

STATE OF MICHIGAN  
COUNTY OF WASHTENAW  
AUGUSTA CHARTER TOWNSHIP  
**FINAL**  
A RESOLUTION ADOPTING POVERTY/HARDSHIP  
GUIDELINES FOR CALANDER YEAR 2017  
BOARD OF REVIEW

**RESOLUTION 17-02**

At a regular meeting of the Augusta Charter Township Board of Trustees, Washtenaw County, Michigan, held in the Board Chambers at 8021 Talladay Road, Whittaker, Michigan 48190, on the 23rd day of January 2017 at 7:00 p.m.

WHEREAS, pursuant to Public Act 390, 1994 Michigan Compiled Laws Sec. 211.7u: The real and personal property of persons, in the judgement of the supervisor and board of review by reason of poverty/hardship, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation and

WHEREAS, the Board of Trustees adopts the attached guidelines for the supervisor and board of review to implement.

NOW, THEREFORE BE IT RESOLVED, that the board of review shall follow Public Act 390, 1994 Michigan Compiled Laws Sec. 211.7u: using the attached guidelines for granting or denying an exemption.

Motion to approve Resolution was offered by Domas and seconded by Howard  
Roll Call: Aye 7                      Nays: 0                      Absent: 0  
Motion Passed.

RESOLUTION DECLARED ADOPTED. *Brian Shelby* 1/24/17  
Brian Shelby, Augusta Township Supervisor

**CERTIFICATE**

I, Belynda Domas, the elected and acting Clerk of Augusta Charter Township, hereby certify that the foregoing resolution was adopted by the Township Board, as presented at a meeting on January 23, 2017, at which meeting a quorum was present by a roll call vote of said members as herein set forth; that said resolution was ordered to take immediate effect.

*Belynda Domas* 1/24/17  
Belynda Domas, Augusta Charter Township Clerk

# AUGUSTA CHARTER TOWNSHIP BOARD OF REVIEW

## GUIDELINES FOR HARDSHIP EXEMPTIONS

### FOR 2017

A Hardship Exemption is defined by the Michigan Compiled Laws Sec. 211.7u: The real and personal property of persons, in the judgment of the supervisor and board of review by reasons of hardship, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act.

1. In granting a hardship exemption, the Board of Review realizes this represents a shift of that portion of the tax burden to the other taxpayers of the community.
2. A hardship exemption is granted for one year only. The applicant may apply each year to be considered for an exemption.
3. The exemption shall apply only to the applicant's homestead and not excess land.
4. Any relief granted is a reduction over and above the \$1,200 maximum Homestead Property Tax Credit granted by the State of Michigan through income tax filing.
5. A copy of the applicant's (and spouses', if filed separately) most recent FEDERAL INCOME TAX RETURN (if you are required to file federal income tax) and MICHIGAN HOMESTEAD PROPERTY TAX CREDIT CLAIM must be submitted along with a completed Hardship Application Form.
6. Applicants are not eligible for consideration if they do not meet the following income guidelines as approved by the Augusta Charter Township Board of Trustees:

MAXIMUM INCOME
\$20,147 – 1 member households
\$27,214 – 2 member households
\$34,281 – 3 member households
\$41,348 – 4 member households
\$48,415 – 5 member households
\$55,482 – 6 member households
\$62,549 – 7 member households
\$69,616 – 8 member households
\$7,067 Each additional member of household

Members of household must qualify as a dependent from whom the applicant is entitled to a dependency exemption by IRS rules.

Applicants cannot have more than \$25,000 in assets to be eligible for consideration. Assets do not include the homestead of an automobile. Assets do include: stocks, bonds, mutual funds, insurance policies, coin collections, boats, ORVs, motorcycles, recreational vehicles, second homes or salable property, retirement accounts, jewelry, etc.

7. Meeting the guidelines does not automatically qualify an applicant for an exemption. The Supervisor and Board of Review will take into account the expenses and extenuating financial circumstances which are temporarily beyond the control of the applicant.
8. Poverty reductions shall not be given for more than five (5) years to the same household baring catastrophic situations, or until the applicant has reached the age of 62, at which time the 5-year may be waived.



**INSTRUCTIONS FOR HARDSHIP REDUCTION  
AUGUSTA CHARTER TOWNSHIP**

The following information must be provided to be eligible for a hardship reduction:

1. **COMPLETE ALL SECTIONS OF THIS APPLICATION IN FULL; BE SURE TO SIGN THE APPLICATION.**
2. **Submit a completed and signed copy of the following:**  
  
2016 Michigan Homestead Property Tax Credit Claim ( MI 1040 CR)  
  
2016 Federal Income Tax Return (1040), if you are required to file federal income tax.  
  
2016 Federal Income Tax Return (1040) for all other occupants of your home.
3. **If an occupant of your home is not employed but has income from another source, you must show the income in "Annual Income" on page 1 of your application. It must also be on page 3 under the "2016 Household Income" section.**
4. **If you completed the section on page one of the application indicating you have major or unusual out-of-pocket expenses, you must provide copies of documents verifying these expenses. This does not include documentation of everyday living expenses.**
5. **The application must be legible. If you need or want to provide additional information, please attach a separate sheet.**
6. **Please do not submit originals of supporting documentation; we cannot return them.**
7. **If the application is incomplete or you do not include copies of the required financial documents, ie: Federal Income Tax Forms; you will be ineligible for a hardship reduction.**

YEAR 2017

PARCEL I.D. \_\_\_\_\_

APPEAL NO. \_\_\_\_\_

APPLICATION FOR ONE YEAR HARDSHIP REDUCTION CONFIDENTIAL INFORMATION  
AUGUSTA CHARTER TOWNSHIP ASSESSOR'S OFFICE

APPLICANT'S NAME \_\_\_\_\_ AGE \_\_\_\_\_

NAME OF SPOUSE (if applicable) \_\_\_\_\_ AGE \_\_\_\_\_

PROPERTY ADDRESS FOR WHICH RELIEF IS BEING SOUGHT \_\_\_\_\_

DO YOU CLAIM THIS PROPERTY AS YOUR HOMESTEAD (Primary Residence)? ( ) YES ( ) NO

TELEPHONE NUMBER \_\_\_\_\_

EMPLOYMENT STATE AND NAME OF EMPLOYER:

ARE YOU DISABLED?

EMPLOYED			EMPLOYER	ARE YOU DISABLED?	
SELF	( ) YES ( ) NO	( ) FULL TIME ( ) PART TIME		SELF	( ) YES ( ) NO
SPOUSE	( ) YES ( ) NO	( ) FULL TIME ( ) PART TIME		SPOUSE	( ) YES ( ) NO

NATURE OF DISABILITY \_\_\_\_\_

Do you have any MAJOR OR UNUSUAL OUT-OF-POCKET expenses? If yes, please list them below and provide verification.

TYPE OF EXPENSE	AMOUNT PER YEAR

LIST ALL PERSONS LIVING IN THIS HOME OTHER THAN YOU OR YOUR SPOUSE:

	1	2	3	4
Name				
Age				
Relationship				
Occupation				
Annual Income				
Claimed As Dependent	( ) Yes ( ) No	( ) Yes ( ) No	( ) Yes ( ) No	( ) Yes ( ) No

Attach additional sheet, if needed.

## PROPERTY INFORMATION

Purchase Date: \_\_\_\_\_

Purchase Price: \_\_\_\_\_ ( if purchased in last 3 years)

If not, amount of monthly payment: \_\_\_\_\_

Have any improvements, changes, or additions been made to the property in the last two (2) years? ( ) Yes ( ) No  
If yes, please explain: \_\_\_\_\_

Do you own this property free and clear? ( ) Yes ( ) No

Are the taxes included in payment? ( ) Yes ( ) No

Are property taxes current? ( ) Yes ( ) No

If not, amount past due \_\_\_\_\_

## ASSET INFORMATION

Do you have an ownership interest in any other real estate ( including ownership via partnerships, corporation, etc.) in Michigan or anywhere else? ( ) Yes ( ) No If yes, please list ( attach additional sheet if needed).

<u>Location</u>	<u>Value</u>	<u>Type of Use</u>	<u>Purchase Date</u>	<u>Purchase Price</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

What are your assets in addition to real estate?

Cash \$ \_\_\_\_\_

Savings Accounts/Certificates & Money Markets \$ \_\_\_\_\_

Checking Accounts \$ \_\_\_\_\_

Stocks/Bonds/Treasury Bills \$ \_\_\_\_\_

Insurance \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Investments \$ \_\_\_\_\_

IRA, Keogh Annuities, Deferred Compensation \$ \_\_\_\_\_

Personal Property held as an investment  
(i.e., gems, jewelry, coin collections, antique cars, etc.) \$ \_\_\_\_\_

Vehicles: Cars, Trucks, Boats, Trailers, etc.

Make	#1	#2	#3
Model			
Year			
Value			
Balanced Owed			



# INCOME INFORMATION

2016 HOUSEHOLD INCOME	
SOURCE	AMOUNT PER YEAR
Wages, Salaries, Tips, Sick, Strike, and sub-pay, etc.	\$
Social Security/SSI	\$
Retirement Pension or Annuity Benefits (Includes Military Retirement Pay)	\$
Interest and/or Dividends (includes non-taxable interest)	\$
Rent/Business or Royalty Income	\$
Disability Payments (Worker Comp, Veterans Disability, Pension Benefits)	\$
ADC, SFA, SDA, RAP/REP (Attach a copy of DSS Annual Statement)	\$
Alimony	\$
Child Support	\$
Unemployment Benefits	\$
Other Nontaxable Income (Military Family Allotments, College Scholarships, Grants, Fellowships, Etc.)	\$
Less Amount YOU PAY for Medical Insurance	\$
YOUR TOTAL INCOME	
ADD INCOME FOR ALL MEMBERS OF HOUSEHOLD (not claimed as dependents) AS SHOWN ON FIRST PAGE OF APPLICATION	\$
TOTAL HOUSEHOLD INCOME FOR 2016	\$

I DECLARE UNDER PENALTY OF PERJURY, THAT ALL OF THE INFORMATION SUBMITTED IN MY APPLICATION FOR HARDSHIP EXEMPTION IS TRUE.

SIGNED: \_\_\_\_\_

2017 Assessed Value		FOR OFFICE USE ONLY	
Income x _____ % = Non-refundable Taxes	_____		
Senior: Non-Refundable + 1200 = _____	/	Rate _____	= Minimum A.V. _____
All Other: Non-Refundable + 1200 = _____	/	_____	= _____
Income _____	Estimated Net Tax _____	% of Income _____	
Comments: _____			
2017 B/R Recommendations/Decisions _____			