

# Augusta Charter Township

8021 Talladay Road  
Whittaker, MI 48190

## Board of Trustees Meeting Minutes

October 22, 2019, 7:00 p.m.

1. Meeting called to order by Shelby at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Present: Adams, Burek, Chie, Domas, Howard, Ortiz, Shelby.
4. Motion by Domas, 2<sup>nd</sup> by Howard to approve the agenda with the following amendments. Add Approval of Special Meeting Minutes from 10/15/2019 to A.1. Motion Passed.
5. Public Comment Opened at 7:01 p.m. Closed at 7:02 p.m.
6. Motion by Domas, 2<sup>nd</sup> by Adams to approve the Draft Meeting Minutes from October 8, 2019. Motion Passed.
7. Motion by Domas, 2<sup>nd</sup> by Ortiz to approve the Draft Special Meeting Minutes from October 15, 2019. Motion Passed.
8. Daniel Jacobs and Scott Barnes from AC3 Collaborative Architecture were present. Daniel reviewed a summary of the five Augusta Township Fire Station Site Bid's received. Motion by Domas, 2<sup>nd</sup> by Howard to accept the recommendation to award the contract to Phoenix Contractors, Inc for \$888,100 after the township attorney has reviewed and approved the contract. Roll Call: Aye: Adam, Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay:0. Absent 0. Motion Passed.
9. Motion by Domas, 2<sup>nd</sup> by Burek to accept the Budget Amendments through 9/30/2019. Roll Call: Aye: Adams, Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay:0. Absent 0. Motion Passed.
10. Motion by Domas, 2<sup>nd</sup> by Howard to approve the Financial Reports, Balance Sheet and Revenue & Expense Reports as of 10/14/2019. Roll Call: Aye: Adam, Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay:0. Absent 0. Motion Passed.

11. Motion by Burek, 2<sup>nd</sup> by Ortiz to add Michigan Class Investment as an authorized entity to invest township funds with. Roll Call: Aye: Adams, Burek, Domas, Howard, Ortiz, Shelby. Nay; Chie. Absent; 0. Motion Passed.
12. Motion by Domas, 2<sup>nd</sup> by Shelby authorizing Shelby to obtain Street Lighting Purchase Agreements from DTE for approval at the next Board Meeting. Roll Call: Aye; Adams, Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Absent; 0. Motion Passed.
13. Motion by Shelby, 2<sup>nd</sup> by Howard to accept the Fire Department September Report. Motion Passed.
14. Motion by Shelby 2<sup>nd</sup> by Howard to accept the Supervisor/Utility Report. Motion Passed
15. Motion by Shelby, 2<sup>nd</sup> by Howard to purchase "No Dumping" signs for the Township Hall parking lot near the dumpsters to prevent the continued problem of garbage being left on the property not to exceed \$150. Roll Call: Aye: Adams, Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay: 0. Motion Passed.
16. Motion by Shelby, 2<sup>nd</sup> by Howard to approve the Treasurers Report. Motion Passed.
17. Motion by Domas, 2<sup>nd</sup> by Howard Authorizing Treasurer Susan Burek to act as officer in charge of transitioning administrative functions of Utilities, including but not limited to, brining the billing "in house", updating forms and applications and transitioning the work orders from the current manual system onto BS&A software. Motion Passed.
18. Motion by Domas, 2<sup>nd</sup> by Howard to Approve Warrants 22441-22491. Roll Call: Aye; Adams, Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay; 0. Motion Passed.
19. Motion by Shelby, 2<sup>nd</sup> by Howard to accept the Assessor's Report. Motion Passed.
20. Motion by Howard, 2<sup>nd</sup> by Domas to authorize the Planning Commission to review and update Augusta Townships Master Plan. Roll Call: Aye: Adams, Burek, Chie, Domas, Howard, Ortiz, Shelby. Nay 0. Motion Passed.
21. Motion by Domas, 2<sup>nd</sup> by Shelby to accept Cath Howards Planning Commission Report. Motion Passed.

- 22. Public Comment Opened at 9:15 p.m. Closed at 9:16 p.m.
- 23. Motion by Shelby, 2<sup>nd</sup> by Burek to adjourn. Motion Passed
- 24. Board of Trustees Meeting adjourned at 9:17 p.m.

Respectfully submitted:

Brian Shelby  
Brian Shelby, Supervisor

10/13/19  
Date

Belynda Domas  
Belynda Domas, Clerk

11/13/19  
Date