

AGENDA
Augusta Charter Township
Regular Planning Commission Meeting

Township Hall
August 19, 2021
6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Recognition of Visitors** – Yurk, Woolf, Hall, Spence, Hurd, Buxton
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Planning Commission Meeting Minutes from July 21, 2021 Regular Meeting (pending)
6. **Public Hearings** – None.
7. **Business Items**
 - a. **Closed Session** – Receipt of written attorney-client privilege communication from township attorney which is exempt from disclosure under Section 13(1)(g) of the Freedom of Information Act.
 - i. *Move that the PC meet in closed session with the Township Attorney and Planner under Section 8(h) of the Open Meetings Act, to consider the written attorney-client privilege which is exempt from discussion or disclosure under Section 13(1)(g) of the Freedom of Information Act.*
8. **Public Comment**
9. **Communications**
10. **Adjournment**

From: [deputyclerk](#)
To: [Laura Kreps](#); [Robert Yurk](#); [David Hall](#); [mhlight@aol.com](#); [Dwight Bennett](#); [Shelly Hurd](#); [Janet Buxton](#); [Linda Spence](#)
Cc: [clerk](#)
Subject: August PC Meeting will be In Person
Date: Thursday, August 12, 2021 10:40:47 AM
Attachments: [image001.png](#)

Hello Everyone,

Thank you all for your service on the Planning Commission.

The power is out at the Hall. I spoke on the phone with both Trustee, David Hall and Supervisor, Brian Shelby. The Planning Commission meeting will be held at the township in person.

Yesterday I revised the Planning Commission November 18, 2020 Meeting Minutes to reflect the following language that must be used during your meetings and in the minutes. The power went out before I had a chance to email the revised minutes. I will try to get them to either Laura Kreps or David Hall and you can "walk them on" your agenda.

During the last Board of Trustee's meeting, Cath Howard made a point that Augusta Township was going into closed session wrong. That is why I went back and checked all our meeting minutes to see if the required language had been used. I found the November 18, 2020 meeting minutes needed to be updated.

The Augusta Township Website does not list who is the Planning Commission Secretary. I want to make sure your meeting and your minutes use the correct language.

Here are the motions and language that should be spoken at the meeting and put in the minutes.

Motion by _____, support by _____ to go into closed session under the Open Meetings Act 267 of 1976, MCL 15.268 Sec 8.H. to address written communication from Augusta Township Attorney Victor Illich.

Motion by _____, support by _____ to end closed at ____ (time)

Motion by _____, Support by _____ to open the regular Planning Commission Meeting at _____ (time)

Thanks

Belynda Domas
Deputy Clerk

From: Laura Kreps <lkreps@cwaplan.com>