

STATE OF MICHIGAN  
COUNTY OF WASHTENAW  
CHARTER TOWNSHIP OF AUGUSTA

RESOLUTION TO AMEND CONTRACT FOR UTILITIES MANAGEMENT SERVICES, LLC

**RESOLUTION 18-22**

At a regular meeting of the Augusta Charter Township Board of Trustees, Washtenaw County, Michigan, held at the Township Hall Meeting Room, 8021 Talladay Road, Whittaker, Michigan 48190, on the 10<sup>th</sup> day of December 2018 at 7:00 p.m.

WHEREAS, the original contract between Utilities Management Services (UMS) and Augusta Charter Township dated August 10, 2013 which automatically renewed three years later, August 10, 2016 states on page 1, item 1, "Contractor shall furnish personnel, labor, equipment and other services and items necessary to provide municipal utility meter reading, billing, collection, **mailing, postage**, and bimonthly reporting...."

WHEREAS, in 2015, Augusta Township Supervisor and the Utilities Advisory Committee **verbally** directed UMS to invoice the township \$12.50 postage per shut off notice sent via certified mail. \$12.50 equals half the \$25.00 shut off fee charged to the residents.

WHEREAS, clarification as to why Augusta Charter Township has been paying postage, contrary to the written contract needs to be documented and approved by the Board of Trustees.

Now Therefore, be it resolved as follows:

Augusta Charter Township agrees to pay UMS \$12.50 per shut off notice sent via certified mail. In addition, Augusta Charter Township agrees to continue paying UMS the postage for the annual required Consumer Confidence Report.

This Resolution will be attached to the existing UMS contract.

The foregoing resolution offered by Board Member Domas.  
Second offered by Board Member Shelby.

Upon roll call vote, the following voted:

"Aye": Burek, Chie, Domas, Knick, Howard, Shelby.

"Nay": None

"Absent": Ortiz

The Supervisor, Brian Shelby declared the resolution adopted.

Brian Shelby  
Brian Shelby, Supervisor

Date: 12/12/18

I, Belynda Domas, the duly elected and acting Clerk of Augusta Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township, as presented at a meeting of said Board held on Monday, December 10, 2018 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Belynda Domas  
Belynda Domas, Clerk

Date: 12/12/18