
20)	Maintenance Gravel	200	Syd	\$14.50	\$2,900.00	\$13.00	\$2,600.00	\$50.00	\$10,000.00	\$30.00	\$6,000.00
21)	HMA Top Course	8	Ton	\$300.00	\$2,400.00	\$350.00	\$2,800.00	\$250.00	\$2,000.00	\$350.00	\$2,800.00
22)	HMA Leveling Course	8	Ton	\$300.00	\$2,400.00	\$350.00	\$2,800.00	\$250.00	\$2,000.00	\$350.00	\$2,800.00
23)	HMA Base Course	8	Ton	\$450.00	\$3,600.00	\$350.00	\$2,800.00	\$250.00	\$2,000.00	\$350.00	\$2,800.00
24)	Sign, Remove and Reset	3	Ea	\$350.00	\$1,050.00	\$125.00	\$375.00	\$200.00	\$600.00	\$350.00	\$1,050.00
25)	Pavt Mrkg, Sprayable Thermopl, 4 inch, White	50	Ft	\$28.00	\$1,400.00	\$10.00	\$500.00	\$100.00	\$5,000.00	\$25.00	\$1,250.00
26)	Tee Plug Valve and Well, 8 inch, 6 foot dia	1	Ea	\$26,200.00	\$26,200.00	\$18,000.00	\$18,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
27)	Relocate Sanitary Service Lead, Trench B	8	Ea	\$2,200.00	\$17,600.00	\$8,500.00	\$68,000.00	\$2,000.00	\$16,000.00	\$7,000.00	\$56,000.00
28)	Relocate Water Service, Trench B	8	Ea	\$2,100.00	\$16,800.00	\$7,500.00	\$60,000.00	\$2,000.00	\$16,000.00	\$7,000.00	\$56,000.00
29)	Connect Existing Forcemain Service Lead to Proposed Forcemain	10	Ea	\$2,000.00	\$20,000.00	\$10,000.00	\$100,000.00	\$2,500.00	\$25,000.00	\$13,000.00	\$130,000.00
30)	Investigate Sanitary Sewer Lead	10	Ea	\$1,000.00	\$10,000.00	\$500.00	\$5,000.00	\$750.00	\$7,500.00	\$1.00	\$10.00
31)	Tracer Wire System	1	Ea	\$6,200.00	\$6,200.00	\$6,500.00	\$6,500.00	\$7,000.00	\$7,000.00	\$3,500.00	\$3,500.00
TOTAL BID AMOUNT				\$729,158.00		\$813,421.00		\$838,139.00		\$1,032,696.00	

PVC Option

Tabulation for Bids Received on 2/08/2022
 Bunton Force Main
 Augusta Charter Township, State of Michigan
 OHM Job No.: 0026-20-0030

Diversified Excavating & Site Utilities,
 LLC
 2110 E Michigan Ave
 Ypsilanti, MI 48198
 Phone: (734) 487-6454

Lawrence M. Clarke, Inc.
 50850 Bemis Rd
 Belleville, MI 48111
 Phone: (734) 481-1565

Bigdare Contractors, Inc.
 939 S. Mill St
 Plymouth, MI 48170
 Phone: (248) 471-0970

D & D Water & Sewer, Inc
 5700 Sheldon Rd South
 Canton, MI 48188
 Phone: (734) 397-3386

Item No.	Description	Estimated Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1)	Mobilization, Max. ____	1	LSUM	\$32,000.00	\$32,000.00	\$76,194.00	\$76,194.00	\$80,000.00	\$80,000.00	\$100,000.00	\$100,000.00
2)	_ Audio Video Route Survey	1	LSUM	\$6,800.00	\$6,800.00	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$2,500.00	\$2,500.00
3)	Erosion Control, Silt Fence	1	LSUM	\$18,000.00	\$18,000.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00
4)	Concrete Driveway, Nonreinf, 4 inch	60	Syd	\$80.00	\$4,800.00	\$10.00	\$600.00	\$75.00	\$4,500.00	\$8.00	\$480.00
5)	Concrete Driveway, Nonreinf, 6 inch	60	Syd	\$110.00	\$6,600.00	\$15.00	\$900.00	\$80.00	\$4,800.00	\$10.00	\$600.00
6)	Pavt, Rem	150	Syd	\$14.00	\$2,100.00	\$15.00	\$2,250.00	\$15.00	\$2,250.00	\$10.00	\$1,500.00
7)	Traffic Control	1	LSUM	\$8,500.00	\$8,500.00	\$7,500.00	\$7,500.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00
8)	Bypass Pumping	1	LSUM	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$100.00	\$100.00	\$1.00	\$1.00
9)	Air Valve and Well	2	Ea	\$21,200.00	\$42,400.00	\$20,000.00	\$40,000.00	\$9,250.00	\$18,500.00	\$15,000.00	\$30,000.00
10)	Sewer Force Main, 8", PVC DR 21, Directional Drill	3182	Ft	\$132.00	\$420,024.00	\$140.00	\$445,480.00	\$100.00	\$318,200.00	\$160.00	\$509,120.00
11)	Connection to Existing Sewer Manhole	1	Ea	\$7,300.00	\$7,300.00	\$15,000.00	\$15,000.00	\$8,800.00	\$8,800.00	\$15,000.00	\$15,000.00
12)	Sewer Abandon, Flowable Fill	3161	Ft	\$12.00	\$37,932.00	\$15.00	\$47,415.00	\$6.00	\$18,966.00	\$12.00	\$37,932.00
13)	Connection to Existing Sewer	1	Ea	\$5,600.00	\$5,600.00	\$15,000.00	\$15,000.00	\$9,200.00	\$9,200.00	\$15,000.00	\$15,000.00
14)	Topsoil, Seed nd Mulch	5000	Syd	\$2.00	\$10,000.00	\$8.00	\$40,000.00	\$18.00	\$90,000.00	\$15.00	\$75,000.00
15)	Miscellaneous Restoration	1	LSUM	\$4,000.00	\$4,000.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$1.00	\$1.00
16)	San Structure, Abandon	1	Ea	\$1,400.00	\$1,400.00	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00
17)	Sanitary Structure, Rem	1	Ea	\$1,800.00	\$1,800.00	\$3,500.00	\$3,500.00	\$2,250.00	\$2,250.00	\$500.00	\$500.00
18)	Sewer, Rem	20	Ft	\$38.00	\$760.00	\$50.00	\$1,000.00	\$13.00	\$260.00	\$25.00	\$500.00
19)	Aggregate Base, 8 inch, CIP, 21AA Limestone	80	Syd	\$16.50	\$1,320.00	\$40.00	\$3,200.00	\$13.00	\$1,040.00	\$30.00	\$2,400.00
20)	Maintenance Gravel	200	Syd	\$14.50	\$2,900.00	\$50.00	\$10,000.00	\$13.00	\$2,600.00	\$30.00	\$6,000.00
21)	HMA Top Course	8	Ton	\$300.00	\$2,400.00	\$250.00	\$2,000.00	\$350.00	\$2,800.00	\$350.00	\$2,800.00
22)	HMA Leveling Course	8	Ton	\$300.00	\$2,400.00	\$250.00	\$2,000.00	\$350.00	\$2,800.00	\$350.00	\$2,800.00
23)	HMA Base Course	8	Ton	\$450.00	\$3,600.00	\$250.00	\$2,000.00	\$350.00	\$2,800.00	\$350.00	\$2,800.00
24)	Sign, Remove and Reset	3	Ea	\$350.00	\$1,050.00	\$200.00	\$600.00	\$125.00	\$375.00	\$350.00	\$1,050.00
25)	Pavt Mrkg, Sprayable Thermopl, 4 inch, White	50	Ft	\$28.00	\$1,400.00	\$100.00	\$5,000.00	\$10.00	\$500.00	\$25.00	\$1,250.00
26)	Tee Plug Valve and Well, 8 inch, 6 foot dia	1	Ea	\$26,200.00	\$26,200.00	\$15,000.00	\$15,000.00	\$18,000.00	\$18,000.00	\$15,000.00	\$15,000.00
27)	Relocate Sanitary Service Lead, Trench B	8	Ea	\$2,200.00	\$17,600.00	\$2,000.00	\$16,000.00	\$8,500.00	\$68,000.00	\$7,000.00	\$56,000.00
28)	Relocate Water Service, Trench B	8	Ea	\$2,100.00	\$16,800.00	\$2,000.00	\$16,000.00	\$7,500.00	\$60,000.00	\$7,000.00	\$56,000.00
29)	Connect Existing Forcemain Service Lead to Proposed Forcemain	10	Ea	\$2,000.00	\$20,000.00	\$2,500.00	\$25,000.00	\$10,000.00	\$100,000.00	\$13,000.00	\$130,000.00
30)	Investigate Sanitary Sewer Lead	10	Ea	\$1,000.00	\$10,000.00	\$750.00	\$7,500.00	\$500.00	\$5,000.00	\$1.00	\$10.00
31)	Tracer Wire System	1	Ea	\$6,200.00	\$6,200.00	\$7,000.00	\$7,000.00	\$6,500.00	\$6,500.00	\$3,500.00	\$3,500.00
TOTAL BID AMOUNT				\$741,886.00		\$838,139.00		\$845,241.00		\$1,077,244.00	

From: [clerk](#)
To: deputysupervisor@augustatownship.org; [clerk](#); [David Hall](#); [Deborah Fugua-Frey](#); [supervisor](#); [treasurer](#); [Trustee Christopher Ortiz](#); [Trustee Linda Adams](#)
Cc: [Heather Rowland](#)
Subject: AGENDA REQUEST BOT MTG 2-22-22 FMLA ADMINISTRATIVE ASSISTANT
Date: Tuesday, February 15, 2022 5:53:38 PM

We have received FMLA (Family Medical Leave Act) paperwork for the Administrative Assistant.
Intermittent basis allows applicant to work when they are able.

MOTION TO APPROVE FMLA REQUEST ON AN INTERMITTENT BASIS FOR THE TOWNSHIP ADMINISTRATIVE ASSISTANT

MOTION TO APPROVE THE ADMINISTRATIVE ASSISTANT TO WORK FROM HOME, PART TIME, CHANGING PAYROLL STATUS FROM SALARY TO HOURLY AT AN HOURLY RATE OF \$22.45 (DETERMINED BY HER CURRENT SALARY)

From: [supervisor](mailto:supervisor@augustatownship.org)
To: deputysupervisor@augustatownship.org; [David Hall](#); [Deborah Fuqua-Frey](#); [treasurer](#); [Trustee Linda Adams](#); [Trustee Christopher Ortiz](#); [clerk](#)
Subject: Agenda Request BOT 2-22-22 ZBA Appointment correction
Date: Wednesday, February 16, 2022 10:28:48 AM
Attachments: [20220216100428777.pdf](#)

Motion to appoint Richard Hamil to ZBA

-----Original Message-----

From: augustatwpmiscanner@gmail.com <augustatwpmiscanner@gmail.com>
Sent: Wednesday, February 16, 2022 10:04 AM
To: [supervisor](mailto:supervisor@augustatownship.org) <supervisor@augustatownship.org>
Subject:

This E-mail was sent from "RNPC8E6AE" (Aficio MP 5500).

Scan Date: 02.16.2022 10:04:28 (-0500)
Queries to: adminassistant@augustatownship.org

Letter of Intent: Tax Board of Review, Planning Commission
and Zoning Board of Appeals
August Charter Township, Whittaker, MI

Name: Richard Hamik

Address: 10890 McLane Rd

City: Augusta Twp, MI Zip: 48160

Contact
Number: 734 260 4647 EMAIL: chamik01@comcast.net

Occupation: COLLISION CENTER MANAGER

To Whom It May Concern:

This letter is written as a reply to the posting for Tax Board of Review, Planning Commission Board and Zoning Board of Appeals (please circle one or more) as my intent for consideration on said board(s).

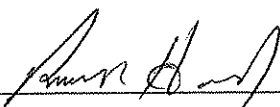
Please state why you have decided to respond to the posting:

I WOULD LIKE TO HAVE INPUT AS TO WHAT WE HAVE
HERE IN OUR TOWNSHIP.

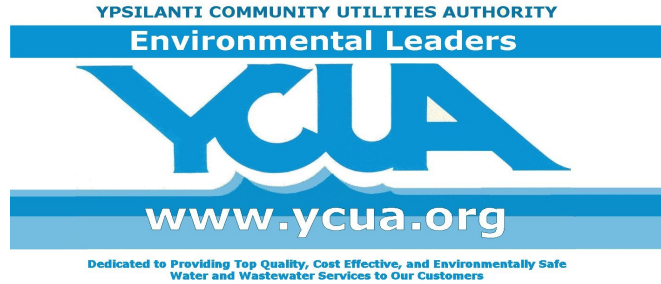
Please state why you would be beneficial as a member of this commission:

I FEEL I CAN OFFER INPUT AS TO WHAT IS GOOD
AND I AM A GOOD LISTENER OF WHAT PEOPLES WANTS
AND NEEDS ARE

Sincerely,

 Date: 2.7.2022

Please Post



Public Notice

Date: February 15, 2022

WASTEWATER DEPARTMENT
2777 State Road
Ypsilanti, MI 48198
TELEPHONE: 734-484-4600
FAX: 734-544-7149

Sanitary Sewer Overflow

A portion of the Ypsilanti Community Utilities Authority's sanitary sewer collection system experienced a collapse at approximately 4:00 a.m. on Sunday, February 13, 2022. The sewer collapse occurred within the footprint of the Authority's Snow Road pump station located at 3290 Snow Road in Ypsilanti, Michigan. The sewer collapse resulted in a sinkhole and setbacks to the conveyance of wastewater to this pump station. YCUA staff immediately engaged in contractual services and has worked diligently around the clock to mitigate any impacts to human health and the environment. Authority staff has primarily managed this incident with diversion of flow and installation of bypass pumps.

After prolonged and sustained efforts to avoid any spillage of wastewater during the onset of the incident, the initial bypass pumping arrangement became inadequate to handle all the flow to the pump station. In an effort to avoid significant backups of sewage to nearby customers, a portion of the wastewater was released to the Huron River at about 10:30 p.m. YCUA has since installed additional bypass capacity and the release of wastewater was ceased at about 7:30 a.m. on Monday morning.

The Authority has been in contact with numerous concerned parties and regulatory agencies regarding this unfortunate situation. YCUA has sampled and is testing various sites along the Huron River in accordance with regulatory requirements. The Authority does not anticipate any impacts on human health and the environment from the overflow but is expediting emergency repairs to the affected sewer system.

Prior to the collapse, YCUA was already moving forward on a \$6.9 million dollar capital improvement project involving the installation of a 30-inch diameter parallel sewer to convey wastewater to the Snow Road pump station. The new sewer will provide reliability and dependable conveyance of wastewater. Construction of this parallel sewer is expected to commence in the summer of 2022.

Please forward any questions or concerns regarding this incident to Sree Mullapudi, Director of Wastewater Operations / Compliance by phone at 734-484-4600 ext. 121 or by email at smullapudi@ycua.org.

On-Line Survey Summary

During the months of November 2021 through January 2022, Augusta Township residents were invited to participate in an on-line survey to provide ideas and suggestions related to the Township's Master Plan update. The survey was made available through the Township website and was advertised in winter tax bills.

One hundred forty-three (143) persons provided responses to the survey. Of the total respondents, 99% were residents of Augusta Township. Forty-eight percent (48%) of those who responded have lived within the Township for 16 or more years, and over half (52%) describe their residence as a single family home on 1 to 5 acres. Nearly 90% of respondents own property in Augusta Township. Three percent (3%) of respondents indicated they own a business in Augusta Township.

In addition, 72% of respondents are 45 years old or older, and over 60% live in a two (2) adult household with no children are a senior living alone or live with someone 65 years old or older.

When asked how important various development and land use topics should be to Augusta Township, the **MOST** important topics included:

1. Protect water quality.
2. Preserve natural features (floodplains, wetlands, etc.)
3. Protect against sprawl.
4. Schools.

Respondents indicated the following topics to be the **LEAST** important topics in Augusta Township:

1. Encourage new industrial development.
2. Offer public transportation to surrounding areas.
3. Encourage new commercial development.
4. Provide more housing for young families.

When asked what type of residential development Augusta Township could use more of, respondents provided the following **TOP 4 CHOICES**:

1. None.
2. Detached single-family homes on large lots (1 acre minimum).
3. Senior citizen housing.
4. Detached single-family homes on large lots (2 acre minimum).

Ninety-one (91) open-ended responses were provided when asked "what transportation issues need the most attention?". Road maintenance /poor road conditions were cited in over half of the 91 total

responses. Other comments included the need for alternative transportation choices for seniors and those without cars, bicycle paths, and sidewalks.

When asked “what types of non-residential development could Augusta Township use more of?”. Restaurants; essential services (grocery, dry cleaners, hardware, etc.); and neighborhood/small scale retail and specialty shops/boutiques were all closely ranked in the top 3 responses.

Eighty-six percent (86%) of respondents feel the Township should be more proactive about preserving open spaces and natural areas.

The entire survey summary including tables, graphs and open-ended responses are provided on the following pages.

From: [clerk](#)
To: deputysupervisor@augustatownship.org
Subject: AGENDA REQUEST BOT MTG 2-22-2022 WARRANTS 24843 - 24941
Date: Tuesday, February 15, 2022 5:16:31 PM
Attachments: [2022-02-22 Invoice Register 24843-24941.pdf](#)

MOTION TO APPROVE WARRANTS 24843 - 24941

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
	GRANT						
76422297-2							
24843	WEX BANK	11/30/2021	12/22/2021	591.26	0.00	Paid	Y
	PD IN DEC NOT ENTERED AT TIME	KGONCZY					12/31/2021
	206-101-742.000	Vehicle Fuel		591.26			
DEC. 6, 2021							
24844	DTE ENERGY	12/06/2021	12/31/2021	1,010.82	0.00	Paid	Y
	PD IN DEC NOT ENTERED AT TIME	KGONCZY					12/31/2021
	206-101-923.000	ELECTRIC		549.43			
	206-101-922.000	GAS//HEAT		461.39			
1-19-2022							
24845	JOANNE WADE	01/19/2022	01/30/2022	49.30	0.00	Paid	Y
	EXPENSE REPORT	KGONCZY					01/24/2022
	101-253-827.000	Travel/Mileage		49.30			
01/19/22							
24846	BRIAN SHELBY	01/19/2022	01/30/2022	38.61	0.00	Paid	Y
		KGONCZY					01/24/2022
	101-171-827.000	Travel/Mileage		38.61			
898066545							
24847	ADT SECURITY SERVICES, INC.	01/24/2022	02/23/2022	372.64	0.00	Paid	Y
	FEB 10 - MAR 9, 2022 \$204.77 PD	KGONCZY					01/24/2022
	101-101-807.002	CONTRACT SERVICE - SECURITY		372.64			
259359							
24848	SLC METER LLC	12/23/2021	01/23/2022	3,102.04	0.00	Paid	Y
		KGONCZY					12/30/2021
	591-101-989.000-26-20-0020	Capital Outlay expense		3,102.04			
77299638-2							
24849	WEX BANK	12/31/2021	01/21/2022	128.15	0.00	Paid	Y
		KGONCZY					01/24/2022
	206-101-742.000	Vehicle Fuel		128.15			
01/27/2022							
24850	LYTE, MICHELE	01/27/2022	02/03/2022	62.35	0.00	Paid	Y
	2021 Sum Tax Refund T -20-02-300-038 SBUREK						01/27/2022
	703-000-275.000	Due To Taxpayers (Over/Dup Pmts)		62.35			
01/27/2022							
24851	CARLENE ASKEW	01/27/2022	02/03/2022	1,210.45	0.00	Paid	Y
	2021 Sum Tax Refund T -20-25-400-005 SBUREK						01/27/2022
	703-000-275.000	Due To Taxpayers (Over/Dup Pmts)		1,210.45			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	GRANT						
01/27/2022							
24852	INFANTE, YOELSY & SANTIAGO, RICARDO	01/27/2022	02/03/2022	12.10	0.00	Paid	Y
	2021 Win Tax Refund T -20-36-400-009 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	12.10			
01/27/2022							
24853	WELLS FARGO	01/27/2022	02/03/2022	1,190.44	0.00	Paid	Y
	2021 Win Tax Refund T -20-07-100-006 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	1,190.44			
01/27/2022							
24854	WELLS FARGO	01/27/2022	02/03/2022	771.59	0.00	Paid	Y
	2021 Win Tax Refund T -20-13-400-021 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	771.59			
01/27/2022							
24855	CORELOGIC	01/27/2022	02/03/2022	284.26	0.00	Paid	Y
	2021 Win Tax Refund T -20-01-360-005 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	284.26			
01/27/2022							
24856	CORELOGIC	01/27/2022	02/03/2022	333.81	0.00	Paid	Y
	2021 Win Tax Refund T -20-01-365-003 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	333.81			
01/27/2022							
24857	CORELOGIC	01/27/2022	02/03/2022	9.26	0.00	Paid	Y
	2021 Win Tax Refund T -20-04-105-107 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	9.26			
01/27/2022							
24858	CORELOGIC	01/27/2022	02/03/2022	826.03	0.00	Paid	Y
	2021 Win Tax Refund T -20-06-106-014 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	826.03			
01/27/2022							
24859	CORELOGIC	01/27/2022	02/03/2022	852.39	0.00	Paid	Y
	2021 Win Tax Refund T -20-11-200-023 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	852.39			
01/27/2022							
24860	CORELOGIC	01/27/2022	02/03/2022	1,024.39	0.00	Paid	Y
	2021 Win Tax Refund T -20-25-100-025 SBUREK						01/27/2022
	703-000-275.000		Due To Taxpayers (Over/Dup Pmts)	1,024.39			
01/27/2022							
24861	CORELOGIC	01/27/2022	02/03/2022	225.05	0.00	Paid	Y
	2021 Win Tax Refund T -20-33-400-012 SBUREK						01/27/2022

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
703-000-275.000	GRANT						
			Due To Taxpayers (Over/Dup Pmts)	225.05			
DEC EXP							
24862	BRIAN SHELBY	01/19/2022	01/30/2022	76.72	0.00	Paid	Y
		KGONCZY					12/31/2021
101-171-827.000			Travel/Mileage	76.72			
2022-02-01							
24863	DTE ENERGY	02/01/2022	02/26/2022	2,056.42	0.00	Paid	Y
		KGONCZY					02/01/2022
590-101-923.000			Electric	786.14			
101-265-923.000			ELECTRIC	730.71			
101-265-922.000			GAS/HEAT	539.57			
256371							
24864	SLC METER LLC	02/01/2022	02/01/2022	2,197.68	0.00	Paid	Y
		KGONCZY					02/01/2022
591-101-727.100			OFFICE/OPERATING SUPPLIES-WATER	2,197.68			
4399							
24865	F & V OPERATIONS	01/20/2022	02/20/2022	38.47	0.00	Paid	Y
	NOVEMBER 28, 2021 TO DECEMBER 31,	KGONCZY					12/31/2021
591-101-727.100			OFFICE/OPERATING SUPPLIES-WATER	38.47			
205							
24866	COUCKE PROPERTY SERVICES, LLC	01/28/2022	02/27/2022	1,849.77	0.00	Paid	Y
	ASSESSMENT NOTICE MAILING	KGONCZY					02/01/2022
101-257-728.000			Postage	1,849.77			
46788							
24867	FOX AUTO PARTS INC	01/25/2022	02/24/2022	270.74	0.00	Paid	Y
		KGONCZY					02/01/2022
206-101-935.600			Maintenance - General Repairs	270.74			
JANUARY2022							
24868	COSTCO MEMBERSHIP	01/10/2022	01/30/2022	120.00	0.00	Paid	Y
		KGONCZY					02/01/2022
101-101-727.000			Office/Operating Supplies	120.00			
88244708							
24869	ABSOPURE WATER COMPANY	01/28/2022	02/01/2022	33.90	0.00	Paid	Y
		KGONCZY					02/01/2022
101-101-727.000			Office/Operating Supplies	33.90			
22258400							
24870	QUILL CORP	01/12/2022	02/11/2022	27.28	0.00	Paid CR	Y
		KGONCZY					02/01/2022
101-101-727.000			Office/Operating Supplies	27.28			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	GRANT						
22252362							
24871	QUILL CORP	01/12/2022	02/11/2022	57.99	0.00	Paid CR	Y
		KGONCZY					02/01/2022
101-101-727.000	Office/Operating Supplies			57.99			
1616613							
24872	QUILL CORP	01/12/2022	02/11/2022	(181.99)	0.00	Paid	Y
	CREDIT MEMO FROM INV 21799436	KGONCZY					02/01/2022
101-101-727.000	Office/Operating Supplies			(181.99)			
01-24-2022							
24873	WASHTENAW COUNTY TREASURER	01/24/2022	02/15/2022	6,120.00	0.00	Paid	Y
	MOBILE HOME TAX	KGONCZY					02/01/2022
701-000-230.000	MFG HOMES UNDIST DUE TO COUNTY			6,120.00			
3062							
24874	STARDUST & CLEAN	01/29/2022	02/15/2022	500.00	0.00	Paid	Y
	4 CLEANS	KGONCZY					02/01/2022
101-265-935.100	Maintenance - Township Hall			500.00			
3263							
24875	MEADOWS LAWN & TRIM LLC	01/27/2022	02/15/2022	480.00	0.00	Paid	Y
	3 SNOW REMOVAL, SALTING AND	KGONCZY					02/01/2022
101-265-935.100	Maintenance - Township Hall			480.00			
1215							
24876	BARRY'S HVAC SERVICE	01/27/2022	02/15/2022	150.00	0.00	Paid	Y
	MODULAR HEATER/AC	KGONCZY					02/01/2022
101-265-935.100	Maintenance - Township Hall			150.00			
56921127							
24877	MYFAX	01/21/2022	02/15/2022	24.19	0.00	Paid	Y
		KGONCZY					02/01/2022
101-101-727.000	Office/Operating Supplies			24.19			
FEBRUARY 1, 2022							
24878	VICTOR LILLICH ATTORNEY AT LAW	02/01/2022	02/15/2022	2,268.75	0.00	Paid	Y
		KGONCZY					02/01/2022
101-701-802.000	Legal Fees			450.00			
101-101-802.000	Legal Fees			187.50			
101-702-999.000	BLIGHT PROJECT			112.50			
101-000-216.212	DOLLAR GENERAL SPC 21-01			243.75			
101-000-216.214	SLU-21-02 KB LANDSCAPE&SNOW REMOVAL LLC			262.50			
101-000-216.213	SPC-21-02 RAILSPLITTER-SUGAR CREEK PH 2			562.50			
101-000-216.211	WILLIAMSON SPC-20-05			206.25			
101-000-216.207	S.E. MICHIGAN LAND HOLDING LLC (WETLAND)			243.75			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	GRANT						
80090970							
24879	BADGER METER	01/31/2022	02/28/2022	1,333.26	0.00	Paid	Y
		KGONCZY					02/01/2022
	591-101-807.000	Contractual Services		906.62			
	590-101-807.000	Contractual Services		426.64			
GHCX588							
24880	IRON MOUNTAIN RECORDS MGT.	01/31/2022	03/02/2022	965.81	0.00	Paid	Y
		KGONCZY					02/01/2022
	101-101-940.000	Archives Rental Space		965.81			
1878866							
24881	APPLIED IMAGING	01/10/2022	02/10/2022	401.78	0.00	Paid	Y
		KGONCZY					02/01/2022
	101-265-940.000	Copier		401.78			
1861143							
24882	APPLIED IMAGING	12/08/2021	01/08/2022	349.38	0.00	Paid	Y
		KGONCZY					12/31/2021
	101-265-940.000	Copier		349.38			
416212484							
24883	TERMINIX PROCESSING CENTER	01/31/2022	02/20/2022	80.00	0.00	Paid	Y
		KGONCZY					02/01/2022
	101-265-935.100	Maintenance - Township Hall		80.00			
JAN 16, 2022							
24884	COMCAST 8529-10-185-0032831	01/16/2022	02/16/2022	159.79	0.00	Paid	Y
	JAN 20, 2022 TO FEB 19, 2022	KGONCZY					02/01/2022
	206-101-851.900	Internet Service		119.95			
	206-101-851.100	Telephone - Local Line		39.84			
FEB 01, 2022							
24885	STANDARD INSURANCE COMPANY	02/01/2022	03/03/2022	154.25	0.00	Paid	Y
		KGONCZY					02/01/2022
	206-101-717.000	Life Insurance Expense		81.44			
	101-101-717.000	Life Insurance Expense		72.81			
9897403741							
24886	VERIZON WIRELESS-GREAT LAKES	01/15/2022	02/14/2022	122.00	0.00	Paid	Y
	01/16 - 02/15	KGONCZY					02/01/2022
	206-101-851.600	Telephone - Cell Phone		122.00			
JAN 15, 2022							
24887	COMCAST 8529 10 185 0011512	01/15/2022	01/27/2022	327.21	0.00	Paid	Y
	JAN 29, 2022 TO FEB 28, 2022	KGONCZY					02/01/2022
	101-101-851.900	Internet Service		172.90			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
101-101-851.100	GRANT Telephone			154.31			
530365976							
24888	UIS SCADA	01/17/2022	02/17/2022	8,325.00	0.00	Paid	Y 02/01/2022
		KGONCZY					
590-101-935.900	MAINTENANCE - PUMP STATIONS			8,325.00			
259180							
24889	SLC METER LLC	11/16/2021	02/01/2022	4,091.14	0.00	Paid	Y 12/31/2021
		KGONCZY					
591-101-989.000-26-20-0020	Capital Outlay expense			4,091.14			
259181							
24890	SLC METER LLC	11/16/2021	02/01/2022	15,133.75	0.00	Paid	Y 12/31/2021
		KGONCZY					
591-101-989.000-26-20-0020	Capital Outlay expense			15,133.75			
259182							
24891	SLC METER LLC	11/16/2021	02/01/2022	4,502.86	0.00	Paid	Y 02/01/2022
		KGONCZY					
591-101-935.700	Maintenance - General Repairs - Water			4,502.86			
ABC KC4346-1							
24892	ABC WAREHOUSE (ATTN: ACCT. REC.)	12/11/2021	02/01/2022	1,296.00	0.00	Paid	Y 02/01/2022
		KGONCZY					
401-336-989.000	Capital Outlay expense			1,296.00			
510090065							
24893	HEWLETT-PACKARD FINANCIAL SERVICES	02/01/2022	03/15/2022	774.41	0.00	Paid	Y 02/02/2022
		KGONCZY					
101-101-977.400	LEASED ASSETS			774.41			
WINTER2021							
24894	AUGUSTA TOWNSHIP TAX COLLECTION	12/01/2021	02/14/2022	108.16	0.00	Paid	Y 02/02/2022
		KGONCZY					
101-265-935.100	T-20-25-400-002 Maintenance - Township Hall			108.16			
WINTER2021-FD							
24895	AUGUSTA TOWNSHIP TAX COLLECTION	12/01/2021	02/14/2022	12.41	0.00	Paid	Y 02/02/2022
		KGONCZY					
206-101-935.600	T-20-15-200-018 Maintenance - General Repairs			12.41			
WINTER2021-SCC							
24896	AUGUSTA TOWNSHIP TAX COLLECTION	12/01/2021	02/14/2022	29.00	0.00	Paid	Y 02/02/2022
		KGONCZY					
101-567-935.600	T-20-06-300-024 Maintenance - General Repairs Cemetery			29.00			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	GRANT						
3431150							
24897	ZOLL MEDICAL CORPORATION	01/11/2022	02/11/2022	386.25	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-732.000	Medical Supplies		386.25			
3434418							
24898	ZOLL MEDICAL CORPORATION	01/17/2022	02/17/2022	237.94	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-732.000	Medical Supplies		237.94			
23241							
24899	HARPER ELECTRIC, INC.	01/19/2022	02/19/2022	4,200.00	0.00	Paid	Y
		KGONCZY					02/02/2022
	401-336-989.000	Capital Outlay expense		4,200.00			
4012-11							
24900	PHOENIX CONTRACTORS INC.	12/15/2021	01/15/2022	35,436.54	0.00	Paid	Y
		KGONCZY					12/31/2021
	401-336-989.000	Capital Outlay expense		35,436.54			
4011-13							
24901	PHOENIX CONTRACTORS INC.	12/15/2021	01/15/2022	10,376.54	0.00	Paid	Y
		KGONCZY					12/31/2021
	401-336-989.000	Capital Outlay expense		10,376.54			
1003123000							
24902	ACCIDENT FUND INS. CO. OF AMERICA	01/12/2022	02/11/2022	836.00	0.00	Paid	Y
		KGONCZY					02/02/2022
	101-101-715.000	Workers Compensation		278.67			
	206-101-715.000	Workers Compensation		557.33			
A21 KC4346-2							
24903	ABC WAREHOUSE (ATTN: ACCT. REC.)	01/01/2022	02/01/2022	96.00	0.00	Paid	Y
		KGONCZY					02/02/2022
	401-336-989.000	Capital Outlay expense		96.00			
9169276947							
24904	GRAINGER	01/06/2022	02/05/2022	383.21	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-977.000	Equipment		383.21			
305449							
24905	TRI-COUNTY SUPPLY, INC.	01/12/2022	02/12/2022	141.26	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-727.100	OFFICE/OPERATING TOOLS		141.26			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	GRANT						
517							
24906	JW2 FIRE CONSULTANTS	01/05/2022	02/05/2022	4,605.73	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-977.100	GRANT EXPENDITURE		4,605.73			
INV08618							
24907	EMERGENT HEALTH PARTNERS	01/06/2022	02/05/2022	661.59	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-852.000	AMBULANCE DISPATCH		661.59			
714067016							
24908	CONCENTRA MEDICAL CENTER	12/17/2021	01/16/2022	169.00	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-836.000	Contract Physicals/Vaccinations		169.00			
27060/1							
24909	SUMPTER ACE HARDWARE	01/05/2022	02/04/2022	37.77	0.00	Paid	Y
		KGONCZY					02/02/2022
	206-101-727.000	OFFICE/OPERATING SUPPLIES		37.77			
5254336							
24910	MALLORY SAFETY AND SUPPLY LLC	12/31/2021	01/31/2022	1,002.00	0.00	Paid	Y
		KGONCZY					12/31/2021
	206-101-977.000	Equipment		1,002.00			
5251218							
24911	MALLORY SAFETY AND SUPPLY LLC	12/23/2021	01/31/2022	245.44	0.00	Paid	Y
		KGONCZY					12/31/2021
	206-101-732.000	Medical Supplies		245.44			
5258768							
24912	MALLORY SAFETY AND SUPPLY LLC	01/07/2022	02/07/2022	120.00	0.00	Paid	Y
		KGONCZY					02/03/2022
	206-101-727.100	OFFICE/OPERATING TOOLS		120.00			
01/02/2022-0956							
24913	BANK OF ANN ARBOR	01/02/2022	01/26/2022	282.16	0.00	Paid	Y
		KGONCZY					12/31/2021
	206-101-727.100	OFFICE/OPERATING TOOLS		282.16			
53404							
24914	BELLEVILLE INDEPENDENT	01/19/2022	02/19/2022	108.00	0.00	Paid	Y
		KGONCZY					02/03/2022
	101-101-727.000	Office/Operating Supplies		108.00			
6002105322							
24915	STANLEY CONV SECURITY SOLUTIONS	01/10/2022	02/09/2022	46.26	0.00	Paid	Y
		KGONCZY					02/03/2022

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
101-101-807.002	GRANT						
	CONTRACT SERVICE - SECURITY			46.26			
2163805							
24916	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	427.50	0.00	Paid	Y
	RAILSPLITTER	KGONCZY					02/03/2022
101-000-216.213	SPC-21-02 RAILSPLITTER-SUGAR CREEK PH 2			427.50			
2163806							
24917	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	475.00	0.00	Paid	Y
	2022 MASTER PLAN	KGONCZY					02/03/2022
101-701-803.200	Planner			475.00			
2163807							
24918	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	252.00	0.00	Paid	Y
	2022 RECREATION PLAN	KGONCZY					02/03/2022
101-751-803.200	WASHCC Planner			252.00			
2163808							
24919	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	1,142.45	0.00	Paid	Y
		KGONCZY					02/03/2022
101-701-803.200	Planner			1,142.45			
2163809							
24920	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	82.96	0.00	Paid	Y
		KGONCZY					02/03/2022
101-701-802.000	Legal Fees			82.96			
2163810							
24921	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	270.00	0.00	Paid	Y
		KGONCZY					02/03/2022
101-701-803.200	Planner			135.00			
101-702-807.000	Contractual Services/Labor			135.00			
2163815							
24922	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	427.50	0.00	Paid	Y
	BUIDING DEPT	KGONCZY					02/03/2022
101-101-803.200	Planner			427.50			
2163811							
24923	CARLISLE-WORTMAN ASSOCIATES INC	02/03/2022	03/05/2022	4,472.50	0.00	Paid	Y
		KGONCZY					02/03/2022
101-702-807.000	Contractual Services/Labor			3,290.00			
101-000-216.211	WILLIAMSON SPC-20-05			357.50			
101-000-216.214	SLU-21-02 KB LANDSCAPE&SNOW REMOVAL LLC			27.50			
101-703-803.200	Planner			440.00			
101-702-999.000	BLIGHT PROJECT			357.50			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
	GRANT						
2722							
24924	JOHN BELL	02/07/2022	02/07/2022	350.00	0.00	Paid	Y
	REPLACE BILL VALIDATOR OUTSIDE WATER	KGONCZY					02/07/2022
	591-101-727.100	OFFICE/OPERATING SUPPLIES-WATER		350.00			
1/31/2022							
24925	PRINCIPAL FINANCIAL GROUP	01/31/2022	03/02/2022	5,679.71	0.00	Paid	Y
		KGONCZY					02/07/2022
	101-101-710.000	Pension Plan Expense		1,454.86			
	206-101-710.000	Pension Plan Expense		1,250.59			
	101-262-710.000	Pension Plan Expense		88.40			
	101-253-710.000	Pension Plan Expense		689.05			
	101-215-710.000	Pension Plan Expense		829.25			
	101-171-710.000	Pension Plan Expense		770.80			
	101-257-710.000	Pension Plan Expense		596.76			
AUGUSTA 2022-1							
24926	J&T EXCAVATING, LLC	01/26/2022	02/26/2022	1,800.00	0.00	Paid	Y
		KGONCZY					02/09/2022
	591-101-935.960	ROUTINE WATER REPAIRS		1,800.00			
22425436							
24927	QUILL CORP	01/19/2022	02/18/2022	12.08	0.00	Paid	Y
		KGONCZY					02/09/2022
	101-101-727.000	Office/Operating Supplies		12.08			
22453419							
24928	QUILL CORP	01/19/2022	02/18/2022	92.99	0.00	Paid	Y
		KGONCZY					02/09/2022
	101-101-727.000	Office/Operating Supplies		92.99			
0002824300							
24929	MLIVE MEDIA GROUP	01/31/2022	01/15/2022	378.00	0.00	Paid	Y
		KGONCZY					02/09/2022
	101-101-904.000	Legal Notices		378.00			
01/31/22							
24930	DTE OVERHEAD	02/08/2022	03/05/2022	1,164.27	0.00	Paid	Y
		KGONCZY					02/09/2022
	101-448-920.000	ELECTRIC		920.14			
	219-448-920.000	ELECTRIC		244.13			
JAN 31, 2022							
24931	DTE ENERGY	02/08/2022	03/05/2022	885.31	0.00	Paid	Y
		KGONCZY					02/09/2022
	206-101-922.000	GAS//HEAT		885.31			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	GRANT						
JAN 31, 2022							
24932	DTE ENERGY	02/08/2022	03/05/2022	541.87	0.00	Paid	Y
		KGONCZY					02/09/2022
	206-101-923.000	ELECTRIC		541.87			
10FEB2022							
24933	US POSTMASTER	02/10/2022	02/22/2022	642.00	0.00	Paid	Y
		KGONCZY					02/10/2022
	101-101-728.000	Postage		174.00			
	101-262-728.000	POSTAGE - ELECTIONS		120.00			
	101-253-728.000	POSTAGE - TREASURER TAX BILLS		348.00			
57091							
24934	IVS COMM	02/05/2022	02/20/2022	125.00	0.00	Paid	Y
	JAN 2022	KGONCZY					02/14/2022
	101-101-851.100	Telephone		125.00			
1671							
24935	WOODHILL GROUP	02/14/2022	02/28/2022	2,935.40	0.00	Paid	Y
	JAN	KGONCZY					02/14/2022
	101-101-801.100	Accounting - Non Audit Services		562.50			
	591-101-801.100	Accounting - Bookkeeper		1,661.03			
	590-101-801.100	Accounting - Bookkeeper		711.87			
1899614							
24936	APPLIED IMAGING	02/10/2022	02/25/2022	401.78	0.00	Paid	Y
	2/13/2022-3/12/2022 & 1/13/2022-	KGONCZY					02/14/2022
	101-265-940.000	Copier		401.78			
02/01/22-4115							
24937	BANK OF ANN ARBOR	02/01/2022	02/26/2022	1,651.59	0.00	Paid	Y
		KGONCZY					02/14/2022
	101-262-727.000	Office/Operating Supplies		1,455.33			
	101-101-727.000	Office/Operating Supplies		196.26			
02/01/22-4123							
24938	BANK OF ANN ARBOR	02/01/2022	02/26/2022	1,641.00	0.00	Paid	Y
	MTA CONFERENCE APRIL 2022	KGONCZY					02/15/2022
	101-000-123.000	Prepaid Expenses		1,641.00			
02/01/2022							
24939*	BANK OF ANN ARBOR	02/01/2022	02/26/2022	435.06	0.00	Paid	Y
	MTA CONFERENCE APRIL 2022 &	KGONCZY					02/15/2022
	101-000-123.000	Prepaid Expenses		587.00			
	101-000-123.000	Prepaid Expenses		(363.00)			
	101-101-727.000	Office/Operating Supplies		211.06			

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	GRANT						

02/15/22							
24940	KIMBERLY GONCZY	02/15/2022	02/20/2022	537.00	0.00	Paid	Y
	MTA CONFERENCE APRIL 2022	KGONCZY					02/15/2022
	101-000-123.000	Prepaid Expenses		537.00			

1/31/22							
24941	YPSILANTI COMMUNITY UTILITIES AUTH	01/31/2022	02/21/2022	79,108.74	0.00	Paid	Y
	JAN INV	KGONCZY					02/15/2022
	591-101-734.400	Water from YCUA		49,047.12			
	590-101-734.500	SEWER COMMODITY FROM YCUA		24,247.13			
	590-101-734.500	SEWER COMMODITY FROM YCUA		413.46			
	590-101-734.500	SEWER COMMODITY FROM YCUA		5,046.35			
	590-101-734.500	SEWER COMMODITY FROM YCUA		354.68			

# of Invoices:	98	# Due:	0	Totals:	231,836.46	0.00
# of Credit Memos:	1	# Due:	0	Totals:	(181.99)	0.00
Net of Invoices and Credit Memos:					231,654.47	0.00

* 1 Net Invoices have Credits Totalling: (363.00)

User: KGONCZY

DB: Augusta Township

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

GL Distribution	GRANT						
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--- TOTALS BY FUND ---

101 - General Fund	30,057.10	0.00
206 - Fire Fund	13,884.06	0.00
219 - STREET LIGHTING FUND	244.13	0.00
401 - Capital Projects Fund - Fire	51,405.08	0.00
590 - SEWER FUND	40,311.27	0.00
591 - WATER FUND	82,830.71	0.00
701 - Trust & Agency Fund	6,120.00	0.00
703 - Tax Collection Fund	6,802.12	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	17,655.37	0.00
101 - Administrative	143,874.97	0.00
171 - Supervisor	886.13	0.00
215 - Clerk	829.25	0.00
253 - Treasurer	1,086.35	0.00
257 - Assessor	2,446.53	0.00
262 - Elections	1,663.73	0.00
265 - Township Hall	3,741.38	0.00
336 - FIRE DEPARTMENT	51,405.08	0.00
448 - STREET LIGHTING	1,164.27	0.00
567 - CEMETARY	29.00	0.00
701 - Planning Commission	2,285.41	0.00
702 - ZONING & CODE ENFORCEMENT	3,895.00	0.00
703 - Zoning Board of Appeals (ZBA)	440.00	0.00
751 - PARKS AND RECREATION	252.00	0.00

AUGUSTA TOWNSHIP

Monthly Summary of Activities for the Assessing Department
January, 2022

GENERAL:

Filed all PTA's, P.R.E.'s that are new for this month.

CPI (Inflation multiplier) for 2022 is 3.3%. This is the increase in taxable value that the vast majority of property owners will see for 2022. The last several years this number has been 1-2%, so this is much higher than prior years. This is determined at a federal, then state level, and is not something we have any say in.

TRIBUNAL:

0 appeals filed 2021. Appeal opportunities for 2022 will begin after March Board of Review.

FIELD INSPECTIONS:

Assessor's office is completing partial construction checks for 2022.

PENDING ISSUES FOR BOARD TO BE AWARE OF:

None.

NEXT BOARD OF REVIEW MEETING:

March Board of Review.

ASSESSOR ANNOUNCEMENTS:

None.

Augusta Charter Township Fire Department Monthly Report for February, 2022

For The Month of January 2022. The Augusta Township Fire Department Responded to:

47 Fire Department Responses

(See attached report and Incident Sheet)

Property Loss by Fire:

0

Cost Recovery:

0

Ordinance Violation Charges/citations:

None

Burning Permits Issued:

12

Mutual Aid Responses:

None

Training for the month of January

Pediatric shortness of breath/online, Bloodborne Pathogens, Auto pulse training/hoseloads, Airbags/stroke.

Public Fire Education:

Boy Scout tour and first aid badge assistance

Fire Prevention and Inspection:

Business Inspections ongoing. See Attached Fire Inspector Report

Fire Station Building Status:

Working on final punch list items. Shower Rod install, Grading elevation so ditch takes run off to pond. Door window panel replacement due to leaks, Gutter leaks at seam, stripping redone and grass reseeding. Updates: 2 cement pads that had wrong elevations have been cut out and replaced and the Hydrant has been repaired all under warranty.

First shipment of Compressor Components arrived the 6000 psi bottles.

Other Department Activity:

Records and reports filed to State of Michigan, Fire Marshal Division.

EMS Reports filed to State of Michigan, Public Health.

Payroll conducted for the Fire Department.

Vehicle maintenance conducted.

Fire Chief attended Washtenaw County Chief's Meeting

Fire Chief attended Monroe County Chief's Meeting N/A

Fire Chief attended Washtenaw County Hazmat Training. (Attended Pittsfield FD)

I would like to request the Board put forward a motion to accept the fire budget as previously approved including Fire Chief's Salary of 45,000.00 per year

Staffing Level:

- 1 Fire Chief
- 1 Assistant Fire Chief
- 1 Captain
- 2 Lieutenants
- 1 Fire Inspector
- 1 Medical Sergeant
- 1 Fire Sergeant
- 14 Firefighter/ EMS
- 3 Firefighter/No EMS

Respectfully Submitted
David L. Music
Fire Chief
02/14/2022



**AUGUSTA CHARTER TOWNSHIP
FIRE DEPARTMENT**

10985 Whittaker Rd., P. O. Box 217 Whittaker, MI 48190-0217
Emergency: 9-1-1 Phone/Fax: 734-461-9500

Chief Music,

Below please find my activities as Fire Inspector for the January-February period.

INVESTIGATIONS:

There were no incidents requiring a fire cause and origin investigation.

INSPECTIONS:

There were two follow inspections from the original inspections in January of 2021. There were also two Inspections scheduled.

COMMUNITY ENGAGEMENT:

There was one event at Brick Elementary for two staff members for 4 voluntary hours. Also, unfortunately, an additional Girl Scout tour and program was delayed due to covid protocol.

ADMINISTRATIVE HOURS:

I spent six hours on administrative details, including reviewing the minutes from the Safety Committee Meeting.



**AUGUSTA CHARTER TOWNSHIP
FIRE DEPARTMENT**

10985 Whittaker Rd., P. O. Box 217 Whittaker, MI 48190-0217
Emergency: 9-1-1 Phone/Fax: 734-461-9500

UNION HOURS:

Three hours were spent on Union Details.

Augusta Monthly Report-Type by code

Basic Incident Number (FD1)	Basic Incident Date Time	Basic Incident Alarm To Arrival In Minutes	Basic Incident Type Code (FD1.21)	Basic Incident Type (FD1.21)	Basic Number Of EMS Personnel
014	01/09/2022 20:07:00	9	130	Mobile property (vehicle) fire, other	0
16	01/11/2022 10:55:00	7	151	Outside rubbish, trash or waste fire	7
008	01/04/2022 22:29:00	15	311	Medical assist, assist EMS crew	0
001	01/01/2022 06:37:00	12	311	Medical assist, assist EMS crew	2
005	01/02/2022 22:23:00	14	311	Medical assist, assist EMS crew	6
007	01/03/2022 13:07:00	15	311	Medical assist, assist EMS crew	3
012	01/09/2022 17:18:00	14	311	Medical assist, assist EMS crew	9
019	01/12/2022 09:48:00	5	311	Medical assist, assist EMS crew	1
021	01/12/2022 19:53:00	16	311	Medical assist, assist EMS crew	2
022	01/13/2022 14:57:00	14	311	Medical assist, assist EMS crew	1
025	01/16/2022 13:19:00	17	311	Medical assist, assist EMS crew	2
026	01/16/2022 17:29:00	12	311	Medical assist, assist EMS crew	2
030	01/21/2022 06:50:00	14	311	Medical assist, assist EMS crew	1
033	01/24/2022 00:22:00	15	311	Medical assist, assist EMS crew	0
035	01/24/2022 11:35:00	17	311	Medical assist, assist EMS crew	1
036	01/24/2022 13:49:00	14	311	Medical assist, assist EMS crew	1
037	01/25/2022 13:22:00	11	311	Medical assist, assist EMS crew	1
040	01/27/2022 10:05:00	13	311	Medical assist, assist EMS crew	1
041	01/27/2022 15:18:00	21	311	Medical assist, assist EMS crew	0
042	01/27/2022 16:41:00	14	311	Medical assist, assist EMS crew	1
043	01/28/2022 10:23:00	16	311	Medical assist, assist EMS crew	1
044	01/28/2022 13:28:00	15	311	Medical assist, assist EMS crew	0
046	01/31/2022 09:28:00	12	311	Medical assist, assist EMS crew	1
047	01/31/2022 14:39:00	22	311	Medical assist, assist EMS crew	1
048	01/31/2022 00:15:00	15	311	Medical assist, assist EMS crew	2
029	01/21/2022 02:46:00	10	321	EMS call, excluding vehicle accident with injury	1
038	01/25/2022 13:48:00	7	321	EMS call, excluding vehicle accident with injury	1
039	01/26/2022 08:23:00	14	321	EMS call, excluding vehicle accident with injury	0
023	01/13/2022 19:14:00	7	321	EMS call, excluding vehicle accident with injury	0
020	01/12/2022 15:55:00	10	321	EMS call, excluding vehicle accident with injury	1
003	01/02/2022 12:41:00	17	321	EMS call, excluding vehicle accident with injury	1

Basic Incident Number (FD1)	Basic Incident Date Time	Basic Incident Alarm To Arrival In Minutes	Basic Incident Type Code (FD1.21)	Basic Incident Type (FD1.21)	Basic Number Of EMS Personnel
004	01/02/2022 14:55:00	11	321	EMS call, excluding vehicle accident with injury	1
013	01/09/2022 18:03:00	5	321	EMS call, excluding vehicle accident with injury	4
015	01/10/2022 16:32:00	9	321	EMS call, excluding vehicle accident with injury	3
031	01/21/2022 23:30:00	15	322	Motor vehicle accident with injuries	4
002	01/02/2022 08:24:00	11	324	Motor vehicle accident with no injuries.	1
011	01/09/2022 15:26:00	10	440	Electrical wiring/equipment problem, other	5
027	01/16/2022 18:12:00	11	440	Electrical wiring/equipment problem, other	3
032	01/23/2022 12:46:00	5	463	Vehicle accident, general cleanup	1
009	01/06/2022 02:58:00	15	554	Assist invalid	1
024	01/14/2022 15:26:00	7	600	Good intent call, other	2
018	01/12/2022 01:55:00		611	Dispatched and cancelled en route	1
034	01/24/2022 03:17:00	15	611	Dispatched and cancelled en route	2
028	01/16/2022 20:58:00		611	Dispatched and cancelled en route	3
006	01/03/2022 08:10:00		611	Dispatched and cancelled en route	1
017	01/11/2022 16:16:00	10	733	Smoke detector activation due to malfunction	7
010	01/08/2022 05:08:00	13	736	CO detector activation due to malfunction	6
045	01/28/2022 23:42:00	8	743	Smoke detector activation, no fire - unintentional	1

Report Filters

Basic Incident Date Original (Fd1.3): is between '1/1/2022' and '1/31/2022'

AGENDA
Augusta Charter Township
Regular Planning Commission Meeting

Township Hall
February 16, 2022
6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Recognition of Visitors** –Yurk, Buxton, Woolf, Hall, Spence, Hurd, Rawlins
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Planning Commission Meeting Minutes from January 19, 20222 Regular Meeting
6. **Public Hearings**
 - a. None.
7. **Business Items**
 - a. **Closed Session** – Receipt of written attorney-client privilege communication from township attorney which is exempt from disclosure under Section 13(1)(g) of the Freedom of Information Act.

Move that the PC meet in closed session with the Township Attorney and Planner under Section 8(h) of the Open Meetings Act, to consider the written attorney-client privilege which is exempt from discussion or disclosure under Section 13(1)(g) of the Freedom of Information Act.
 - b. **SLU 21-01, Railsplitter #2, Special Land Use**, Large-Scale Solar Facility, north of Arkona, south of Talladay, east of Sanford, west of Gooding. T-20-19-400-001; T-20-19-400-002; 5655 Willow Road (T-20-30-100-002); 5760 Willow Road (T-20-30-100-003); T-20-30-100-004; 12439 McCrone Road (T-20-30-100-005); T-20-30-200-004; T-20-30-200-008; T-20-30-200-012; T-20-30-400-006; T-20-19-300-003; T-20-30-200-009; 12182 McCrone Road (T-20-30-200-010).
 - c. **SP 21-03, Railsplitter #2, Preliminary Site Plan** – Large-Scale Solar Facility
 - d. **Master Plan Update**
8. **Public Comment**
9. **Communications**
10. **Adjournment**