



Augusta Township New Fire Station

OWNERS Meeting Minutes # 4- Tuesday Date: 5/12/2020

Meetings: Every other Tuesday at 3 pm

Attendees: Joe Palmer, Chuck Schimmel, Ryan Hansen, Scott Barns, Dan Jacobs, Chief Music, Clark Barton, Erik Long, Brian Blackburn, Wayne Witt, Belynda Domas, Kim Gonczy, Karen Lancaster, Brian Shelby, Linda Adams and Susan Burek.

Hot items:

1. PEMB submittal and Footing engineering:
 - a. Building: Final Design is being processed
 - b. Canopies: Will accompany the building submittal
 - c. Footings: Once the final building package is approved the footings will be designed
2. Schedule the Pre-Construction Meeting for Site Utilities

Project Schedule:

1. Overall Schedule: Please see schedule attached
2. 2 Week Look Ahead:
 - a. Site dewatering will start back up this week
 - b. Remaining site work to commence once dewatering is complete.

Site Work:

1. De-watering and site balance are in progress

Permits:

2. Erosion Permit: Phoenix has permit
3. Building Permit: Washtenaw County is closed due to the Corvid-19 executive order and will reopen on May 15th. There system shows that a review has been completed but provides no additional information at this time.

Submittals:

1. Review Submittal Log: Attached is an updated copy of the Submittal log and 80% of the submittals are currently turned in.

Change Orders /Proposals:

1. Stump removal was supposed to be by owner. Excavation contractor can complete this item and we are working on the cost for that if he is going to complete this task.

Billings:

1. March invoices: All of the invoices are being processed for submittal to Augusta Township for March.

Utility- Gas – water - electric.

1. Harper Electric is working through the process for the site utilities. DTE is requesting additional information as described below.
 - a. DTE needs a clear copy of the Warranty Deed to continue their process. The original that was sent in was cut off at the top.

Please review the above meeting minutes.
Contact me for any corrections or additions.

Thank you,
Joe Palmer Project Manager
Chuck Schimmel Senior Project Manager