

AUGUSTA CHARTER TOWNSHIP
8021 Talladay Road, Whittaker, 48190
Washtenaw County, Michigan

RESOLUTION to ESTABLISH A TOWNSHIP GENERAL APPROPRIATIONS ACT of AUGUSTA
CHARTER TOWNSHIP for the BUDGET YEAR ENDING MARCH 31, 2021

RESOLUTION NUMBER 20-06

Resolution adopted at a meeting of the Board of Trustees of Augusta Charter Township, Washtenaw County, Michigan, held at the Township Hall, 8021 Talladay Road, Whittaker, Michigan, on February 11, 2020.

For the purposes of compliance with Section 16 of the Uniform Budgeting and Accounting Act, being Act 2 of 1968, MCL 141.421 et seq., the Board of Trustees of the Township desires to pass a General Appropriations Act reflecting formal budget approval for the April 1, 2020 through March 31, 2021 Fiscal Year to establish a General Appropriations Act for the Township, to define the powers and duties of the Township Officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this Resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

The Township Board finds, approves and determines all of the following:

1. **Title.** This resolution shall be known as the Augusta Charter Township April 1, 2020 – March 31, 2021 General Appropriations Act.
2. **Chief Administrative Officer.** The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer under this Act.
3. **Fiscal Officer.** The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.
4. **Public Hearings on the Budget.** Pursuant to MCL 42.26, notice of a public hearing on the proposed budget was published in the Ann Arbor News on January 19, 2020, and a public hearing on the proposed budget was held on January 28, 2020.

5. **Estimated Revenues.** Estimated township general fund and other fund revenues for are as follows:

FUND #	FUNDS	ESTIMATED REVENUE
101	General Fund	\$1,000,042
206	Fire Fund	527,284
211	Street Lighting	3,800
251	Farmland Preservation Fund	26,474
301	Debt Service Fund - Fire Building	259,859
401	Capital Projects Fund-Fire Building	5,000
404	Equipment Fund-Fire	62,000
496	Utilities Capital Improvement Fund	90,500
592	Utility Fund	1,969,859
	TOTAL REVENUES	\$3,944,818

6. **Millage Levy.** The Augusta Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated general operating millage of **0.8073** mills, plus fire operating millage of **2.0** mills, plus new fire station millage of **0.9919** mills, plus farmland open space preservation millage of **0.0992** for a total millage levy equal to **3.8984** as set forth as authorized under state law and approved by the electorate and said rates subject to the State Headlee reduction. Estimated tax revenue for the maximum authorized **3.8984** mills is **\$1,021,311**.

7. **Estimated Expenditures.** Estimated Township expenditures for the various township departments are as follows:

FUND #	FUNDS	ESTIMATED EXPENDITURES
101	General Fund	\$975,369
206	Fire Fund	492,564
211	Street Lighting	3,800
251	Farmland Preservation Fund	1,000
301	Debt Service Fund - Fire Building	249,424
404	Equipment Fund - Fire	40,000
496	Utilities Capital Improvement Fund	0
592	Utility Fund	1,972,293
	TOTAL EXPENDITURES	\$3,734,450

8. **Transfer of Funds.** Transfers between funds are budgeted as follows:

FUND #	FUNDS	ESTIMATED TRANSFER IN(OUT)
206	Fire Fund	(62,000)
404	Equipment Fund - Fire	62,000
	TOTAL TRANSFERS	\$0

9. **Adoption of Budget by Reference.** The general fund budget of Augusta Charter Township as presented at the public hearing is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act.

10. **Appropriation not a Mandate to Spend.** Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

11. **Periodic Fiscal Reports.** The Fiscal Officer shall transmit to the Township Board at the end of each of the first three quarters and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- I. Expected revenues by major source as estimated in the budget
- II. Actual receipts to date for the current fiscal year
- III. For each department the amount appropriated
- IV. Any revisions in the estimate of expenditures

12. **Budget Monitoring.** Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based and when it appears that expenditures shall exceed appropriations, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or budgeted appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, utilizing reserves or a combination of the same. The Chief Administrative Officer shall also have the authority to make transfers among the various line items within a fund.

13. **Violations of This Act.** Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978 and the Augusta Charter Township personnel manual.

14. Board Adoption:

Motion to adopt Resolution 20-06 was offered by Domas and seconded by Ortiz.

ROLL CALL: Aye: Adams, Burek, Domas, Shelby.

Nay: Howard, Ortiz.

Absent: Chie.

Resolution Declared Adopted.

Brian Shelby
Brian Shelby, Supervisor,

2/18/2020
Date

Belynda Domas
Belynda Domas, Clerk,

2/18/2020
Date

CERTIFICATE

I, Belynda Domas, the elected and acting Clerk of Augusta Charter Township, hereby certify that the foregoing resolution was adopted by the Augusta Charter Township Board, as presented at the meeting of said Board held on February 11, 2020, at which meeting a quorum was present, by a roll call vote of said members as herein before set forth; that said resolution was ordered to take effect April 1, 2020.

Belynda Domas
Belynda Domas, Clerk

2/18/2020
Date