



**Washtenaw County Broadband Task Force**  
 Established by the Washtenaw County Board of Commissioners  
 Working to Achieve Countywide Broadband Equity by 2022



## VIRTUAL Meeting Minutes

Thursday, November 18, 2021  
 8:00 – 9:00 A.M.

I. Call to Order / Roll Call

Chair Fuller called the meeting to order at 8:00 am

Present:

Ann Arbor Township  
 Bridgewater Township  
 Dexter Township  
 Freedom Township  
 Lima Township  
 Lyndon Township  
 Manchester Township  
 Northfield Township  
 Saline Township  
 Scio Township  
 Sharon Township  
 Sylvan Township  
 Webster Township  
 District 1 Commissioner  
 District 3 Commissioner  
 Incumbent Carriers  
 Vice Chair  
 Chair  
  
 Washtenaw County Administrator  
 Washtenaw County Staff

Diane O’Connell  
 Don Stein  
 Karen Nolte  
 Valisa Bristle  
 Elaine Bader  
 Gary Munce  
 Lisa Moutinho  
 L.J. Walter  
 Gary Pirkola  
 Alec Jerome  
 Barb Fuller  
 Amanda Nimke-Ballard  
 John Kingsley  
 Jason Maciejewski  
 Shannon Beeman  
 Kyle Mazurek – Comcast  
 Ben Fineman  
 Barb Fuller  
  
 Gregory Dill  
 Michelle Billard – Corp Counsel  
 Kelly Belknap – ARPA Compliance  
 Andrew DeLeeuw – Strategic Plan

Members of the Public

Lucas Larsen  
 Chris Scharrer  
 Jared Mauch  
 Joe Kelly  
 Justin Heinze

II. Approval of the Agenda

Motioned by Kingsley, supported by Nimke-Ballard  
 Unanimous approval of agenda as presented

- III. Approval of Oct 21, 2021 Meeting Minutes  
Motioned by Jerome, supported by Stein  
Unanimous approval of minutes as presented
- IV. Update - Broadband Gap-Fill Initiative  
Gregory Dill, Washtenaw County Administrator  
Administrator Dill assured the group that his office was working to keep the process moving and then asked Kelly Belknap to offer additional updates.

Ms. Belknap shared that:

- Contracts with ISP's are in progress – timeline for completion is unknown
- Will be in compliance with ARPA rules
- Project manager contract is awaiting approval from the Administrator

Administrator Dill will work to increase the pace and get these contracts done. He thanked the group for their patience and involvement and will be scheduling a meeting with Barb and others to keep the momentum going.

- V. Action Items  
None – Chair Fuller asked everyone to read the update she provided.
- VI. New Business
- VII. Old Business
- VIII. Township Updates  
Gary and Ben attended the Michigan Moonshot conference on 11/9 in Traverse City- Ben was a presenter and shared information to help municipalities begin their broadband efforts. Washtenaw County is generally regarded as a leader on this issue and has the attention of the entire state. Ben appreciates the leadership and vision of this group.

Barb shared that commissioner districts were recently redrawn (as they are every 10 years in alignment with census), Commissioner Maciejewski lost a portion of Dexter, Commissioner Beeman's district remained mostly the same.

Remember, you were provided updates for tax bills, newsletters.

Dexter has identified 80 addresses for gap filling verification. Ben working on it.

If one of the gap-filling awardees has a Metro-Act agreement with your township, please send it to Barb, Ben and Lisa.

No update from Northfield Township on their own broadband efforts. Waiting on more info.

- IX. Public Comment  
None

- X. Announcements  
County's State of Emergency (that allows us to meet remotely) expires on 12/31. We will likely resume meeting at the Chelsea District Library. Will keep the group updated.
- XI. Adjournment  
Chair Fuller adjourned the meeting at 8:35 am

**NEXT MEETING** Dec 16, 2021 @ 8:00-9:00AM – Zoom format

DRAFT