

Augusta Charter Township

8021 Talladay Road
Whittaker, MI 48190

Board of Trustees Meeting Minutes

DRAFT

November 12, 2019, 7:00 p.m.

1. Meeting called to order by Shelby at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Present: Adams, Burek, Domas, Howard, Shelby. Absent: Chie, Ortiz.
4. Motion by Shelby, 2nd by Ortiz to approve the agenda with the following amendments. Add discussion of 600 unreadable meters. Motion Passed.
5. Public Comment Opened at 7:02 p.m. Closed at 7:08 p.m.
6. Motion by Domas, 2nd by Adams to approve Draft Meeting Minutes from October 22, 2019. Motion Passed.
7. Motion by Domas, 2nd by Burek to approve Draft Resolution 19-17 to Approve the Bellemeade SAD for Lighting for December 1, 2019 Tax Billing at \$21.66 Per Parcel. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent: Chie, Ortiz. Motion Passed.
8. Motion by Domas, 2nd by Howard to direct OHM Advisors to oversee the transition process in conjunction with the Township Supervisor/Utility Manager of our Water and Sewer Operations and Maintenance to F&V Operations and their implementation of all appropriate tasks and projects necessary for Augusta Charter Township to be in compliance with the SAW Grant and EGLE obligations and requirements. OHM Advisors are directed to communicate regularly with the Township Supervisor and F&V Operations. OHM is also directed to report monthly to the Board of Trustees regarding updates, status, progress, maintenance repair and improvements of the System and in meeting compliance standards. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
9. Motion by Domas, 2nd by Burek to receive and file the attached DEQ paperwork appointing Richard Weirch as the Operator in Charge and Kenneth J. Baker as the Backup operator for Augusta Charter Township Water and Sewer System. Both individuals are employees of F&V with proper

license credentials. Roll Call: Aye; Adams, Burek, Domas, Howard. Nay; 0. Absent; Chie, Ortiz. Motion Passed.

10. Motion by Domas, 2nd by Adams to approve PFM Agreement for Filing Assistance Services under the Securities and Exchange Commission modified Rule 15c2-12 for \$1,000 per year. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
11. Motion by Domas, 2nd by Howard to receive and file the Response prepared by WoodHill Group and submitted to the State of Michigan Department of Environment, Great Lakes and Energy per their request to revise the Townships original Drinking Water Asset Management Plan to remedy the items by October 31, 2019. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
12. Motion by Shelby, 2nd by Domas to appoint David Canada to the Zoning Board of Appeals (ZBA). Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
13. Motion by Shelby, 2nd by Howard to appoint Keith Gipfert to the Zoning Board of Appeals (ZBA). Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
14. Motion by Shelby, 2nd by Howard to appoint David Hall the alternate to the Zoning Board of Appeals (ZBA). Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
15. Motion by Shelby, 2nd by Howard to approve the replacement of sodium lights to LED Lights on Willis Rd. from Bunton to McKean Rds. and the proposed new DTE Streetlights from the railroad tracks to Rawsonville Rd. with a cost to the Township of \$7,586.06. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
16. Motion by Domas, 2nd by Howard to approach Carol Zimmie to be the Website Manager. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
17. Motion by Domas, 2nd by Howard to reach out to the Shumaker Group for Emergency Backup posting on the Website. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
18. Motion by Howard, 2nd by Domas to approve Trustee Howard to reach out to Trustee Chie and the two of them work on possibly videotaping the BOT meetings. Follow up with a recommendation for a video camera to

purchase in December along with a plan for who will do the taping with implementation to begin the first BOT meeting in January 2020. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.

19. Motion by Domas, 2nd by Shelby to approve the Utility Operation's request for \$38,735 in supplies and inventory (60 meters). Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
20. Motion by Domas, 2nd by Shelby that at 11/19/19 Utility Staff Meeting provide Township staff a list of manual meter reads and a procedure for staff to handle Utility questions that come as a result. Motion Passed.
21. Motion by Domas, 2nd by Shelby to approve Warrants 22492 – 22546. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
22. Motion by Burek, 2nd by Howard to approve the Farmland Preservation Board to contribute a total of \$50,000 total to the Selter Land Easement Project, in partnership with the Washtenaw County Parks and Recreation Commission's Natural Areas Preservation Program. Roll Call: Aye; Adams, Burek, Domas, Howard, Shelby. Nay; 0. Absent; Chie, Ortiz. Motion Passed.
23. Public Comment Opened at 9:50 p.m. Closed at 9:50 p.m.
24. Motion by Shelby, 2nd by Domas to adjourn. Motion Passed
25. Board of Trustees Meeting adjourned at 9:54 p.m.

Respectfully submitted:

Brian Shelby, Supervisor

Date

Belynda Domas, Clerk

Date